

Minutes of the Vocational Education Advisory Committee  
Valdosta State University  
October 21, 1999

Members in attendance:

Iris Ellis, Wendy Moore, Lynne Wilson, Dale Nifong, Angie Palmer, Chris Martin, Janine Miller, Don Parks, Donnie McGahee, Charles Backes, Rusty McClung, Mary Alice Griffin, Mary Willis, Randy McElvey, Brian Garavalia, Sam Harvill, Arnie Murdock, Susan Jennings, Ann Adams, Carolyn Cox, J. D. Thomerson, Larry Moore, and Patty Anderson.

Members not in attendance:

Ivory Gates, Steve Dunn, Cathy Myers, Sharon Walker, Mark Wilson, Carol Dugger, Keith Middleton, Sheila Hall, and Bobby McLemore.

The meeting was called to order by Patty Anderson, Chairperson, at 7:35 p.m., in Room 244 in the Education Center.

Patty Anderson welcomed everyone and introductions were made. Members were asked to complete an address update form for the files.

Donnie McGahee, V. E. Department Head, welcomed everyone and made the following announcements:

- Enrollment is down for the fall semester. The Board of Regents has raised the admissions standards for all the university system schools. These standards are not required to be used until 2001, but VSU's faculty senate voted to go ahead and implement the new standards this fall.
- The Dean's office has completed a survey of the first group of doctoral alumni. We now have about 14 or 15 graduates of the program. The survey's goal was to find out how the alumni felt about the program. There are some very good comments about our department. The program's handbook and the student orientation received the lowest marks.
- SACS review will be in March, 2000. Faculty vitae are currently being revised. The NCATE review will be in Fall, 2001.
- Faculty members in the department have been extremely busy writing for publication and making presentations at various conferences. A review of the different accomplishments of the department members was given.

Patty Anderson handed out the revised charter for the Vocational Education Advisory Committee. We have made the following changes: name change from Valdosta State College to Valdosta State University, number of members on the committee, how long

members will serve, and a clause to address a member leaving the committee early. Committee members were asked to review the charter and provide feedback. A final discussion will take place at our spring meeting.

Ann Adams reviewed the results of the recent Gulf South Business and Vocational Education Conference that was held by our department. This year a web page was created to handle the conference announcements, registration, and presentation proposals. A conference proceedings was available to all registered conference attendees. Next year the conference will be held in October. The exact date will be announced at the spring meeting and will be available on the web site. To improve attendance, we will also be updating and expanding our mailing list.

Rusty McClung announced that the next cohort group of doctoral students started this fall. There are seven in this group. Louise Oxford, a member of the first cohort group, will be defending her dissertation this month. There might be one other defense scheduled for this fall.

Patty Anderson handed out the current list of requirements for certification in Business Education. The Dean's office made a change to the process that individuals would follow to have transcripts reviewed for certification. Individuals will be required to pay a fee of \$30 to the College of Education. The reason for this change in procedure is to discourage students from "shopping around" for the shortest program to fit their needs. Evaluation of a student's transcript takes a long period of time. Once the fee has been paid, the transcripts will be sent to the appropriate department's faculty certification advisor, who will evaluate the transcript and meet with the student. In our department, there has also been a change as to who will be advising the certification students. Ann Adams has been reassigned to advise BAS students. Patty Anderson will be the only advisor for certification students with Donnie McGahee providing backup.

Since we have several new members attending, Charles Backes reviewed the purpose of the New Teacher Institute (NTI) program. We just heard that Georgia Southern will be closing down its T & I Department. This will open up numerous opportunities for our department to write grants to run educational workshops in the future. There will be a four-week NTI summer program this next summer. A web site was set up for communication purposes. In addition, several grants have been written for summer computer workshops.

Mary Alice Griffin presented several Business Education program changes. The charges are (1) drop BVED3500 Word Processing, (2) increase the course hours from two to three for BVED3600 Electronic Authoring and Multimedia and (3) make BVED3600 a requirement for the Business Education program. A brief discussion followed this announcement.

Arnie Murdock presented information his committee compiled regarding a department name change. A list of possible names was distributed. A lengthy discussion pursued regarding the name change. Major concerns presented dealt with securing a name that

would accurately identify who and what we do on campus without creating a name that is too lengthy. The Name Change Committee will continue its work on this process and report back at the spring meeting.

Patty closed the meeting with a reminder to all committee members to please review the department's mission statement and goals and to provide us with feedback.

The meeting was adjourned at 8:50 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Patricia Lynn Anderson".

Patricia Lynn Anderson, Chairperson