Dewar COE Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meeting associated with the COE.
Statutory committees are required to maintain formal minutes.
The completed form should be filed according to approved COE policies and procedures.

Committee/Group Name: ___C&I IT___Group___

Chairperson/Responsible Contact: ___LS /EH___

Purpose of Meeting: __Program Activities_____

Date: ___02/19/2020___ Time:_10:00am-12:00PM___ Location:_CLT Conference Room___

Departments/Groups/Agencies Represented: Steve Downey, Herbert Fiester, Lorraine Schmertzing, Eling Hsiao, Daesang Kim, Jiyoon Jung_____

Primary Outcomes:

•   Assessment – E-Ling demonstrated how she connects assignments in ITED 8100 to CAEP and PSC standards. Discussion of how complicated assessments can be for certification programs occurred. Different ways to assess a course that can be tied back to standards. Main concern was making assessments easier for Adjunct faculty to complete in Livetext (or anyone teaching the courses). Need to build assessments so that adjuncts can complete them, making sure they understand what to do.

•   Assessment and Curriculum Alignment – Create a program map of courses and how they relate to different standards for the various programs. Bring these to the next meeting to review.

•   End of year purchases – Talked about getting some laptops and software. Discussion about Adobe Suite, Captivate, LiveCycle, etc. was held and whether campus has licenses for these. E-Ling mentioned the Technology Committee (Faculty Senate) would distribute a survey asking about faculty/staff needs concerning technology.

•   VR Equipment – Some technology will be purchased like an Oculus and 360 degree imaging camera. Discussion of the purpose behind getting these technologies and how they will be integrated into courses occurred.

•   Dissertation – Graduate Executive Committee's is tabling of the Dissertation Format Template. This format template will be discussed at the Dissertation Task Force meeting. Discussion that beginning fall 2020, 7th edition APA will be used. ABD students can use either 6th or 7th edition based on Chair's preferences.

Actionable Items/Planned Follow-up

Lorraine will share the Assessment map and materials.

11/15/2012