

VALDOSTA STATE UNIVERSITY ADVISOR CHECK SHEET
Bachelor of Science Degree
Major: Office Administration and Technology
Online Bachelor Completion Option for Working Adults (OAT- OBC)

Adult and Career Education

Department	Student's Name	VSU ID#	Catalog Year
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AREA A -- ESSENTIAL SKILLS

	9 SEM. HRS.	
Course Name/No.	Grade	Credit Hrs.
ENGL 1101	_____	<u>3</u>
ENGL 1102	_____	<u>3</u>
One required from the following:		
MATH 1101	_____	<u>3</u>
MATH 1111	_____	<u>3</u>
MATH 1113	_____	<u>3</u>
MATH 2261	_____	<u>4</u>
MATH 2262	_____	<u>4</u>

AREA B -- INSTITUTIONAL OPTIONS

	4 SEM. HRS.	
Course Name/No.	Grade	Credit Hrs.
TWO COURSES REQUIRED IN DIFFERENT PERSPECTIVES:		
1. Ethics/Values	_____	<u>2</u>
_____	_____	<u>2</u>
2. Tradition and Change	_____	<u>2</u>
_____	_____	<u>2</u>
3. Human Expression	_____	<u>2</u>
_____	_____	<u>2</u>
4. Env./Physical World	_____	<u>2</u>
_____	_____	<u>2</u>
5. Race/Gender	_____	<u>2</u>
_____	_____	<u>2</u>
6. Cross-Cultural Understanding/Expression	_____	<u>2</u>
_____	_____	<u>2</u>
7. World of Work	_____	<u>2</u>
_____	_____	<u>2</u>

AREA C -- HUMANITIES/FINE ARTS

	6 SEM. HRS.	
Course Name/No.	Grade	Credit Hrs.
One required from the following:		
ENGL 2110	_____	<u>3</u>
ENGL 2120	_____	<u>3</u>
ENGL 2130	_____	<u>3</u>
ENGL 2140	_____	<u>3</u>
One required from Humanities/Fine Arts listing:		
_____	_____	<u>3</u>

AREA D -- SCIENCE, MATH & TECHNOLOGY

	11 SEM. HRS.	
Course Name/No.	Grade	Credit Hrs.
Two courses required from the following:		
ASTR 1010K	_____	<u>4</u>
ASTR 1020K	_____	<u>4</u>
BIOL 1010/BIOL 1020L	_____	<u>4</u>
BIOL 1030/BIOL 1040L	_____	<u>4</u>
CHEM 1010	_____	<u>4</u>
CHEM 1151	_____	<u>4</u>
CHEM 1152	_____	<u>4</u>
CHEM 1211	_____	<u>4</u>
CHEM 1212	_____	<u>4</u>
GEOG 1112K	_____	<u>4</u>
GEOG 1113K	_____	<u>4</u>
GEOL 1121K	_____	<u>4</u>
GEOL 1122K	_____	<u>4</u>
PHYS 1111K	_____	<u>4</u>
PHYS 1112K	_____	<u>4</u>
PHYS 2211K	_____	<u>4</u>
PHYS 2212K	_____	<u>4</u>
One course required from the following:		
ASTR 1000	_____	<u>3</u>
BIOL 1050	_____	<u>3</u>
BIOL 1060	_____	<u>3</u>
BIOL 1070	_____	<u>3</u>
BIOL 1080	_____	<u>3</u>
BIOL 1090	_____	<u>3</u>
ENGR 1010	_____	<u>3</u>
GEOG/GEOL 1110	_____	<u>3</u>
MATH 1112	_____	<u>3</u>
MATH 1261	_____	<u>3</u>
MATH 2620	_____	<u>3</u>
MATH 2261	_____	<u>4</u>
MATH 2262	_____	<u>4</u>
PHSC 1100	_____	<u>3</u>

AREA E -- SOCIAL SCIENCES

	12 SEM. HRS.	
Course Name/No.	Grade	Credit Hrs.
One required from the following two:		
HIST 2111	_____	<u>3</u>
HIST 2112	_____	<u>3</u>
Required:		
POLS 1101	_____	<u>3</u>
Two required from Social Sciences list:		
_____	_____	<u>3</u>
_____	_____	<u>3</u>

