

Faculty Meeting Minutes  
Department of Adult and Career Education  
*"Positively Impacting Learning Through Evidenced-Based Practices"*  
November 7, 2006

Members present: Dr. Backes, Dr. Ott, Mrs. Prater, Dr. McClung, Dr. Anderson, Dr. Willis, Dr. Hudson, Mrs. Ellis, Dr. McElvey, Dr. Mat Som, Dr. Thomerson, Dr. Cox, and Dr. Martinez. Absent: Dr. Whisler and Dr. Moore. Guest: Arlene Gaumond.

Dr. Martinez called the meeting to order at 3:20 p.m.

Announcements:

- Ms. Prater reminded the faculty of the December 1 deadline to submit articles for the GBEA Journal.
- Ms. Prater announced that she is the new local representative for Toys for Tots and will have a box in the building to collect new, unopened, unwrapped toys and will also be accepting gift cards.
- Dr. Martinez announced that two initiatives have been funded by Dean Gunter. One is to support travel to technical colleges to articulate agreements, and the other is to redesign and revise more program brochures.
- Adobe Creative Suite was purchased last year for Lab 244, and the software is needed in a second lab. Dr. Martinez asked Dr. Thomerson to prepare a purchase order for the additional software, and Dr. Gunter is to request funding from Information Technology as proposed in the 2006 ACED Strategic Initiative.
- Dr. Backes announced that the departmental holiday celebration will be at his house on December 7. More information will be available at a later date.
- Dr. Mat Som announced that this is his seventh year at VSU, and this is the longest amount of time that he has been employed at one place. He loves his job and the people he works with and is planning to donate one of his paintings to the department. Dr. Mat Som has been asked to be a keynote speaker at a Spring conference at ABAC speaking on Culture, Religion, Economy, Politics, and Education in Southeast Asia countries.

The departmental minutes of October 3, 2006, were offered for consideration. There were no corrections or additions. Dr. Backes moved to accept the minutes as presented, and Dr. McClung seconded the motion. The minutes were approved with a unanimous vote.

Dr. Martinez welcomed Ms. Arlene Gaumond, Associate Director of Admissions. Ms. Gaumond spoke on the CAPP Advising Program. She explained the new program and demonstrated using the Smart Board. Advisers were asked to begin to use the new program and to email her with any questions. Following a question and answer period, Dr. Martinez thanked Ms. Gaumond for her presentation and presented her with an ACED pen.

### Standing Committee Reports

Dr. Martinez distributed copies of a draft proposal for the 2007 Gulf South Adult and Career Education Conference. Proposed as a two-day conference, the plan included a cost projection breakdown and a draft of the "Call for Presentation Proposals". A discussion was held with concerns expressed about attendance of a two-day conference. It was suggested that past attendees be emailed a survey to determine their preference for a one-day or a two-day conference. Dr. Backes offered to cover the registration fees for NTI students and help with other expenses up to \$1,000 from the Secondary NTI Grant. Dr. Mat Som suggested that the faculty encourage more attendance from TT&I students. Dr. Willis moved to approve the amount of \$50 for registration fees and \$75 for vendor fees. Dr. Anderson seconded the motion and a vote was called, and the motion passed. The "Call for Presentation Proposals" was approved with an adjustment of the date and will be sent out by email and added to the website.

Dr. Martinez reported that there has been positive feedback from the Advisory Committee meeting of November 6. The meeting held at the University Center was well attended and produced much discussion on important topics.

Dr. Martinez reminded the faculty to encourage any qualified majors interested in being a graduate assistant to apply for the two departmental positions for the Spring 2007 semester. The deadline to select and hire is November 15, 2006.

Ms. Ellis gave a brief report on her research on teacher dispositions. The primary purpose of her study is to explore the similar and different methods being used by various colleges of education throughout the United States to identify, teach, and assess teacher dispositions.

Dr. Martinez reminded faculty of the last department meeting for the semester scheduled for December 5, 2006.

There being no other business, the meeting was adjourned at 5:10 p.m.

Respectfully submitted,

***Pat Jeter***

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