Dewar College of Education
Application for Student Teaching
Fall Semester, 2012

<u>Deadline</u> for submission to Dept. of Student Teaching & Field Experiences (COE, Rm. 1102):
<u>Tuesday, January 31, 2012 – 5:30 p.m.</u>

(Applications will not be accepted after the deadline. Students who wish to submit applications after the deadline will have to appeal to the Dewar College of Education Undergraduate Policies Committee for approval through the Advising Center, EC room 1020).

Requirements to Student Teach

- **GACE Basic Skills (or exemption)**
- **Overall minimum 2.5 GPA (3.0 for COMD; 2.75 for ARED)**
- **Completion of all undergraduate coursework (This includes completion of all major courses with at least a grade of "C")**
- **Criminal background check**
- **Liability insurance**
- **Graduate students must be admitted to their graduate program**

Please PRINT responses legibly.

Name: _____ SSN: _____

Your **VSU e-mail address**: _____

Your **LiveText username** (not your password): _____

Birthdate: _____ VSU ID No: _____

Ethnicity: _____ Gender: M F

Local Address: _____ Apt. No.:_____
(Street Address)

_____Phone: (____)_____
(City) (State) (ZIP Code)

Permanent Address: _____ Apt. No.:_____
(Street Address)

_____Phone: (____)_____
(City) (State) (ZIP Code)

Major: _____ Advisor: _____

Teaching Field(s): _____
Applies only to: middle grades, secondary, special education, music

High school attended: _____Year of graduation: _____

Have you worked as a paraprofessional in any schools? ___ Yes ___ No

If yes, please list schools: _____

STUDENTS MAY NOT BE PLACED IN A SCHOOL WHERE THEY HAVE PREVIOUSLY WORKED AS A PARAPROFESSIONAL Initial after reading_____

Do you have any medical conditions of which the university or the student teaching placement site should be aware? ___ Yes ___ No If yes, please describe: _____

Do you currently have **immediate** family (e.g. **child**, **parent**, **brother**, **sister**, **aunt**, **uncle**, **in-law**) **working** or **enrolled** in any schools or school systems? If you are unsure, contact Dr. Lee.

___Yes ___No If yes, please list schools and systems and the individual's relationship to you _____
_____
_____

Do you expect to have **immediate** family **working** or **enrolled** in any schools or school systems during your student teaching next spring? If you are unsure, contact Dr. Lee.

___Yes ___No If yes, please list schools and systems and the individual's relationship to you_____
_____
_____

Before completing the system placement section on the next page, consider the following points VERY carefully:

- You **may** be required to submit to and pay for a current **Criminal Background Check** by the school system in which you are placed before you will be allowed to enter the schools. The approximate cost is $60.00. All placements are tentative pending the results and school systems retain the right to refuse placement of any student based on his/her criminal background history.
- Once placements are made, they will **not** be changed.
- Students will be placed in a site appropriate for their certification area. However, students are not assured of any particular school, any particular teacher in a school, or any particular grade level--nor may students request a particular school, teacher, or grade level.
- Students are **not** to contact individual schools, school systems, teachers, and/or administrators about student teacher placement.
- The Dewar College of Education has 13 partner schools; efforts are made to place as many student teachers at these partner schools as possible.
- If you refuse a placement once it is made, you will **not** be placed at another site; and your student teaching will be delayed a semester.
- As placements are made and confirmed, they will be posted on the COE website (**http://education.valdosta.edu/placements.htm**), and you will receive a letter confirming your placement. The COE website is updated, and placement letters are mailed to students, as quickly as confirmations are received from the school systems; this process takes several weeks--be patient. Placement letters are not all mailed at the same time. Please do **NOT** contact the Office of Field Experience & Student Teaching to ask about your student teaching placement. Keep checking the COE website.
- You may **not** student teach in: (1) A school from which you graduated within the last seven years, (2) A school where you have family members employed or enrolled, (3) A school in which you have worked as a paraprofessional, or (4) A system in which you have family members employed in the system office in an administrative capacity or on the board of education.
- You are **not** permitted to take undergraduate coursework (besides seminar) while student teaching.
- Generally, student teachers will be placed within a 60-mile radius of VSU.
- The Dewar College of Education reserves the right to refuse to place a student teacher at any particular school or within any particular school system.
- Every effort is made to place student teachers in their preferred systems; however, the Dewar College of Education reserves the right to make all final decisions about student teacher placements.

I HAVE READ AND UNDERSTAND THE ABOVE PLACEMENT INFORMATION Initial_____

Preferred System Placements

(Middle Grades majors and Secondary Education majors do **NOT** complete this section. Your placements will be made by your major department.)

The Dewar College of Education has comprehensive partner school agreements with a number of the schools located in the five school systems listed in Section A below. To the extent possible, attempts are made to place as many student teachers as possible in these schools.

Complete either Section A OR Section B

A. My preferred **system** placement is (check **ONE**):

_____ Lowndes County Schools **OR** Valdosta City Schools
_____ Brooks County Schools
_____ Cook County Schools
_____ Echols County Schools

B. If you are requesting placement in a system **OTHER THAN** the five systems listed above, list your top two preferred **system** placements below:

1._____

2._____

Previous Practicum/Observation Experiences

Please list below the **schools w/grade levels** at which you have completed any practicum/observation experiences in your professional education coursework at VSU (including this semester):

1. Current_____

2. _____

3. _____

4. _____

5. _____

6. _____

***Please attach a copy of your unofficial transcript, including all coursework in which you are currently enrolled, from Banner.**

***Please attach a copy of your Application for Graduation (pink copy sent to you by the Registrar's Office after your audit was complete). Required for Bachelor's degree programs only.**

***PLACEMENTS WILL NOT BE MADE UNTIL ALL REQUESTED DOCUMENTS ARE RECEIVED.**

Student (Please Read Carefully)

I understand the requirements for student teaching. I further understand that failure to meet any one of these requirements will result in my **NOT** being allowed to student teach. I also certify that nothing has changed in my criminal background history since my criminal background check was completed. I further certify that all of my major courses have been completed, or will be completed, with at least a grade of "C" by the time I student teach. I understand that I will not be excused for any reason from attending the **mandatory** Student Teaching Orientation on August 10, 2012.

I also understand that if I have to cancel my student teaching for any reason, it is my responsibility to notify Ms. Jamie Bird's office, my department head, and my advisor. If for any reason my student teaching is cancelled, I understand that I **must re-apply** for student teaching for the semester I intend to complete it.

I further understand that falsification of any information provided on this application or any unreported change in my eligibility to student teach will result in my not being allowed to student teach or being removed from student teaching.

NOTE: Effective Spring Semester, 2008, a fee of $100 started being assessed for each student for student teaching. This fee is assessed as part of the student's regular fees (included in tuition). For Interrelated Special Education/Early Childhood student teachers, the fee is $50 for each of the two required semesters of student teaching.

Student's Signature _____ Date _____

NOTE: Applications are not complete and no placement will be made until the following are provided:

***CHECKLIST**- Please Initial Each

____ Advisor's Signature on Application

____ Copy of Unofficial Transcript

____ *Copy of Application for Graduation (**pink copy sent to you by the Registrar's Office**), required for Bachelor's degree programs only

____ Verification of Current Liability Insurance (**copy of insurance card showing dates of coverage**)

Advisor

I have verified that this student meets all of the requirements to student teach and that he/she is on schedule to complete all coursework prior to the student teaching experience.

Advisor's Signature _____ Date _____

Return completed form to: Ms. Renee Whitmer
Department of Student Teaching & Field Experiences
Dewar College of Education, Room 1102

Do Not Write in this Section. For Office Use Only	
GPA: _____	Admitted to Teacher Education: Yes No
GACE Basic Skills/Praxis I score/date: _____	Criminal Background Check Completed: Yes No
GACE Content:_____	Comp. Tech. Requirement: _____
Liability Insurance: Yes No Expires:_____	Applied for Graduation:_____
Spec. Ed. Requirement: _____	

Revised 1/4/2012