



# VALDOSTA STATE UNIVERSITY

OFFICE OF CAREER SERVICES

POWELL HALL-WEST, 2ND FLOOR

VALDOSTA, GEORGIA 31698-0169

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## ~SPRING CAREER EXPO~

CAREER FAIRS ARE BACK ON CAMPUS!

**When:** Wednesday, March 28, 2012

**Time:** 10:00 a.m. – 2:00 p.m.

**Location:** Valdosta State University

University Center –Magnolia & Cypress Rooms

The Office of Career Services at Valdosta State University invites you to the *Spring Career Expo* on **Wednesday, March 28, 2012**. Participating in the Spring Career Expo is a great opportunity to discuss career information and planning, internships/practicums, co-op opportunities, and both full-time and part-time employment with students and alumni. *Registration materials are also available online!*

The Spring Career Expo at Valdosta State University offers you an opportunity to establish or maintain a relationship with the students and faculty. If you would like to participate, please complete the **Registration and Major Selection Form**, process a check for \$100.00 made payable to Valdosta State University, and return it to Career Services by Friday, March 16<sup>th</sup>, 2012. The \$100.00 fee registers two representatives per organization [*please include \$15.00 per additional representative*], wireless access (*wireless card address must be furnished at least two weeks prior to the event*), and refreshments. Please note the following regarding late registration and refund dates:

*On-site and Late Registration:* If you register to attend after March 16<sup>th</sup>, registration cost is \$150.00 plus costs for any additional representatives.

*Refunds:* No refunds will be issued after March 16<sup>th</sup>!

If you are unable to attend, but have vacancies to fill, please make the appropriate selection on the Registration Form.

We are confident that you will find this event to be very productive for your organization. A brochure outlining other services available to you is accessible online from our website at <http://www.valdosta.edu/career>.

**NOTE: If you register during the holiday break, a confirmation packets will be mailed to you in January!**

Please contact this office should you have any questions. We appreciate your interest in recruiting Valdosta State University students and alumni and look forward to seeing you in March.

Sincerely,

Winifred Virginia Collins, Director

Enclosures

# ~ CAREER EXPO REGISTRATION FORM ~

Wednesday, March 28, 2012

Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Website Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax/E-Mail: \_\_\_\_\_

Primary Contact Person: \_\_\_\_\_

Job Title: \_\_\_\_\_

Person(s) Attending: \_\_\_\_\_

| Name | Job Title |
|------|-----------|
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Please indicate # of additional representatives @ \$15.00 each \_\_\_\_\_

( ) **Yes**, will attend *Spring Career Expo* on Wednesday, March 28, 2012.

**Please check all staffing needs that apply:**

Full-time    Part-time    Internship/Practicum    Co-op    All

( ) We will require an electrical outlet. (Other audio-visual equipment will be provided by respective employer.)

( ) Wireless access is required. My wireless card address is \_\_\_\_\_

( ) **No**, will not be able to attend; however,

\_\_\_\_\_ Company literature [brochures, annual report, pamphlets, etc.] and application forms, if required, will be forwarded for Career Services' employer files.

\_\_\_\_\_ Vacancies are listed on attached sheet(s). Interested/qualified candidates should send credentials.

\_\_\_\_\_ May be interested in future interview date.

**PRINCIPAL MAJORS SOUGHT**

(PLEASE REFER TO THE ONLINE EMPLOYER BROCHURE TO COMPLETE THIS FORM)

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**JOB TITLES**

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**PLEASE RETURN THIS FORM WITH YOUR CHECK FOR \$100.00 [plus additional costs] MADE PAYABLE TO *Valdosta State University* [POSTMARK DEADLINE: March 16, 2012].**

*Late registration, after March 16<sup>th</sup>, is \$150.00. No refunds issued after Friday, March 16<sup>th</sup>.*  
[Refreshments are furnished throughout the hours of the event.]

UPON RECEIPT WE WILL FORWARD A CONFIRMATION PACKET TO YOU!

