

Minutes of the Vocational Education Advisory Committee
Valdosta State University
February 29, 2000

Members in attendance:

Iris Ellis, Sharon Walker, Mark Wilson, Lynne Wilson, Cathy Myers, Dale Nifong, Angie Palmer, Chris Martin, Janine Miller, Don Parks, Donnie McGahee, Charles Backes, Rusty McClung, Mary Alice Griffin, Mary Willis, Randy McElvey, Rusty McClung, Sam Harvill, Arnie Murdock, Susan Jennings, Ann Adams, Carolyn Cox, J. D. Thomerson, Larry Moore, and Patty Anderson.

Members not in attendance:

Ivory Gates, Steve Dunn, Carol Dugger, Keith Middleton, Sheila Hall, Brian Garavalia, Wendy Moore, and Bobby McLemore.

The meeting was called to order by Patty Anderson, Chairperson, at 7:34 p.m., in Room 244 in the Education Center.

Patty Anderson welcomed everyone and introductions were made.

Donnie McGahee, V. E. Department Head, welcomed everyone and made the following announcements:

- SACS review team will be at the University on March, 13-16, 2000. The NCATE review will be in Fall, 2001. A hand out created by Dr. Ernestine Clark, Dean of the Graduate School, was distributed to the committee. This handout lists department documentation that should be available for the SACS team to review. Our department has all the items listed and is prepared. The second page of the handout has a list of questions and suggestions that Dr. Clark has put together from interviews with other universities who have recently completed SACS reviews. VSU faculty members and administrators are being asked to review this list and be prepared to respond if a SACS team member meets with them during the visit. Charles Backes mentioned that the department's mission and goals statements are available on the web.
- Faculty members in the department have been extremely busy writing for publication and making presentations at various conferences. Faculty members were asked to raise their hands if they had published an article or given a presentation since our last meeting in the fall. Donnie thanked the faculty for the excellent job they do in teaching.
- Donnie had to give the committee one sad announcement regarding the resignation of Dr. Brian Garavalia. He will be leaving at the end of spring semester to join his wife in Kansas. Our department has been the most

stable department in the College of Education and rarely has a resignation unless it is for retirement.

- A student teaching program improvement survey was distributed. This survey was conducted in fall, 1999, with student teachers at the end of their teaching experience. The survey was made up of questions asking students about how they felt about the program. Typical questions were asked about strength of programs, weakness of programs, and whether their program met or covered the College of Education's Conceptual Framework Principles.

Patty Anderson reminded the committee that at the last advisory meeting, members were given the revised charter for the Vocational Education Advisory Committee. They were asked to provide feedback, which several did during the last meeting. Members were also asked to contact her if they had any questions or suggestions regarding the charter. A motion was made for the committee to vote to accept the revised charter. It was approved unanimously.

Patty Anderson announced that the Vocational Education Advisory Committee minutes would be placed on the department's web page.

Ann Adams announced that the tentative date for the Gulf South Business and Vocational Education Conference would be on October 6, 2000. She asked the committee for feedback regarding scheduling of events, location suggestions, and presentation topics. Like last year, the conference information will be placed on a web page.

Rusty McClung announced that tomorrow we will have our third student from the first cohort group of doctoral students defend his dissertation. The second cohort group is in their second semester of the program.

Charles Backes announced that funding was received for the New Teacher Institute (NTI) program this coming summer. We also received funding for an alternative delivery program which will be offered in the fall. Susan Jennings also received funding for two net page design workshops this summer. Total amount of the grant is approximately \$60,000.

Charles Backes announced the following changes to the TTI (secondary certification option). PSYC 2700 was moved from Area F to Area E as a course of choice. SPEC 2000 was moved to Area F. An additional three hours of guided electives were added to the major course requirements. The following changes were made to the TTI (postsecondary certification option). PSYC 2700 was moved from Area F to Area E as a course of choice. Three hours of guided electives were added to Area F.

Mary Alice Griffin presented several Business Education program changes. SPEC 2000 (Serving Students with Diverse Needs) was moved from our Major Course Requirements to Area F thereby leaving space for a new course requirement. Our

faculty agreed to require Marketing 3050 (Introduction to Marketing). Our decision was based on two factors: (1) Our students typically score low on the marketing part of PRAXIS II, (2) Our state curriculum is now Business and Marketing Education, and many high school are now teaching marketing.

Mary Alice Griffin also announced the Administrative Service program changes. Since BVED 3500 (Word Processing) was dropped from our curriculum, the faculty decided to allow ADS majors to choose one of the following courses: Management 3910 (Small Business Management), Marketing 4680 (International Marketing), or Communications 2060 (Business and Professional Speech).

Arnie Murdock mentioned that the Name Change Committee is still meeting about the possibility of changing the department's name. At the fall meeting, he will report back to the advisory committee. Arnie also reported that the BAS degree has added another option to begin this fall. The BAS degree will have two options: (1) workforce leadership—the current program, and (2) applied information technology (networking skills). ABAC and Coastal Georgia students will be making up the student base for the new program this fall. The CIS department at VSU will be coordinating this new option of the BAS program.

Patty Anderson thanked committee members who were going to rotate off the committee this spring for their service (Mrs. Sharon Walker, Mr. Mark Wilson, Ms. Carol Dugger, and Mr. Keith Middleton and our student representatives—Chris Martin, Sheila Hall, Janine Miller, Don Parks, and Bobby McLemore). She asked if any of those members wished to serve another term, please let her know at the end of the meeting.

During the general discussion portion of the meeting, some of the topics discussed are listed below. Mark Wilson (Langdale Industries) mentioned that he is actively working with the Chamber of Commerce on a national work ethics program. He announced that educators need to emphasize to students that attendance is extremely important and employers do check to see what kind of attendance an applicant had while in school.

The Lowndes school system will be moving to block scheduling this fall. Curriculum revisions and textbook adoption are being performed in preparation of the change. One of the problems being addressed is the movement of the teaching of keyboarding to the middle school and how it will affect the curriculum at the high school. Dale Nifong mentioned that the Youth Apprenticeship Program has been very successful this year with enrollment soaring from last year's 9 to 33 this year. Iris Ellis mentioned that she has been very pleased with the business education student teachers Lowndes has been receiving. Not only are they well prepared in technology, but also they are excellent in writing objectives. Iris also mentioned that Lowndes High School would be starting a 3-year improvement program to help accommodate the increase in students.

Angie Palmer (ABAC) mentioned that she has been working with Arnie Murdock on the new BAS networking option which will go into effect in the fall. Everyone is very excited about the program. She also said that the school has received a grant CAMP (College

Assistance Migrant Program) to aid in the education of migrant students. She asked if anyone knows of an individual who might be eligible for this grant to contact the school. Angie also handed out an announcement regarding an Internet Law workshop that will be held at ABAC on March 21. Anyone interested should contact the school.

Sharon Walker (Hahira Middle School) mentioned that there are many changes taking place at the school. Middle school teachers will lose their 90-minute planning period and have it replaced with a 55-minute planning period. Changes are also expected regarding the number of students eligible for the exploratory program.

Cathy Meyers (Thomas Tech) said that she is very busy with the business and industry postsecondary consortium and the tech prep program.

The meeting was adjourned at 8:43 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Patricia Lynn Anderson". The signature is written in black ink and is positioned above the printed name.

Patricia Lynn Anderson, Chairperson