



Financials Data Warehouse User Access Request

I _____ authorize the following employee(s) to have the same access to the Financials Data Warehouse (FDWH) as I have. I am fully aware that the reports in FDWH may contain information that is confidential. Thus I retain responsibility for informing the following employee(s) not to discuss or disclose any information about the reports with persons or parties who are not authorized to have this information.

Below is the name and email of the person requesting access to the FDWH

Name: _____ Email: _____

Department ID's Needing Access To

Budget Manager

Signature : _____ Date: _____

Budget Services

Authorization: _____ Date: _____

Security Admin: _____ Date: _____

Comment: _____

Note: Budget managers: Please send the signed form to budget@valdosta.edu.