

Dewar College of Education

Assessment Committee Meeting 10.22.07

Attendance:

Minutes

1. Ellice Martin moved and Steve Lahr seconded that the minutes of the previous meeting be approved as submitted. Motion passed.
2. New members approved:
 - a. Betsy Suber, Low Incidence Compliance Coordinator, Valdosta City Schools
 - b. Renee Califf, P-12 Elementary Physical Education
 - c. Jim Nienow, Biology, VSU, Prior Learning
 - d. Arslan Wares, Math, VSU, Prior Learning

Julie Reffel commented that the committee needs more P-12 members. Discussion ensued with several suggestions. Committee members were charged to make contacts with possible members from P-12. These members would need to attend one meeting per semester only. Mentor teachers would be desirable members as they are familiar with the COE Observation Instrument. The date for these new members to attend a meeting is November 26 at 4:00 pm in room 255 of the COE. Once these people agree to serve, notify Julie Reffel who will send a confirmation letter.

3. Members were asked to look at the data calendar and complete the form as appropriate.
4. Julie Reffel will bring the 5999 proposal to the next meeting. Questions arose as to how to handle the advanced disposition assessment for on line students. Advanced portfolios should be program specific and the dates for the assessment should be submitted to Julie Reffel. There is no "program" rubric for comprehensive exams as yet, pass/fail data will suffice for now. Julie Reffel proposed a subcommittee regarding advanced assessments. Lorraine Schmertzing and Heather Brasell volunteered to be on the committee. Julie Reffel needs to know when advanced assessments are collected and in which courses. Members should bring the completed data calendar to the next meeting. Sonya Sanderson proposed that we have a meeting to focus on the issues pertaining to the advanced assessments. Julie Reffel will review the data calendars.
5. Ellice Martin said that the department heads/program coordinators have the observation information in LiveText. Supervisors could use the mentor/student evaluations as course evaluations. The PSC wants "yearly" data so we need to clarify dates for submissions to avoid date issues. The information can be submitted to the department/program account as well as to the instructor.
6. Julie Reffel reviewed the list of advanced assessments and a discussion followed as to how to handle the Literature Review. Some programs use the RSCH 7100 literature review assignment, some programs do their own. Programs that use RSCH 7100 need to communicate this to the RSCH professors. A lengthy discussion as to the validity of this practice followed as the

representative from RSCH said that their rubric is much different and using multiple rubrics may cause the data to be invalid. More discussion is needed on this topic.

7. Julie Reffel agreed to attend meetings for the 7100 literature review that needs to be assessed using the COE literature review assessment and let the professors teaching the course know how and why we need them to assess the literature review they assign during their classes via livetext.
8. Julie Reffel discussed with members on where the Advanced Impact on the P-12 learner took place in each department (the course where it is assessed).
9. Julie Reffel agreed to make sure all disposition data for Advanced Programs would be collected in the "proposed" 5999 course.
10. Julie Reffel agreed to send the COE Advanced Instrument for self and for University supervisors to use via livetext.
11. Meeting adjourned at 3:37