

SECTION 807.02

Building Security

University police officers are on duty 24 hours a day and make a minimum of two inspections of all buildings during their tour of duty. Officers must ascertain that all doors and windows are secure, security lights are operative, and no unauthorized personnel are in the area. Breaches of security are thoroughly investigated by the University Police Department and a written report of the incident and action taken is filed with the Director of the University Police Department.

1. Employee and Student Access after-hours.

It is assumed that employees or students who are authorized to enter a secured area after hours will have a key or coded access number issued to them. No one is authorized, other than a public safety officer, to allow admittance to such areas for an individual who "lost the key," etc. Police officers will ask for identification and make an appropriate report of such action when they allow access to an individual.

Failure to observe this regulation will lead to disciplinary action and probable dismissal.