

Minutes of the VE Advisory Committee
April 30, 1992, Meeting

Members in attendance:

Nancy Elsberry, Wendy Moore, Judy Grant, Linda Todd, Sandra Kelley, Jim Hesters, Donnie McGahee, Carolyn Cox, Mary Alice Griffin, Mary Willis, Patty Anderson, and Mike Galloy.

Members not in attendance:

Barbara Tomlinson, Tammy Atkinson, Al McRae, Ed Greene, Theresa Clark, Sharon Crawford, Randy McElvey, Annie Maddox, Brent Askins, Rusty Forbes, Kenneth Musgrove, and John Fields.

The meeting was called to order by Patty Anderson, Chairperson, at 7:30 p.m., in Room 223-C in the Education Center.

Donnie McGahee, V. E. Department Head, welcomed everyone and made the following announcements:

- o Brent Askins and Rusty Forbes are out of town conducting an ITI.
- o Brent Askins has successfully completed his doctoral program and he is now DR. ASKINS. He and Mike Galloy have also recently published an article in one of the journals.
- o Al McRae will be retiring at the end of the spring quarter, and we are currently performing a job search to fill his position.
- o Teacher certification update--there will be some changes coming down soon from Atlanta regarding changes in the certification process. They will be presented to the Advisory Committee at the next meeting.

Business Education Announcements:

- o Mary Alice Griffin discussed some of the upcoming changes to the B.E. curricula. The beginning and advanced typing will now be taught on the personal computers with intermediate typing still on the electronic typewriters. The Internship course will now be required of all of the Administrative Services majors.
- o Starting this fall, Superwrite will be taught at Lowndes and Valdosta High Schools. Mary Alice Griffin is going to meet with those teachers to do an analysis of the results of the program compared to the results of the course taught at VSC.
- o The South Georgia resume research study was completed this past spring by Patty Anderson and Mary Alice Griffin. Results were handed out and discussed.

- o Mary Willis talked about the keyboarding course being taught on the computers. She said very little computer knowledge is required using the SouthWestern program. However, the program might be too costly for local high schools. She liked the evaluation sheet that is printed out on each document that a student produces. It provides the teacher with a complete analysis of the student's document. One of the disadvantages of the SouthWestern program is that once the student purchases the packet, only that student can use it. Also, if the student loses the disk, he/she must re-buy the whole kit.

T T & I Announcements:

- o There is good news and bad news. Mike Galloy announced that there will be no workshops this summer and that we have lost the secondary contract for next year because of financial cutbacks at the state level.
- o Mike Galloy said that the good news is that the Bachelor of Applied Technology degree (BAT) is still on hold but things look good. We are waiting to be able to present a formal presentation on the new degree to the Board of Regents.

Computer Technology Announcements:

- o Carolyn Cox announced that there will be two summer computer workshops. Registration will be handled through the Georgia Vocational State Development Consortium and available only to members. There are two workshops being offered this summer:
 - 1) D-Base, Lotus, WordPerfect
 - 2) Desktop Publishing

The Vocational Education Department wishes to thank the three committee members who will be rotating off of the committee at the end of this academic year--John Fields, Jim Hesters, and Linda Todd. A memo will be sent in September to all Vocational Education faculty committee members to ask for their suggestions for replacements. Thanks and best wishes also go to the four student members--Tammy Atkinson, Sharon Crawford, Judy Grant, and Sandra Kelley.

Meeting was adjourned ^{at} 8:27 p.m.

Respectfully submitted,

Patricia Lynn Anderson, Chairperson