

Dewar College of Education
Executive Committee
Agenda
07-14-2011

Approval of Minutes: Motion for approval: *R. Bauer* Second: *S. Grubbs* Minutes were approved by unanimous vote.

Item	Action(s)/Discussion Notes	Responsible	Completion/Status
1. Introductions/welcome new members	Welcome to Mimi McGahee, new director of the Advising and Student/Faculty support Center	K. Hull	completed
2. Reorganization- Offices, jobs, people (send attachment)	<p>-K. Hull indicated the rationale for reorganization is to make better use of available resources.</p> <p>-Advising and Student Faculty Support Center will be located in EC 1020.</p> <p>-Center responsibilities to include support functions for students and COE faculty. There will be possible revisions regarding the roles of faculty advisors attached to the COE Advisement and Support Center.</p> <p>-Proposal to make M. Moore Director of GOML in the COE and take GOML out of the Graduate School.</p> <p>-GOML director's tasks will include the improvement of instructional quality, updating of current courses, and to improve technical support for GOML.</p> <p>-L. Minor now occupies the office formerly occupied by J. Lee</p> <p>-K.Hull now occupies the office formerly occupied by M. Roberts.</p> <p>-K.Hull proposed the development of a faculty publishing resource area.</p> <p>-K.Hull proposed that the Associate Dean will be responsible for overseeing the Advisement Center, Field Experience Placement, and GOML operations.</p> <p>-K.Hull announced that the former ETC Center will be converted for classroom use. Other ETC related offices will be converted to conference room and seminar class facilities.</p> <p>-The English Language Institute (ELI) will be installed in the COE. The former classroom space for the 7th and 8th grade VECA program will be assigned for their use.</p> <p>-The Deaf Education lab on the first floor of the COE is under refurbishment.</p>	K. Hall M.McGahee Designated Personnel	

<p>3. Tenure and Promotion (send attachment)</p> <ul style="list-style-type: none"> a. Timelines b. Documents (discuss checklist and combined document) c. College of Ed Committee d. Support from Dean's office RE: preparing faculty & departmental committees for the T & P process 	<ul style="list-style-type: none"> - T & P checklist and guidelines will be sent to Dept. Heads to forward to all faculty - Tenure and Promotion guidelines were approved in the previous mtg. - K.Hull merged the COE and University documents into a unified document. Only changes were to the document's order and the adoption of University-wide language. - A need was expressed to develop a COE tenure and promotion committee. - The executive committee voted to release the Tenure and Promotion document to the faculty. Ayes: 10/Nays 0/ Abstentions: M. Prater 	<p>K. Hull</p>	<p>Documents sent 7/14/11</p>
<p>4. Opening Meeting</p> <ul style="list-style-type: none"> a. Times b. Professional development ideas 	<ul style="list-style-type: none"> -Will take place on August 9, 2011 from 9:30-10:30 am in Jeannette Lecture Hall. -Drs. Levy and Gunter will be in attendance. -Suggestions for Breakout Sessions included: <ul style="list-style-type: none"> iPad Professional Development (Basic and Advanced) BlazeView Orientation (or for the system that will replace it) LiveText training Tenure and Promotion Information Sessions -Lunch will be provided by Miller's BBQ 	<p>K. Hull/Designated Personnel</p>	
<p>5. NCATE</p> <ul style="list-style-type: none"> a. Identifying target standard(s) b. Sharing great ideas from Data Meetings c. Validity/reliability of assessments 	<ul style="list-style-type: none"> -L. Minor will coordinate the COE NCATE effort. -Meetings will be held with each department head to review data to determine what data are available, what data are needed, and what must be done to obtain required data. -K.Hull reiterated that the COE is not collecting data simply for the sake of NCATE. It is to see if/how we evaluate practice, how to better target the essential questions regarding practice, and how to better use the data that are available. This message must be communicated to the faculty. -There is a need for department specific dialogue on data. -K.Hull stated that we must decide which standard the COE will target for NCATE. This should be decided by the opening meeting in August. 	<p>K. Hull L. Minor Department Heads COE Executive Committee Designated Personnel</p>	
<p>6. Scholarship (send attachment)</p> <ul style="list-style-type: none"> a. Publications for VSU Scholar b. Dean support for 	<ul style="list-style-type: none"> -K. Hull announced that there is still a window to submit scholarly publications. These publications must have been published before 6/30/2011. 		

Research/scholarship	-There was also discussion regarding the potential abolition of the Research committee. K. Hull noted that COE faculty must work smarter in order to publish. She encouraged the formation of Writing groups for those faculty who might be interested. -R.Bauer urged faculty to consider theses and dissertations for possible research and publication opportunities.		
7. Committees – Ideas for Restructuring (bring attachment)	Forwarded item to next meeting		Put on agenda for next meeting
8. Searches/Personnel- updates from Dept. Heads	-CSD/ECED/KSPE/MSRD/PSYC announced successful conclusions to faculty searches.		
9. Happening participation?	Forwarded to next meeting		
10. Other			

Attendance at Meeting: K. Hull, L. Minor, B. Gerber, B. Stanley, B. Bauer, M. Prater (per R. Martinez), M. Griffin,

G. Siegrist (per D. Leech), C. Myers-Jennings, S. Andrews, S. Grubbs,

B. Pearce, R. Gladwin, M. McGahee,

Announcements:

- New copiers are being installed in student computer labs. If there are any disruptions or concerns for faculty, contact A. Devane.
- B. Gerber announced that the VSU COE has submitted grants to help students from low SES households and for the expansion of VECA.
- B. Gerber also announced that the VSU COE has submitted a proposal for a \$1.5 million grant for induction.
- The COE EC will have its next meeting on July 28, 2011