

COA Tenure and Promotion Timeline
Fall 2009

Monday, August 17th – COA Executive Committee meeting to review and approve Tenure and Promotion policy revisions

Monday, September 21st (Third Monday in September) – Tenure and Promotion materials due to Department Head or designee by the end of the business day

Monday, October 5th (First Monday in October) – Departmental Committee notification to the Department Head. A copy of the committee's report must be provided to the candidate.

Monday, October 19th (Third Monday in October) – Department Head notification to the candidate. Appeal to the Dean may be initiated at this time. The candidate has nine working days to submit an appeal. Supported personnel applications forwarded to the Dean's Office for review by COA Personnel Committee members.

Friday, October 30th (Nine days after notification) – First appeal deadline

Monday, November 2nd (First Monday in November) – COA Personnel Committee meeting to evaluate and make a recommendation on candidate applications.

Monday, November 9th – COA Personnel Committee meeting to evaluate and make a recommendation on candidate appeals.

Monday, November 23rd (Fourth Monday in November) – Deadline to notify candidates of Tenure and/or Promotion decision. Appeals may be initiated at this time. The candidate has nine working days to submit an appeal to the Vice President for Academic Affairs and Provost.

Wednesday, December 9th (Nine days after notification) – Second appeal deadline

All proposed dates in the Promotion and Tenure timeline are subject to change contingent upon any revisions to the official University schedule.