

## **COURSES REQUIREMENTS FOR TEACHER CERTIFICATION/SECOND DEGREE**

As a student enrolled in a Teacher Certification/Second Undergraduate Degree Program you are eligible to participate in the Federal Loan Programs under the following conditions:

1. You are enrolled as at least a half-time student (6 or more semester hours).
2. Each course in which you are enrolled is required for your Teacher Certification or Second undergraduate degree program.

Please have your advisor provide the Office of Financial Aid a signed letter on departmental letterhead containing your name and student ID number. The letter should also include your program of study and list your course requirements remaining (and any course substitutions) to complete your program of study. The letter must be received by the Office of Financial Aid prior to the disbursement of loan proceeds to your Student Account at VSU.

Each semester your enrollment will be compared to the list of requirements, provided to our office by your advisor, to insure that you are registered for the appropriate courses for the disbursement of your loan proceeds.

If you have any questions concerning these requirements, you may contact our office at 1-800-618-1878 (Option #2) or 229-333-5935.