

Minutes of the Vocational Education Advisory Committee
Valdosta State University
November 2, 2000

Members in attendance:

Sharon Walker, Linda Jones, George Ward, Cathy Myers, Angie Palmer, Wendy Moore, Ivory Gates, Katie Neal, Chris Burdette, Lisa Benton, Donnie McGahee, Charles Backes, Rusty McClung, Mary Alice Griffin, Mary Willis, Randy McElvey, Arnie Murdock, Ann Adams, Carolyn Cox, J. D. Thomerson, Larry Moore, Iris Ellis, and Patty Anderson.

Members not in attendance:

Mark Wilson, Lynne Wilson, Dale Nifong, Gwen Belue, Steve Dunn, Don Parks, Sam Harvill, and Yahya Mat Som.

Patty Anderson, Chairperson, called the meeting to order at 7:35 p.m., in Room 244 in the Education Center.

Patty Anderson welcomed everyone and introductions were made. Members were asked to complete an address update form for the files.

Donnie McGahee, V. E. Department Head, welcomed everyone and made the following announcements:

- We welcome the following new faculty to our department this year:
 - Dr. Yahya Mat Som -- He will teach TT&I courses.
 - Mrs. Iris Ellis – She will teach Computer and Business Education courses. She will also be responsible for student teacher supervision.
- Faculty members in the department have been extremely busy writing for publication and making presentations at various conferences. A review of the different accomplishments of the department members was given.
- NCATE will be here Fall, 2001, to review all teacher education programs within the College of Education.
- Student Teacher Survey Results – Spring, 2000. NCATE will be looking very closely at this particular area. Our department's student teachers gave us very good reviews, and we were rated one of the top departments in the College. This survey provides us with a good assessment of our program. A review of the survey's questions and responses were discussed. The one item that was rated lower was the student seminar that student teachers must attend. This seminar is a new requirement that all Education majors must take during their student

teaching experience. During these meetings, they are to talk over how student teaching is going. Last year was the first time that this seminar was held. We can't determine whether they don't know if it was not helpful or whether they didn't like coming back to campus. Mrs. Ellis will be taking over this seminar.

One of the highest rated items on the survey was how technology was incorporated into the program. This is a major focus of NCATE.

- Business Education continues to be on the teacher critical needs list in Georgia. Next semester there are 21 students registered for the first methods class.
- The department's name will change to Department of Adult and Career Education (ACE). It has gone through all the checkpoints here at Valdosta State and it now goes to the Board of Regents. Dr. McGahee said that he has asked that the name change be effective for the Spring Semester, 2001. We will let everyone know when it is approved.
- PSYC2700 and Area F – Program sheets were handed out to all members. There is a problem in the Area F section of the sheet. Board of Regents mandated that three of the six courses (18 hours) could be Education courses. These three courses are currently Survey of Education, Special Needs, and Computer Technology for the Workplace. The last three courses are business content courses—Accounting, Economics, and Introduction to Business. College of Education requires a psychology course called PSYC2700, Human Growth and Development. The College of Education requested that the course be moved into the Area E so that it would not take up space in the Area F section of the program sheet. The Board of Regents considered our request and has denied it. This denial requires that the course be placed under Area F. This causes a problem in that there are not enough hours. Much discussion has taken place as to how to solve this problem.

One suggestion is to decrease the courses in Area F to two-hour courses. This would cause a major problem for our computer course in that it would be difficult to teach all the material, and it would increase the number of computer classes our professors must teach. The University has written back to the Board of Regents asking them to reconsider their decision because we have examined some of the college catalogs from schools across the state, and we found that PSYC2700 was in their Area E.

Another possible option would be to put the computer course into Area D and leave it as three hours. The problem with this is that it would then be available to all students in the University. This move would most likely

increase registration in the course that is already filled by the second day of registration. We currently run 18 sections per semester. As it stands now, Area F has no technology courses.

Gulf South Business and Vocational Education Conference

- Ann Adams reviewed the results of the recent Gulf South Business and Vocational Education Conference that was held by our department. We had approximately 100 people who participated in the conference. Randy McElvey will serve as conference coordinator next year with J. D. Thomerson and Iris Ellis acting as assistant co-coordinators. The same web site will be available.
- Through a PowerPoint presentation, Randy McElvey presented some of the changes that will take place in next year's conference. The first major change will be the name of the conference—Gulf South Adult and Career Education Conference. A tentative date for the conference is the first Friday in October in 2001. Plans are to have the new state supervisor for Business and Marketing Education and the new state supervisor for T & I Education present at the conference. A variety of different speakers will be invited. Charles Backes has been asked to assist in finding speakers in the area of T & I. The desire is to have attendance up to around 200 people.
- The Advisory Committee is asked to provide input regarding possible speakers and topics to be covered.
- In March, information is going to be sent out regarding the conference. This will help teachers who have to plan ahead of time to request time off from work.
- The conference will be held in the Education Center versus the University Center. The luncheon, however, will still be at the University Center.

Ed.D. Program

Rusty McClung said that the second cohort group only has four more classes before they take their comprehensive exams and begin their dissertations. Most of the students have their committees lined up. The first cohort group still has three students who are working on their dissertations. The next cohort group will begin in Fall, 2002.

Arnie Murdock has been appointed as the coordinator of the College of Education doctoral program.

NTI and Other Grants

Charles Backes mentioned that we had two New Teacher Institutes (NTI)—one in the summer and one this fall. The interns came from all over Georgia. One of the possible changes planned for next year might be a 2-week institute instead of the 4-week institute.

Charles requested that if any of the advisory committee members have an opportunity to talk with the State Department personnel that they emphasize to the State that the changes we make to the teacher certification/teacher preparation process are intended to improve the process not simply just to save some money.

BE and ADS Program Revisions

Mary Alice Griffin discussed some trends in business education. Many of the colleges and universities are dropping the advanced keyboarding course and integrating the material into other courses within a program. Over the next year we will be studying this trend and the options we might consider.

One of the options being explored is dropping the BVED4000 Production Keyboarding and incorporating it into some of our other courses such as the Office Procedures class. This would provide us with three extra hours that could be applied to the 2-hour courses that we teach (BVED3600, BVED3700, and BVED4070). We will be asking some of the advisory committee members for input on this program review.

BE Certification

Patty Anderson mentioned that we had to make a change to the certification requirements. We need to add the BVED3600 Electronic Authoring and Multimedia so that the certification requirements are the same as the BE degree program requirements. The advisory committee approved the change.

Open Discussion

Some of the topics discussed during open discussion were as follows:

- Linda Jones, who is employed by Workforce Personnel Services, mentioned that she is very active with the recruitment of personnel in the clerical temporary area. The company provides training in a variety of areas.
- Sharon Walker of Hahira Middle School mentioned that there is a new computer lab. Keyboarding is now only being taught in the middle schools.

- Wendy Moore of Lanier County School system said that the work-based program is coming along nicely. She also announced that Lakeland, GA, now has a Chamber of Commerce.
- Ivory Gates of Val-Tech College mentioned that the school is now known as Valdosta Technical College. There is a big promotional drive to push the evening program.
- George Ward of Valdosta High School mentioned that there is a new business lab at the school.
- Cathy Meyers is now the Vocational Supervisor at Southwest Georgia Technical College. She will be working on program/teacher accountability.
- Angie Palmer of ABAC mentioned that she has been promoted to Director of the Evening Program. She is very busy with advising, coordinating the BAS degree with VSU, and program/curriculum evaluation.

Patty Anderson reminded the members that the minutes would be posted on the department's web page that is maintained by Larry Moore.

The meeting was adjourned at 8:48 p.m.

Respectfully submitted,

Patricia Lynn Anderson, Chairperson