

**ACED Departmental Minutes**  
**Department of Adult and Career Education**  
***“Positively Impacting Learning Through Evidenced-Based Practices”***

**Date:** October 08, 2012  
**Location:** Conference Room 2050  
**Time:** 9:30 a.m.

**Faculty present:** Dr. Martinez, Dr. Ellis, Dr. McClung, Dr. Prater, Dr. Thomerson, Dr. Whisler, Dr. Willis, Dr. Wright, Dr. Seiler, David Ross, Wendy Miller (ACED Secretary) and Jeanevra Pearson (ACED Graduate Assistant).

**I. Call to Order/Welcome/Introductions**

Dr. Martinez brought the meeting to order at 9:40 a.m.

**II. Announcements**

- a. Dr. Martinez made the following announcements:
  - VSU will have a new website design soon. Each departmental website will need to be redesigned to fit the new format.
  - Dr. Ott will be in town on October 10, 2012 for a quick visit and will return full time on November 1, 2012.
  - Dr. Martinez will be a Keynote Speaker in Barbados, W. I. on October 19-24, 2012 at the Third International Conference on Higher Education.
  - Health insurance premiums are going up in 2013.
- b. Dr. Seiler announced that he and his wife, Mindy, are expecting their first child. He/she will arrive in April, 2013.

**III. Consideration of September 10, 2012 Minutes – Dr. Martinez**

After a short review of the minutes, a correction on page 2, section VIII, letter b, the second sentence, add an s to the word “course”. An addition to the list of faculty members who were present for the second part of the meeting to the minutes was noted. A correction was made on page 3, section XIV, to read “Policies”. A motion was made by Dr. Prater and seconded by Dr. Willis to approve the September meeting minutes. The motion passed. After the corrections and additions have been made, the minutes will be posted on the ACED website.

**IV. Updates –**

- a. SACS Reports were turned in on time. Dr. Martinez expressed his personal thanks to all who contributed to the writing of the reports.
- b. The COE Executive Committee has approved all proposed modifications with ACED curriculum as proposed for the OAT, WED, Masters-CTE Option, and Doctoral program. The proposals will not go to the VSU Graduate Executive Committee and VSU Academic Committee for final approval.
- c. Dr. Martinez mentioned the newspaper advertisement for the WED program appeared in the Valdosta Daily Times. Dr. Mat Som commented that we should consider advertising and pursuing Hospital and Industrial Park Employers with our programs. Dr. Backes sent promotional e-mails regarding the Masters-CTE Option to the CTE State Supervisors for them to disseminate to all CTE teachers in the state. Thus far 25 teachers have contacted Dr. Backes who are interested. Dr. Thomerson will send a similar e-mail to all the presidents of Georgia technical colleges to promote the Masters-BEIT Option. Dr. Prater will also send a promotional e-mail to VSU Staff and the presidents of Georgia technical

colleges promoting our OAT-OBC program. Lynn Bowen from Wiregrass Technical College would like to meet with Dr. Prater and Dr. Whisler to discuss this program in more detail.

- d. The delivery of the BAS-OBC program has been sent to Board of Regents for approval.
- e. The COE has asked for a 1 year extension of the NCATE accreditation visit. This request has been made by Dean Gerber and if approved will take place in 2014. NCATE has merged with another accrediting organization has the new acronym of CAPE.
- f. Computer Lab 1136 will be redesigned in-between the Fall and Spring Semesters. The class design will be pivoted toward the outside wall with the teaching station in the center of the front of the room and 2 ceiling mounted projectors to each side. This rearrangement is being made to provide a better instructional design for that computer lab.
- g. PBL meetings are now on Wednesdays and discussion of future virtual meetings has been considered. On November 16 and 17 the national PBL conference will be held in Charlotte. The small bulletin board by computer labs 2106 and 2112 will soon display PBL information and advertisement.

**V. Malaysian International Initiative –**

Dr. Mat Som reported that progress is being made to establish a Faculty Exchange Program with the University of Malaysia perhaps as early as the summer of 2013 (June-July). Our faculty member would teach two courses in Malaysia and vice versa. Airfare to Malaysia will be provided by VSU and Malaysia will provide housing and some limited transportation. Positive support has been given by Dean Gerber and Dr. Nikolov, Director of International Programs for VSU. Any ACED faculty member interested in participating needs to let Dr. Martinez know by January, 2013. We hope to expand to student exchanges and/or study abroad with Malaysia in the future.

**VI. Doctoral Program Update –**

- Keith Osborn will have his Dissertation Defense on October 30, 2012.
- David Ross will have his Dissertation Defense on November 1, 2012.
- We will be receiving anywhere from 3-5 applications for the Doctoral Program this semester.

**VII. Curricular Modifications**

- a. Dr. Ellis announced that LiveText has a small revision to their site. Faculty will now be able to see what the student is actually seeing just by the click of a button.
- b. A specific Masters level Capstone Course will be proposed for the BEIT Option. One option is to modify ACED 7300 into that course. Drs. Thomerson and Martinez will begin to develop the form for this modification.

**VIII. Doctoral Student Event**

Dr. Martinez confirmed that on Saturday, November 10, 2012 from 12:00noon-3:00 p.m. the department will host an ACED Doctoral Student Event. Thus far there are 20 confirmations from doctoral students. The main objective is to network, become a stronger community of scholars, and have a panel of recent doctoral graduates speak on how to successfully earn one's doctorate. Invitations have been extended to Graduate Dean Fuciarelli, COE Dean Gerber and Associate Dean Leech. Details will be forthcoming.

**IX. Graduate School Update –**

Dr. McClung had no business to report at this time.

**X. Committee Meeting Updates – No report at this time**

**XI. Other Business -**

- a. Dr. Martinez proposed that instead of a general faculty meeting in November, program meetings be held to discuss the SACS program report data and plans. All agreed to this proposal.
- b. Dr. Whisler will be celebrating a milestone birthday very soon in which she plans to accompany her family to Florida and party with Mickey's Gang at Disney.
- c. Dr. Willis' sore muscles have finally paid off leaving her with a bowling score of 178 this week.

With no further business, the meeting was adjourned at 11:10 a.m.

Respectfully submitted by Wendy Miller, ACED Senior Secretary