

Dewar College of Education
Executive Committee
Agenda
07-28-2011

Approval of Minutes: Scott Grubbs (motion to approve), Barbara Stanely (2nd). Minutes from 7-14,2011 unanimously approved

Item	Action(s)/Discussion Notes	Responsible	Completion/Status
1. Technology update	<p>-need to replace the second floor network switches to get the entire building to gigabit capabilities. The switches ready to install. Is there a day in the next couple of weeks we could take the second floor down to replace the switches?</p> <p>At some point we also want to try some shorter cables in the first floor closet. This should cause minimal disruption to a few jacks at a time. When could we do that?</p>		This has been completed as of August 5, 2011
2. Tenure and Promotion (send attachment) <ul style="list-style-type: none"> a. College of Ed Committee b. Departmental Committees c. Notification of faculty eligible for p & t and those who will have their pre-tenure review 	<ul style="list-style-type: none"> - T & P checklist and guidelines to Dept. Heads to forward to all faculty -approved the process and structure for a COE advisory committee for P & T- revised document reflecting change to one faculty from each dept., 7 members, can be associate or full, but must have majority of full professors, associate may not vote on dossier of full professor, names sent to Associate Dean and AD will choose from the nominations if more than two are sent from the Dept Head. -this document will be sent to Dept. Heads and they can release to their faculty 	K. Hull	Documents sent 7/14/11 Committee process and structure for COE advisory Committee P & T was approved.
3. Schedules and reassignment time for Spring 2012	<ul style="list-style-type: none"> -Tracy will be doing room scheduling for all buildings -differentiating caps on courses, identify courses that could accommodate larger numbers and schedule them, so that you can keep numbers lower in classes that need smaller numbers -send faculty load info to Karla by August 10. Karla will send an excel file for you to complete 		In progress
4. NCATE <ul style="list-style-type: none"> a. Identifying target standard(s) 	Standard 6 was unanimously chosen as the Target Standard for NCATE, this reflects the opinions from the open forums as well as further discussion by Dept. Heads & COE executive committee.		Completed-Standard 6 was chosen
5. Departmental Meetings	<ul style="list-style-type: none"> -select P & T committee and ask them to schedule their first meeting at a time that I can come and give an intro to their work -stress data collection, and make sure that data are discussed 		In progress

	meaningfully at dept. meetings- what are your key questions re: the data(document these discussions)		
6. Committees – Ideas for Restructuring	-Eliminate Research Committee in favor of the Research /Writing groups Added ad hoc literacy place committee And ad hoc evaluating faculty teaching beyond the SOI		
7. News from the Advising & Support for Student/Faculty Center	-Advising center has added an electronic scheduler -advising center will take on advising of the new freshman who have identified Education as their major-ed prep only at this time and the center will keep them for 3 semesters or until they are admitted to teacher education. Some advisees may be kept at the center longer if they are in academic distress.		Completed and will be shared at opening meeting
8. Happening participation	Advising center will be participating in the happening, ECE reading group will also participate		
9. Student Teaching Information	Training session and dates for Self Evaluation were shared		
10. GACE 2009-2010 scores	Dr. Lee gave the GACE scores to dept. heads		
11. Grades First	Discussed the Grades First program that is used to assist in retention of student athletes. Decided to pilot with all incoming freshman in our advising center		

Attendance at Meeting: K. Hull, J. Lee, L. Minor, B. Gerber, B. Stanley, B. Bauer, Mary Willis, M. Griffin, L. Pate, C. Myers-Jennings, S. Andrews, S. Grubbs,
B. Pearce, M. McGahee,

Announcements: