Student Advising Center’s Advisory Committee

Minutes

9/16/2014

Those in attendance were:

Mimi McGahee & Sheree Hudson-Advising Center (AC)

JT Cox-Middle Grades (MSRD)

Alexandria DeMello-Psychology & Counseling (PSYC/COUN)

Lee Grimes- Psychology & Counseling (PSYC/COUN)

Ray Ogundipe-Adult and career (ACED)

Discuss Committee membership & meeting schedule

There was some discussion about the student members who have not been in attendance and that we would reach out to the department that they represent to find out if they still plan to serve or if new members need to be selected.

Summer Orientations

There was discussion about the summer orientations and how they were now run with the development of the Centralized Advising Center.

All freshmen are advised by Centralized Advising

Once these students reach 29 hours, their folders will be sent to the COEHS Advising Center

All transfer students with majors in the College of Education are advised by the COEHS Advising Center (COEHSAC)

The COEHS Advising Center strives to contact new transfer students and have one-on-one advising sessions prior to orientation. This proved to be very successful this summer and the COEHSAC will continue this strategy for future orientations.

The committee feels strongly that students having one-on-one advising sessions is important to their success and questioned the effectiveness of advising through email or other online methods.
Program Date determines catalog they follow

There was some discussion to the fact that the year a student enrolls or changes to a specific major is the catalog year that they follow for GPA requirements etc.

Date(s) of advising evaluation reminder

A reminder for students to complete an evaluation of their advising session is now automated. The committee discussed the best times they believed to send these emails to be:

Fall semester
   Oct. 1
   Oct. 15
   Nov. 15

Spring semester
   Mar. 1
   Mar. 15
   Apr. 15

It was also suggested to have the link to the evaluation survey on slips of paper to give to students upon their leaving their advising session.

Suggestions:

Tutorials on Degreeworks for student and faculty use need to be easily available. The COEHSAC will locate some and post on their website under resources and also suggest to VSU’s Degreeworks team that this is needed.

Closing

A doodle poll will be sent out to set up the spring meeting that will occur prior to advising in the spring for summer and fall semesters.