

Minutes of the Vocational Education Advisory Committee
Valdosta State University
February 25, 1999

Members in attendance:

Carol Dugger, Iris Ellis, Wendy Moore, Ivory Gates, Steve Dunn, Sharon Walker, Laurie Fontaine, Wanda Colyer, Rachel Wynn, Donnie McGahee, Charles Backes, Rusty McClung, Mary Alice Griffin, Mary Willis, Randy McElvey, Sam Harvill, Arnie Murdock, Susan Jennings, Carolyn Cox, J. D. Thomerson, Larry Moore, Ann Adams, and Patty Anderson.

Members not in attendance:

Lynne Wilson, Mark Wilson, Keith Middleton, Lloyd Shaddix, Theresa Clark, Michael Heard, Tammy Leff, Ronnie Dunn, and Brian Garavalia.

The meeting was called to order by Patty Anderson, Chairperson, at 7:35 p.m., in Room 244 in the Education Center.

Patty Anderson welcomed everyone and introductions were made.

Patty Anderson reminded everyone that last fall members were asked to review the Mission Statement for the Department of Vocational Education. We received positive feedback from members and so the Statement is accepted as submitted last fall. Dr. McGahee said that this Mission Statement would be put in all of our publications.

Donnie McGahee, V. E. Department Head, welcomed everyone and made the following announcements:

- Dr. McGahee reviewed the assessment process. He said assessment is placing emphasis on the output—what does your product look like. All departmental programs will be assessed each year. Dr. Backes will be discussing this later in the program.
- The results of the last administration of the PRAXIS II exam that our business educator students took were distributed. A review of how our students did was given. All 15 of our students passed the exam. The score of 590 is passing and the lowest score by our students was in the 600-630 interval and the highest scores were in the 680-710 interval. There are seven parts to this exam covering the wide spectrum of business-related subjects. Our students did very well in the information processing portion of the exam.
- A survey of seniors graduating over the last several years completed by the Office of Institutional Research and Planning was reviewed. A variety of different questions are asked of seniors pertaining to VSU and their program

of study. Our Vocational Education majors ranked our programs higher in almost every area than did other VSU majors in regard to their programs.

- An attrition rate handout for public school teachers was distributed and reviewed. It was pointed out that there is an extremely high rate of attrition in secondary, special education, and vocational education at the 5-year point. No reasons were given as to why teachers were leaving. This survey was completed by Professional Standards Commission.
- The final copy of the Actions on Teacher Preparation Initiative approved by the Board of Regents was distributed. It contains principles that teacher education programs must abide by. Of course, these are approved principles but have not been implemented. Principle one caused the most discussion. The University System will guarantee the quality any teacher that it graduates. If any teacher does not meet the quality expectations listed, the teacher will receive additional training at no expense to the student or the employing school. The school who provided the teacher education training must develop and provide a program to correct the deficiencies.
- Our next SACS review is spring 2000. The next visit by NCATE will be fall 2000. Preparations have already begun.
- Faculty members in the department have been extremely busy writing for publication and making presentations at various conferences. A review of the different accomplishments of the department members was given.

Charles Backes provided the committee with the following information:

- VSU will be hosting the Southeastern Trade and Industrial Education Conference in St. Simons. The conference will be May 26-28, 1999. There has been a very good response from speakers and registration forms are already coming in. Many extra-curricular activities have been planned. A web site has been set up for this conference (<http://education.valdosta.edu/dept/ved/stiec.htm>). Anyone interested in presenting should contact either Rusty McClung or Charles.
- Program Assessment – All departments are required to go through the university catalog and examine program outcomes and assessments listed. Then data must be collected to document the outcomes and report what the department did with the assessment data. In other words, what changes to the program did you make based on the assessment data?
- New Teacher Institute (NTI) will be held this summer.

Ann Adams made the following announcement:

- The Gulf South Business and Vocational Education Conference will be held on Friday, September 24, 1999. Anyone interested in presenting should contact Susan Jennings, Charles Backes, or Ann. Also, if there are any topics that you would like to have presented, please let them know. Mary Alice Griffin will be the editor of the proceedings for the conference. Since the conference has been moved to the fall, it will require presenters to submit their manuscripts for the proceedings by early August. Conference information will be listed in our department newsletter and on various listservers. Proposal deadline is July 12 with selection notification one week later. Article submission for the proceedings will be due in by August 23.

Carolyn Cox made the following computer announcement:

- During May three of our computer labs will receive new computers.

Rusty McClung provided the following updates on VSU doctoral program:

- The application deadline for the next cohort group has been extended to April 1.
- To date we have had seven who have applied.
- From the first cohort group, we have had one who has completed the program and expect several more to complete their programs in the next semester or two.

Arnie Murdock reported on the BAS program.

- The number of students in the program is now over 100.
- We have had to add additional advisors to cover all the students in the program. Brian Garavalia, Arnie Murdock, Susan Jennings, and Ann Adams are advising BAS students.
- We are in the preliminary stages of developing a program in information technology in cooperation with the Math and Computer Science Department at VSU. Students will be provided with the knowledge that they would need in acquiring network certification.

Larry Moore provided the group with an excellent presentation of a project he is involved with here at VSU. The topic presented dealt with local area networks/wide area network—video on demand. The project deals with using computers to provide access to videos for individual viewing and classroom presentations as well as performance evaluation of student teachers.

During the general discussion portion of the meeting, a variety of topics were discussed ranging from block scheduling, People Soft software, VICA competition, and statewide articulation for tech prep.

The meeting was adjourned at 8:55 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Patricia Lynn Anderson". The signature is written in black ink and is positioned above the printed name.

Patricia Lynn Anderson, Chairperson