



# Transfer Release Form

(For consideration for Financial Aid)

According to the National Association of Schools of Music (NASM) Code of Ethics, Article IV, Section 3, “a transferring student who has not completed a degree program may be considered for financial aid during the first term of enrollment in the new institution only if the music executive (e.g. the Dean or Department Head) of the school from which the student is transferring specifically indicates to the music executive of the prospective new institution that permission will be given for the student to withdraw from the commitments, obligations, and benefits of his or her financial award.” It also states that “approval must be sought prior to the offering of the financial award by the institution to which the student may transfer.” Please note that a financial award can include assistantships, fellowships, and/or scholarships and tuition waivers.

Please complete the form below (both parts) and return it to the Department of Music at VSU. All parts must be completed and received before any financial award considerations, if available, can be made. Mail this form to: Department Head, VSU Department of Music, 1500 North Patterson St., Valdosta, GA 31698. Unofficial form can also be signed, scanned, emailed or faxed to: [dfarwell@valdosta.edu](mailto:dfarwell@valdosta.edu) 229-259-5578, but note that paper form is required also.

## **PART I** (to be completed by the student)

I am applying for admission to Valdosta State University Department of Music and wish to be considered for a financial award, if available, from VSU.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Degree Program: \_\_\_\_\_ Concentration: \_\_\_\_\_

## **PART II** (to be completed by the Music administrator of the student’s current school)

In accordance with the NASM Code of Ethics, I confirm that I am aware that this student is pursuing admission into the Department of Music at Valdosta State University and that this student is requesting consideration for a financial award, if available. This student is released to accept any such award, if offered. At this time, this student (please circle one) IS or IS NOT receiving a financial award from this institution.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Institution: \_\_\_\_\_