Dewar COE Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meeting associated with the COE. Statutory committees are required to maintain formal minutes. The completed form should be filed according to approved COE policies and procedures.

Committee/Group Name: C L T -

Chairperson/Responsible Contact: Emily

Purpose of Meeting: Discussion of CAEP guidelines /

Date: 4-15-14 Time: 1:00 Location: Conference Room

Departments/Groups/Agencies Represented: ew, hf, sd, lf, dk, dd, eh, ls

Primary Outcomes: Continuous Improvement Matrix - CAEP: Doctoral CI/Program complete. will use. Advanced IT program will use Other School Professionals - LS tool practice IT. GACE, IT program coursework meets needs more about equity, diversity to make sure candidates are ready - EW completed syllabi restructured needs alignment to new standards - 10 assessments not 12 -

Actionable Items/Planned Follow-up: Complete WS using the Other School Professionals - Proficiencies Add ITE content to IT courses - (code of ethics) - CAEP tools now available - by Tues (1) Complete the Alignment Workshop Each person completes his/her syllabi - review for errors - correct (2) Matrices Need INTASC/CAPSC/ASSL/Therese/level where appropriate - (not all objectives may have versions/levels), Add Themes to syllabi activities - bring blank matrices to complete at Tues meeting -

11/15/2012