

COE Assessment Committee Meeting Minutes
September 26, 2005

The Assessment Committee met in the Education Building at 4:00 pm. All committee members were welcomed, and a special welcome was given to the two newest members, Ms. Nikki Terrell and Ms. Melanie Mares from Lowndes Middle School.

The chairs of each subcommittee gave a brief description and update of their subcommittee.

Subcommittees

1. Admission to the program – chaired by Maggie Roberts
2. Admission to clinical practice – chaired by Julie Lee
3. Exit from clinical practice – chaired by Donnie McGahee
4. Follow-up/induction – chaired by Shirley Andrews

The Assessment Committee members decided to wait until a later time to make a decision about the future activities of the subcommittees.

The charge of the Assessment Committee was explained by Dr. Julie Lee as: providing input and direction regarding the COE assessment system that collects data and the methods of data analysis used to evaluate and improve the unit and its programs.

A brief description of the COE Dispositions was presented and followed by a discussion. It was noted that the committee will continue the discussions of specific dispositions as input for future directions.

An update of the COE Conceptual Framework was given followed by a discussion by the committee members. The six elements of the Conceptual Framework:

- Content and Curriculum
- Knowledge of Students and Their Learning
- Learning Environments
- Assessment
- Planning and Instruction
- Professionalism

There was a group discussion of the COE assessment system and the role of LiveText to house data, analyze data, and to generate reports.

A brief account was given of the development of assessment instruments used by the COE, which included the portfolio and the observation instrument.

Recommendations were made for the process and use of the COE concern form. Recommendations were also given for a COE commendation form.

Next meeting will be at 4:00 on Monday, October 24, at Lowndes Middle School.

Members Present:

Dr. Shirley Andrews, COE

Dr. Jo Ann Bass, COE

Dr. Byron Brown, A&S

Ms. Lila Carson, COE

Dr. Lynn Corbin, COA

Dr. Mary Ellen Dallman, COE

Dr. James Ernest, COE

Dr. Leslie Jones, A&S

Dr. Diane Judd, COE

Dr. Julie Lee, COE

Dr. Don Leech, COE

Ms. Melanie Mares, Lowndes Middle School

Dr. Ellice Martin, COE

Dr. Donnie McGahee, COE

Dr. Peggy Moch, A&S

Ms. Maggie Roberts, COE

Ms. Nikki Terrell, Lowndes Middle School