

**COLLEGE OF EDUCATION
UNDERGRADUATE AND INITIAL PREPARATION
POLICIES COMMITTEE
APPEAL FORM 2011**

Complete this section of the form if you are requesting an appeal hearing.

This form must be turned in 24 hours in advance. (See hearing dates at the bottom)

Name _____ Date _____

Street Address _____ Phone _____

City _____ State _____ Zip Code _____

Student ID # _____ Social Security # _____

VSU Email Address _____ @ valdosta.edu

Major _____ Advisor _____

Advisor Signature _____

(advisor's signature does not necessarily mean that the advisor supports this appeal; it simply means that the advisor is aware that the student is appealing.)

Appeal request for:

_____ Admission to Teacher Education
_____ Student Teaching
_____ Take "2999" concurrently with professional coursework
_____ Other _____

1. Write a letter explaining the rationale of your appeal, and attach the letter to this appeal form.
 2. This form must be signed by your advisor or department head.
 3. Attach documentation to support your appeal.
 - A copy of your transcript or your file.
 - Medical documentation if needed to support your request.
 - Letter of documentation from Special Services if applicable.
 - Documentation of required test scores
 - Copy of any concern form
- * You may appear before the committee to present your case.
* A copy of the committee's decision will be sent to you, your advisor, and your department head.

Appeals will be heard on the following dates at 10:45 in Room 2050:

September 12, 2011

October 10, 2011

November 14, 2011

This appeal form and all supporting documentation should be returned to:

Ms. Mimi McGahee • Room 1020 • Dewar College of Education • Valdosta State University