

COA Tenure and Promotion Timeline
Fall 2011

Monday, September 19 (Third Monday in September) – Tenure and Promotion materials due to Department Head or designee by the end of the business day

Monday, October 3 (First Monday in October) – Departmental Committee notification to the Department Head. A copy of the committee's report must be provided to the candidate.

Monday, October 17 (Third Monday in October) – Department Head notification to the candidate. Appeal to the Dean may be initiated at this time. The candidate has nine working days to submit an appeal. Supported personnel applications forwarded to the Dean's Office for review by COA Personnel Committee members.

Friday, October 28 (Nine days after notification) – First appeal deadline

Monday, November 7 (First Monday in November) – COA Personnel Committee meeting to evaluate and make a recommendation on candidate applications.

Monday, November 14 COA Personnel Committee meeting to evaluate and make a recommendation on candidate appeals.

Monday, November 28 (Fourth Monday in November) – Deadline to notify candidates of COA Tenure and/or Promotion decision. Appeals may be initiated at this time. The candidate has nine working days to submit an appeal to the Vice President for Academic Affairs and Provost.

Wednesday, December 9 (Nine days after notification) – Second appeal deadline

All proposed dates in the Promotion and Tenure timeline are subject to change contingent upon any revisions to the official University schedule.