

ACED Faculty & Staff Meeting Minutes
Department of Adult and Career Education
“Positively Impacting Learning Through Evidenced-Based Practices”

Date: November 8, 2010

Location: Dean’s Conference Room, Room 2050

Time: 10:00a.m.

Faculty present: , Dr. Whisler, Dr. Prater, Dr. Mat Som, Dr. Thomerson, Dr. Seiler, Dr. Ott, Dr. Polkinghorne, Dr. McClung, Dr. Ellis, Dr. Backes, Ms. Lesane

Faculty absent: Dr. Martinez, Dr. Hudson, Dr. Willis, Karen Pickles

I/II. Call to Order & Announcements

a. *Call to order: Dr. Backes, standing in for the department head, Dr. Martinez, called the meeting to order at 10:00a.m.*

Announcements:

b. *Provost/VPAA Campus Visits*

- Candidate visits will begin tomorrow, Tuesday, November 9th and will continue for next two weeks
- For scheduled interview dates & times check emails being sent to faculty/staff or the Academic Affairs website
- Department faculty asked to attend scheduled meetings

c. *Scheduling of Doctoral Interviews*

- Interviews for two doctoral candidates are scheduled for Monday, November 15th.
- Scheduled times: 9:30a.m. and 11:00a.m
- Faculty has been requested by, department head, to participate in these interviews.

d. *Proposal Approvals and Updates*

- Letter from Board of Regents approving the name change of Technical Trade and Industrial and its two options has now been approved.
 - New major title: Workforce Education and Development
 - Postsecondary option: change to Workforce Training and Development and,
 - Secondary option: change to Seondary Career - Technical Education
 - Changes will go into effect spring semester (2011)
- Alternative test for the MAT/GRE for the doctoral program has been approved by Graduate Executive Committee. It now goes to the Academic Committee this afternoon.

e. *Early Registration* - will run until November 19th and will end at 11:50p.m.

f. *Thanksgiving Holiday* - No classes November 24-26--University closed

- g. *Textbook Adoptions* – Text adoptions were due to bookstore by Oct 15th, if textbook(s) have not been adopted, please do so ASAP and forward Pam a copy of the textbook adoption confirmation for office files.

III. Consideration of October 11, 2010 Faculty Meeting Minutes

After a short review of the minutes, a motion was made by Dr. Prater to approve the minutes and seconded by Dr. Whisler. Minutes were unanimously accepted by faculty and will now be filed and uploaded to the departmental website.

IV. ACED Masters Core

Courses where discussed:

ACED 7530 - Supervision & Mentoring in ACED

ACED 7510 - Communications in ACED

ACED 7640 - Issue & Trends in ACED

- Faculty's lengthy discussion on the courses for the 15-hour core for the Masters:
 - Suggestions from programs:
 - BE/OAT program suggested: leaving in ACED 7530 and removing ACED 7640 and putting ACED 7640 in each area of emphasis
 - TTIE program suggested: removing ACED 7510 and ACED 7530
 - Both programs came to conclusion that they were in agreement on removing ACED 7510 (Communications in ACED) from the core with the option of moving to each area of emphasis. A motion was made by Dr. Ott to move ACED 7510 out of the core and was seconded by Dr. Prater. Motion passed unanimously.
 - Each program gave their viewpoints on why they felt ACED 7530 and 7640 should be removed or left in the core; and after a lengthy discussion the motion was made by Dr. McClung to remove ACED 7530 out of core and was seconded by Dr. Polkinghorne. Faculty voted and the motion passed but with one objection being made by Dr. Prater.
 - Programs will now work to make decisions on what courses should be in their areas of emphasis. Once completed it will be brought back to the general faculty.

V. New Teacher Training for TCSG Contract Opportunity

- Dr. Ott shared that the department has been seriously talking about how to get more involved with instructor training at the technical colleges and an unexpected opportunity has opened up that could allow the department to do just that -- a grant opportunity to deliver Instructor Training Institute (ITI) for all the technical colleges throughout the state of Georgia.
- Mr. Larry Robinson, who is coordinating the program has given Dr. Ott guidance on a model for submitting the grant for the training programs (Model: 3 courses

for fall, 3 courses for spring and one course for summer), but Dr. Ott feels they would be willing to take a look at other models

- ITI currently has a two-year model - Phase I/first year & Phase II /second year,
- Dr. Mat Som has also been working on other models for this program.
- Grant submission is due early December
- Drs. Mat Som & Hudson are taking the lead
- TCSG will select who will get the grant
- Teacher training will be primarily for new teachers but could be offered to anyone.
- Specifics on the grant opportunity will be forthcoming after the meeting which is scheduled for tomorrow, Tuesday November 9, 2010 at 2:00p.m. for any faculty that is interested.
- Any other ideas you have outside the meeting you can contact Dr. Mat Som.

VI. PBL Update – Dr. Polkinghorne

Charter ceremony has been set back but is now scheduled for some time in December but no date has been set yet. More information will be forthcoming.

VII. End of Semester Holiday Gathering

- Dr. Whisler volunteered her home for the holiday gathering
- Date is set for Monday, December 6, 2010 at 6:00p.m.
- More details forthcoming from Dr. Whisler

VIII. Committee Updates

None

IX. Other Business

Dr. Mat Som noted that he had heard some good things about Dr. Whisler's online class and he wanted her share some of those things with faculty.

XII. Adjournment

With no further business, the meeting adjourned at 11:13 a.m.

Respectfully submitted,

Pamela Lesane
Sr. Secretary