Attendees: Mike Savoie, Debbie Weaver, Joe Newton, Jan Fackler, Kristina Cragg, Jane Kinney, Victoria Wood, Cheré Peguesse, Sheri Gravett, Emily Rogers, Pat Rozier, Cheri Tillman, Jonathan Stroble, Russ Mast, Cindy Tori

Not in attendance: Jane Zahner, James LaPlant, David Starling, Maggie Viverette, Christine James

Submitted by: Pat Rozier & Victoria Wood

The minutes from January 18th meeting were approved unanimously.

Jane Kinney introduced Victoria Wood (SACS Secretary).

Mike Savoie discussed the Open Forum scheduled for Wednesday, February 6th, at 3 p.m. in the Odum Library Auditorium. It will be a brief PowerPoint presentation. The Forum was advertised in The Spectator and VSUConnection. A good turn-out is expected.

Other scheduled campus presentations:
- SGA (Student Government Association) presentation will be on February 5 at 4pm
- COSA (Council on Staff Affairs) presentation will be on February 12 at 9 a.m.
- Faculty Senate presentation will be on February 21 at 3:30pm.

Mike Savoie said that the committee is open to any suggestions for other presentation ideas. A committee member brought up that two faculty associates (Lynn Corbin and Andy Brovey) may be able to give presentations at HUB. Jon Stroble was asked to come up with ideas on how to target other groups/forums.

Mike Savoie announced that James LaPlant volunteered to work on developing a Web Survey. Persons interested in working on this should contact him. We are looking to compare NSSE and FSSE and have him report back in two weeks. Kristina Cragg noted that NSSE data are available, but FSSE data will not be available until the fall. Also, thanks to Cindy Tori, Joe Newton, and Angela Henderson in Strategic Research & Analysis for development of the website. Mike Savoie is checking the survey inbox daily. It was explained that the survey looks for support data for topic suggestions. Seeing collected data helps focus a topic. Jane Zahner is examining the unfunded initiatives with Christy Coons Yates. Kristina Cragg volunteered to help get the survey going when the survey questions are decided on.

Cheri Peguesse mentioned that she will add a discussion of the QEP to her next Tutor meeting. Jane Kinney suggested that hard copies of QEP flyers be left around where students can access them. The SACS office will make up the flyers and distribute them. Emily Rogers asked for copies to put around the library.
Copies of a topic suggestion from Ivan Nikolov were distributed to committee members. The topic concerned introducing a VSU international passport that allows all VSU students the opportunity to be involved in the global skills/internationalization process.

Mike Savoie asked if the committee wanted all of the topics received disseminated to committee members. The committee agreed and suggested setting up a group on BlazeNet where postings could be viewed at everyone’s convenience.

The question arose as to whether the QEP committee members could submit topic suggestions or if it would be a conflict of interest. It was decided that the Task Force should not submit suggestions. Cheri Tillman asked if current programs or projects that need more funding could be submitted. Jane Kinney said that QEP was not set up to prolong current programs. It’s for new ideas only that are significantly different, though the new idea could develop from a current program.

Mike Savoie asked if we have rigid guidelines on funding for current projects. Kristina Cragg said it depends on the SACS On-Site committee. SACS emphasizes the importance of “new money” and not just merely shifting money around. She also reminded everyone that ideas for faculty development are possible, too, if they directly affect student learning.

The next meeting is scheduled for February 15 at 2 p.m. in the Student Union Conference Room.

The meeting adjourned at 2:30 p.m.