



JOB SPECIFIC TRAINING

This list is meant to be a guide and is not all inclusive. Please check with your direct supervisor for more information related to job specific training.

Job Position	Training	Access to Training
Custodian, Plumbers, Sports Medicine, Nursing	Blood borne Pathogens	Use this link: Blood borne Pathogens Training
Plumbers, Custodial Staff, Electrician, Police, HVAC Staff	Asbestos Awareness	Contact Environmental and Occupational Safety at 293-6171.
HV/AC, electrical, Police	CPR every 2 years for American Red Cross	Contact Employee Development at 259-5105 regarding class schedule or check website www.valdosta.edu/finadmin/training/
All employees using Club Carts or Utility Vehicles	Utility Cart Training 2012	Course listed in BlazeVIEW. If you do not see the course in your course listing, contact Employee Development at 259-5105. Or schedule a face to face session by contacting Environmental and Occupational Safety at 293-6171.
Employees who use chemicals which are not consumed by the process	Hazardous Waste Awareness	Use this link: Hazardous Waste Awareness Training
Employees who work with chemicals on a regular occurrence	Right to Know Awareness	Use these links: Right-to-Know Basic Awareness Training Right-to-Know Chemical-Specific Training
All supervisors	Workers Compensation Training for Supervisors	Course listed in BlazeVIEW. If you do not see the course in your course listing, contact Employee Development at 259-5105.
P-Card Users	Purchasing Card Training conducted every 2 years	When card expires you will be contacted by Purchasing for training at time of renewal.
Positions handling medical or other records with health related information.	HIPAA	Course listed in BlazeVIEW. If you do not see the course in your course listing, contact Employee Development at 259-5105.
All departments accepting credit card payments (e.g. Bursary, Financial Services, Continuing Education, Athletics, Arts, Parking, Foundation, etc.)	Credit Card Security	Course listed in BlazeVIEW and includes information on PCI DSS, Data Destruction, and Physical Security. If you do not see the course in your course listing, contact Employee Development at 259-5105.
All hiring managers including student hires	Annual Compliance - Hiring Practices for Supervisors	Course listed in BlazeVIEW. If you do not see the course in your course listing, contact Employee Development at 259-5105.