

**VALDOSTA STATE UNIVERSITY ADVISOR CHECK SHEET**  
**Bachelor of Science in Education Degree**  
**Major: Business Education**

Adult and Career Education

Department	Student's Name	VSU ID#	Catalog Year
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**AREA A -- ESSENTIAL SKILLS**

**9 SEM. HRS.**

Course Name/No.	Grade	Credit Hrs.
ENGL 1101	_____	<u>3</u>
ENGL 1102	_____	<u>3</u>
One required from the following:		
MATH 1101	_____	<u>3</u>
MATH 1111	_____	<u>3</u>
MATH 1113	_____	<u>3</u>
MATH 2261	_____	<u>4</u>
MATH 2262	_____	<u>4</u>

**AREA B -- INSTITUTIONAL OPTIONS**

**4 SEM. HRS.**

**TWO COURSES REQUIRED IN DIFFERENT PERSPECTIVES:**

Course Name/No.	Grade	Credit Hrs.
1. Ethics/Values	_____	<u>2</u>
2. Tradition and Change	_____	<u>2</u>
3. Human Expression	_____	<u>2</u>
4. Env./Physical World	_____	<u>2</u>
5. Race/Gender	_____	<u>2</u>
6. Cross-Cultural Understanding/Expression	_____	<u>2</u>
7. World of Work	_____	<u>2</u>

**AREA C -- HUMANITIES/FINE ARTS**

**6 SEM. HRS.**

Course Name/No.	Grade	Credit Hrs.
One required from the following:		
ENGL 2110	_____	<u>3</u>
ENGL 2120	_____	<u>3</u>
ENGL 2130	_____	<u>3</u>
ENGL 2140	_____	<u>3</u>
One required from Humanities/ Fine Arts listing:		
_____	_____	<u>3</u>

**AREA D -- SCIENCE, MATH & TECHNOLOGY**

**11 SEM. HRS.**

Course Name/No.	Grade	Credit Hrs.
Two courses required from the following:		
ASTR 1010K	_____	<u>4</u>
ASTR 1020K	_____	<u>4</u>
BIOL 1010/BIOL 1020L	_____	<u>4</u>
BIOL 1030/BIOL 1040L	_____	<u>4</u>
CHEM 1010	_____	<u>4</u>
CHEM 1151	_____	<u>4</u>
CHEM 1152	_____	<u>4</u>
CHEM 1211	_____	<u>4</u>
CHEM 1212	_____	<u>4</u>
GEOG 1112K	_____	<u>4</u>
GEOG 1113K	_____	<u>4</u>
GEOL 1121K	_____	<u>4</u>
GEOL 1122K	_____	<u>4</u>
PHYS 1111K	_____	<u>4</u>
PHYS 1112K	_____	<u>4</u>
PHYS 2211K	_____	<u>4</u>
PHYS 2212K	_____	<u>4</u>
One course required from the following:		
ASTR 1000	_____	<u>3</u>
BIOL 1050	_____	<u>3</u>
BIOL 1060	_____	<u>3</u>
BIOL 1070	_____	<u>3</u>
BIOL 1080	_____	<u>3</u>
BIOL 1090	_____	<u>3</u>
ENGR 1010	_____	<u>3</u>
GEOG/GEOL 1110	_____	<u>3</u>
MATH 1112	_____	<u>3</u>
MATH 1261	_____	<u>3</u>
MATH 2620	_____	<u>3</u>
MATH 2261	_____	<u>4</u>
MATH 2262	_____	<u>4</u>
PHSC 1100	_____	<u>3</u>

**AREA E -- SOCIAL SCIENCES**

**12 SEM. HRS.**

Course Name/No.	Grade	Credit Hrs.
One required from the following two:		
HIST 2111	_____	<u>3</u>
HIST 2112	_____	<u>3</u>
Required:		
POLS 1101	_____	<u>3</u>
PSYC 2500	_____	<u>3</u>
One required from Social Sciences list:		
_____	_____	<u>3</u>

**AREA F -- COURSES APPROPRIATE TO THE MAJOR 18 SEM. HRS.**

Course Name/No.	Grade	Credit Hrs.
ACCT 2101 Prin. of Acc. I	_____	<u>3</u>
ACED 1100 Intro. to Bus.	_____	<u>3</u>
ACED 2999 Entry to the Educ. Profession	_____	<u>0</u>
ECON 1500 Surv. of Econ.	_____	<u>3</u>
EDUC 2110 Invest. Crit. & Contemp. Issues in Ed.	_____	<u>3</u>
EDUC 2120 Expl. Socio-Cult. Perspectives on Diversity	_____	<u>3</u>
EDUC 2130 Exploring Learning & Teaching	_____	<u>3</u>

**Health Requirement:**

KSPE 2000 Health and Wellness for Life	_____	<u>2</u>
KSPE 2150 First Aid/CPR	_____	<u>2</u>
KSPE Fitness/Activity Courses (2 courses)	_____	_____
_____	_____	_____

When the advisee is prepared to have these credits evaluated for graduation, this form should be signed and presented to the Registrar at least two semesters before all requirements are met. **RETAIN A COPY OF THIS COMPLETED FORM IN ADVISEE'S FOLDER.**

\_\_\_\_\_  
Student's Signature Date

\_\_\_\_\_  
Advisor's Signature Date

**MAJOR COURSE REQUIREMENTS 60 SEM. HRS.**

Course Name/No.	Grade	Credit Hrs.
ACED 2050 Comm. for the Workplace <i>PR = ENGL 1102</i>	_____	<u>3</u>
ACED 2400 Computer Tech. for the Workplace (or exemption exam)	_____	<u>3</u>
ACED 3000 Inter. Keybd. <i>PR = ACED 2000 or exemption</i>	_____	<u>3</u>
ACED 3100 Comp. Sys.	_____	<u>3</u>
ACED 3400 Appl. Computer Technology <i>PR = ACED 2400 or exemption</i>	_____	<u>3</u>
ACED 3610 Web Design & Multimedia <i>PR = ACED 2400 or CS 1000</i>	_____	<u>3</u>
ACED 3700 Desktop Pub. <i>PR = ACED 2400 or exemption</i>	_____	<u>3</u>
ACED 4050 Office Mgt.	_____	<u>3</u>
ACED 4070 Office Appl. <i>PR = ACED 2000 or exemption</i>	_____	<u>3</u>
ACED 4160 Adm. Office Procedures <i>PR = ACED 3000, 3400</i>	_____	<u>3</u>
ACED 4400 Methods & Media for Teaching Acct. & Basic Bus. Subjects <i>PR = ACED 2999, ACCT 2101, BUSA 2106, ECON 1500</i>	_____	<u>3</u>
ACED 4500 Methods & Media for Teaching Bus. Skill Subjects <i>PR = ACED 2999, 4400</i>	_____	<u>3</u>
ACCT 2102 Prin. Acct. II <i>PR = ACCT 2101</i>	_____	<u>3</u>
BUSA 2106 Env. of Bus.	_____	<u>3</u>
MKTG 3050 Intro. to Mkt. <i>PR = ECON 1500 or 2106</i>	_____	<u>3</u>
SPEC 3000 Serving Stud. with Diverse Needs	_____	<u>3</u>
ACED 4790 Student Teaching in Bus./Career Ed. <i>PR = Completion of all coursework.</i>	_____	<u>10</u>
ACED 4800 Professional Practices Seminar <i>PR = Completion of all coursework.</i>	_____	<u>2</u>

**TOTAL HOURS FOR GRADUATION 126**

**PR = Prerequisite**

- ✓ ACED 2999 should be taken following the successful completion of 30 hours and taken every semester until an "S" grade is achieved.
- ✓ All courses in "Area F" and in "Major Course Requirements" must be completed with a grade of "C" or higher.
- ✓ All coursework must be completed prior to student teaching.
- ✓ GACE II test code number: 042, 043