



# FACULTY SENATE Est. 1991

**Chairperson**  
Tracy Woodard-Meyers

**Vice Chairperson**  
Ed Walker

**Executive Secretary**  
Diane Holliman

**Parliamentarian**  
Aubrey Fowler

## Minutes April 18, 2013

The Faculty Senate convened on Thursday, April 18<sup>th</sup> at 3:33 p.m. in the U.C. Magnolia Room.

1. Call to Order by Tracy Woodard-Meyers followed by a **10 minute Question and Answer session:** President McKinney and Dr. Karla Hull, Acting VPAA. *Questions have been submitted anonymously from the faculty.*

2. **Approval of the minutes of the March 28, 2013 meeting of the Faculty Senate.**

<http://ww2.valdosta.edu/facsen/meeting/minutes/index.shtml> (See link for minutes from March 28, 2013)

Minutes – approved.

3. New business

a. Report from the Academic Committee –Catherine Schaeffer & Melissa Benton

**Approval of April minutes** <http://www.valdosta.edu/academics/registrar/academic-committee.php> (See link for April minutes) – Minutes approved as submitted.

b. Report from the Committee on Committees –Miryam Espinosa-Dulanto

[meespinosadulant@valdosta.edu](mailto:meespinosadulant@valdosta.edu) (**See Attachment A: EIC bylaws**) – Bylaws for the Environmental Issues Committee passed as submitted.

c. Report from the Institutional Planning Committee – Aubrey Fowler [arfowler@valdosta.edu](mailto:arfowler@valdosta.edu) (**See Attachment B for FINAL WEEK RECONSIDERATION & FACULTY GRADES DUE DATE RECONSIDERATION**)

Motion was made and seconded to vote on these separately. Motion passed.

Motion was made and seconded that the first consideration in regards to finals week be remanded back to the Academic Scheduling Committee with a special invite to the Institutional Planning Committee to attend the meeting and discuss the issue. Vote taken/Motion passed unanimously.

Motion was made and seconded on the second consideration in regards to faculty grades due date be remanded back to the Academic Scheduling Committee where the Registrar will be represented and will be contacted for input into the consequences of this consideration. Vote taken/Motion passed unanimously.

Dr. McKinney arrived and meeting was turned over to him. Dr. McKinney stated he was at the BOR meeting the past two days. Gave a brief update on things relative to us.

- \*Fiscal year budget was passed.
- \*Furniture and computer equipment for the new Health Science Business Administration building and money for the renovation of Martin Hall was added back to the budget during the Legislative session.
- \*Budget approved by the Board.
- \*Money for new one-stop shop for advising in new budget.
- \* 2 ½ % increase in tuition for undergraduates.
- \*Depending on programs about a 3% increase in graduate tuition.

Addressed year-end funding. Need to bear in mind that when we are looking at year-end budgets we are looking at a one-time expenditure. Most of our budget has to be spent or encumbered by the end of the fiscal year. Possible cash on hand available is \$400,000. If departments don't spend all their pool money or lapse money we are possibly looking at \$4 to \$6 million dollars. This is an estimate. Process is to come up with a set of priorities so that if and when money becomes available we are in a position to be able to spend that money so we don't lose it. Made it clear to V.P.'s and the PBC that his priorities are simple: #1 priority is campus safety; #2 priority is Academic Affairs – everything else would fall in behind that. Priorities were passed at PBC last Friday as a recommendation to the President.

Dr. McKinney offered to answer questions:

Peggy Moch asked about the possibility of being reimbursed for furlough days from the past couple of years. Wouldn't be just faculty but everyone affected.

Dr. McKinney stated this is new to him – has not seen a proposal in regards to this. Not sure if it is something that can be done. Reiterated what they are doing in respect to salaries. Financial Affairs and Academic Affairs are involved in a market study that we will begin to act upon in the next fiscal year. Will involve consultation with this group, department heads, deans and directors so we can begin process to try and regain some of the ground that has been lost. Will have to come out of recurring dollars that are in our recurring budget – but it is the right thing to do. Aubrey Fowler asked if there is a timeline? Dr. McKinney stated they can start having conversation at the beginning of the next fiscal year.

Diane Holliman thanked Dr. Hull for meeting with the Executive Committee – for the invitation and her openness – really felt good about the dialog.

Maria Whyte stated she would like to see the issue of the high rate of health care cost for staff – making it unaffordable for them – be addressed at some point.

Dr. Hull addressed the question in regards to summer: Enrollment is down for Summer. If we lose money in the summer have to cut back in the Fall. Discussed the development of the “tool” to be used by Department Heads and Deans to look at what summer is costing them. Misconceptions of being forced to use the tool, of using the tool to make decisions and “cutting” of summer classes with exception of perspectives. Only half of perspective classes offered last year and year before were filled. We're offering twice as many this year with expected enrollment down 7-10%. No mandate has been made to cut summer. Asking for responsibility and flexibility.

Per Tracy in email from Dean summer registration is being extended for another week. Brian Haugabrook stated “flags” (not same flag that advisors lift) were lifted for approx. 800 students that had parking fees, housing fees, etc. under \$100 so they could register. Hopefully this will help registration numbers. Students are still expected to see advisors.

Report from the Faculty Affairs Committee –Karl Paoletti [kppaoletti@valdosta.edu](mailto:kppaoletti@valdosta.edu)

Faculty Affairs Committee was asked to explore the Board of Regents policy regarding 12 month faculty's mandatory leave. They are in the process of reviewing how the local policy is being determined by the BOR mandate – Couple of questions from last meeting. 1. Is it possible to keep the institution open during December? 2. Can there be a provision for faculty who want to work during

December? Spoke with Denise Bogart who gave us some clarification regarding BOR policy and our next step is to have a meeting with Dr. Hull to ask specific questions.

e. Report from the Faculty Grievance Committee – John Dunn [jdunn@valdosta.edu](mailto:jdunn@valdosta.edu) - No report.

f. Report from the President–Tracy Woodard-Meyers [tmeyers@valdosta.edu](mailto:tmeyers@valdosta.edu)

1. End of the year Committee Reports are due to Tracy-Woodard-Meyers, President, by May 2, 2013.

2. New Senator Orientation—James Archibald-  
Orientation for new senators to Faculty  
Implement the week before the new session when the new officers begin (Sept.)  
Need “seasoned” faculty senate members to participate  
Requested some time on the “new faculty orientation” schedule.

3. **Elections for Planning and Budget Committee representative**

**Nominations-Said Fares; Michael Noll (and nominations from the floor)**

Michael Noll withdrew nomination. No other nominations were made. Motion was made and seconded to close nominations. Said Fares was elected unanimously.

4. **Elections for Senate Executive Committee 2013-2014**

Past President-Tracy Woodard-Meyers

President-Ed Walker

**President Elect/Vice President: Aubrey Fowler, Peggy Moch (and nominations from the floor)** – Each candidate spoke on their experience and commitment. Vote was taken. Aubrey Fowler was elected with 27 votes to Peggy Moch’s 23 votes.

**Secretary: Diane Holliman (and nominations from the floor)** – No other nominations were submitted – Motion was made and seconded to close the nominations. Diane Holliman was elected unanimously.

**Parliamentarian: (Nominations from the floor)** – James Archibald and Michael Noll were nominated. James Archibald withdrew his nomination. Motion was made and seconded to close the nominations. Michael Noll was elected unanimously.

5. SOIs procedures-*Remanded to Faculty Affairs Committee*

6. VSU Annual Faculty Evaluation form (**See Attachment C**) *Remanded to Faculty Affairs Committee with Michael Schmidt to assist.*

4. . Old Business **a. Report from Environmental Issues Committee (EIC)** David Kuhlmeier [dbkuhlmeier@valdosta.edu](mailto:dbkuhlmeier@valdosta.edu) (**See Attachment D**) - Jason Allard reported. Environmental Issues Committee would like to make the recommendation to change the wording to the last sentence in the first paragraph under “Policy” as indicated. Vote passed with two opposing.

**b. Report from Faculty Scholarship and Research Committee** Lynn Adams [ladams@valdosta.edu](mailto:ladams@valdosta.edu) (**See Attachment E**) – Todd Royle reported. Due to surplus it was voted to increase the amount of proposed awards from \$750 to \$1000. Faculty can apply for two \$1000 awards **OR** one \$2000 award per fiscal year. No changes were made to the types of awards funded. Committee request that if you apply for funding from course curriculum or instructional improvement - you show with syllabi for example - how you are going to take what you learn and apply it in the classroom. Committee will not fund attendance for chairing a committee or to associate with colleagues.

**c. Report from Technology Committee** Jessica Baxter [jmbaxter@valdosta.edu](mailto:jmbaxter@valdosta.edu) -option to discontinue the Technology committee. Jessica Baxter recommended disbanding this committee. After much discussion the Executive Committee accepted the notion as a recommendation.

8. Discussion - Tobacco Free Campus Summit—Traci Gosier, Becky Murphy & Tamelonie Thomas – Diane Holliman introduced Traci and Tamelonie. Handout was distributed on “Tobacco Free Taskforce”. Working together to move VSU to a “smoke free campus”. Traci Gosier is with the South Health District Public Health.

9. Adjournment at 5:12 p.m.

Respectfully submitted,

Anita Bosch  
Administrative Specialist  
Academic Affairs

## **Attachment A**

### **BYLAWS ENVIRONMENTAL ISSUES COMMITTEE**

Article I            Name

The Environmental Issues is a Standing Committee of the Faculty Senate (Senate Bylaws, Art. II, Sec. 3 (i) 9) with the following charge:

Environmental Issues Committee: to review and recommend policies and procedures pertinent to environmental issues as they relate to recycling, facilities use, campus beautification and stewardship, and traffic planning.

Article II            Members

Section 1:          Selection

Members of the Environmental Issues Committee are appointed by the Committee on Committees. As possible, membership is assigned to properly represent each school of the University, the Odum Library and the Division of Social Work (Senate Bylaws, Art. II, Sec. 3 (a)).

Section 2:          Membership

- a) Two of the members must be Senators, one of whom is the Chairperson (Senate Bylaws, Art II, Sec. 3 (c)) as voting members.
- b) One member is a student recommended by the President of the SGA (Senate Bylaws, Art. II, Sec 3 (b)) as a non-voting member.
- c) One member is a staff member elected by the Council on Staff Affairs as a voting member.
- d) The Past Chairman will remain on the Committee for one year as a voting member.
- e) Ex Officio members are appointed by the Committee on Committees. All ex officio members on the Environmental Issues Committee will be nonvoting members. The Committee may nominate ex officio members to the Committee by sending a request in writing to the Committee on Committees.
- f) Subcommittee members do not need to be faculty or Senators and are chosen solely by the Environmental Issues Committee. All Committee members will serve on a subcommittee.

Section 3: Terms

- a) All Committee members serve three-year terms. Terms are staggered by the Committee on Committees (Senate Bylaws, Art. II, Sec 5 (a, b, c)). Terms of Committee members and the Chairperson begin on August 1 and end on July 31.
- b) Attendance: each appointed member must attend at least one meeting per semester.
- c) Subcommittee terms are determined by the Committee.

Section 4: Resignations

Resigning members must submit to the Chairperson of the Committee a written resignation. A copy of all resignations must be submitted in writing to the Committee on Committees within a week of the resignation by the Committee Chairperson. The Committee on Committees appoints replacements (Senate Bylaws, Art. II, Sec. 5 (h)).

Article III Officers

- a) Chairperson: The Chairperson of the Committee must be a Senator, is appointed by the Committee on Committees, and serves a one-year, renewable term (Senate Bylaws, Art. II, Sec. 3 (g)).
- b) Subcommittee Chairperson: The chairperson of each subcommittee is determined by the Environmental Issues Committee.
- c) Secretary: The Chairperson-Elect should act as secretary, keeping written minutes of the Committee meetings, distributing the minutes in a timely manner, including placing a copy in the Odum Library within two weeks of each called meeting (Senate Bylaws, Art. II, Sec. 6).

Article IV Subcommittees

- a) The Environmental Issues Committee may create subcommittees, which may include non-committee personnel (Senate Bylaws, Art. II, Sec. 3 (h)).
- b) The Chairperson of the Environmental Issues Committee will inform the Committee on Committees of membership of each subcommittee in time to include them in the Fall listing of the Faculty Handbook.
- c) The specific standing subcommittees and their responsibilities.
  - 19. Campus Beautification and Stewardship is the body designated by the VSU Tree Preservation and Maintenance Policy that the administration is required to consult regarding any and all proposals for tree removals on campus. The subcommittee also works with Plant Operations (Grounds) to oversee, enforce and implement other aspects of the TPMP, including care, maintenance, and planning for new plantings and landscaping. The subcommittee is charged with approving expenditures from the Jewel Whitehead endowment for the purpose of campus beautification.
  - 20. Energy Conservation and Facilities is responsible for evaluating energy usage on campus in both internal and external environments and making recommendations for ways in which energy conservation can be attained. ECF will also work with the VSU Administration in overseeing and implementing the VSU Campus Outdoor Lighting Policy
  - 21. Recycling is responsible for recommendations regarding institutional policies or improvements in the areas of recycling and pertinent maintenance practices. The subcommittee seeks to work closely with Plant Operations and other relevant administrative units to promote goals of recycling and waste reduction in support of a better environment.

22. Traffic and Parking Planning is responsible for recommendations regarding institutional policies and improvements in the areas of planning for traffic and parking, specifically with regard to the campus and community environment.

- d) The Environmental Issues Committee will approve the chairperson of each of its subcommittees. The chairperson of each subcommittee will be a faculty member of the Environmental Issues Committee.
- e) Reports from the subcommittees will be presented to the Chairperson of the Environmental Issues Committee prior to each of the Committee's two required semester meetings (Senate Bylaws, Art. II, Sec. 1).

Article V Procedures

- 1. On or before October 1, the Committee will discharge the following responsibilities (Senate Bylaws, Art. II, Sec. 6 (a 1-3)):
  - 1. Set the schedule for regular meetings and so inform the Committee on Committees. The Committee on Committees will publish the schedule to be included in the Faculty Handbook.
  - 2. Submit to the Executive Committee of the Faculty Senate a report containing an assessment of the Committee's charge and its annual goals.
  - 3. Submit written rules governing procedures to the Executive Secretary of the Faculty Senate and place a copy of these rules on reserve in the Odum Library.
- b) All proposals, recommendations, reports, and any other material to be presented for consideration to the Environmental Issues Committee must be submitted to the Committee Chairperson.
- c) All Committee meetings are open.
- d) Guests of the Committee will be allowed to speak only by expressed permission of the Committee.
- e) Substantive minutes and/or records of deliberations of the Committee will be kept. Copies of the minutes, reports, proposals, recommendations, and all other documents will be placed on reserve in the Odum Library no later than two weeks after a Committee meeting. At the end of the year, these Committee records will be collected and placed in the University archives in the Odum Library.
- f) An annual report will be prepared and submitted to the Executive Secretary of the Faculty Senate by April 30.
- g) A quorum to carry on the business of the Committee will be one-half of the voting membership.
- h) Proxies will be allowed for Committee members who are unable to attend Committee meetings, but can only be given to other Committee members. The Chairperson of the Committee must be notified of proxies prior to the meeting. No person may hold more than one proxy at any meeting.
- i) Voting will be by a show of hands, unless otherwise ordered by the Committee. A majority of votes will carry an issue. Any Committee member may request a written ballot on any issue.

Article VI Amendments

The Bylaws of the Environmental Issues Committee may be amended by a majority vote of the Committee. Proposed amendments to the Bylaws must be submitted by Committee members to the Chairperson in a timely manner for review, discussion and possible action.

**Attachment B - Institutional Planning Committee**

**FINALS WEEK RECONSIDERATION**

In order to provide students with a schedule much more conducive to multiple final exams; faculty with additional time to grade exams, papers, and other projects; and the entire university with a more effective schedule during final exam week; we, the faculty senate, recommend the following change to the week of finals beginning the Fall Semester of 2014: Remove the designated “dead day” (Tuesday of finals week) from the schedule and move the Monday (a teaching day) from finals week to another day in the semester schedule (e.g., the beginning of the semester), extending the finals week to a true week of Monday through Friday. Such a recommendation includes the following secondary recommendation: Move the start of the semester to the Wednesday before the traditional Monday start which will allow for that extra teaching day that has traditionally occurred during finals week and allows for two extra days that can be removed from elsewhere in the schedule.

#### **FACULTY GRADES DUE DATE RECONSIDERATION**

Currently, the due date for student grades to be turned in to the registrar’s office is 9:00 AM on the Monday following finals week. We, the faculty senate, recommend the following change to that time that final grades are due: Move the time that final grades are due from Monday at 9:00 AM to Monday at 3:00 PM. So doing will provide enough time for faculty with a considerable number of papers and projects to grade the time to do so appropriately. Additionally, it will provide an additional opportunity for those faculty who are too busy grading to attend graduation to actually attend graduation.

#### **Attachment C**

I’d like to ask the Senate to revisit the VSU Annual Faculty Evaluation form, that unit/department heads use. The 2 assessment standards of “Satisfactory” and “Unsatisfactory” do not offer a fair assessment of faculty accomplishment or performance.

**Why is a Department Head forced into a “pass/fail system” for faculty evaluations?** In the BOR T&P of Faculty Sections, terms like Outstanding, Noteworthy and Superior are used. The faculty evaluation letter/report may include terms besides “Sat/Unsat” however, in the end, one of those two terms must be circled.

#### **Attachment D**

From link

[http://ww2.valdosta.edu/facsen/documents/EnvironmentalManagementPlanwithPreamble\\_080327.pdf](http://ww2.valdosta.edu/facsen/documents/EnvironmentalManagementPlanwithPreamble_080327.pdf)

For the VSU Environmental Management Plan page 64. The last sentence of the first paragraph under the heading “Policy” currently reads “Long-term plans should promote new plantings that will increase the diversity of native species, contain more canopy species, and enhance fall color.” This should change to “Long-term plans should promote new plantings that will increase the diversity of native species (**See Table 1**), contain more canopy species, and enhance fall color.”

**Table 1: Valdosta State University List of Recommended Native Trees & Shrubs**

<i>Acer barbatum</i> Florida maple	<i>Liriodendron tulipifera</i> yellow poplar	<i>Rhus copallinum</i> winged sumac
<i>Acer drummondii</i> Drummond maple	<i>Lyonia ferruginea</i> stagger-bush	<i>Rhus glabra</i> smooth sumac
<i>Acer leucoderme</i> chalk maple	<i>Magnolia ashei</i> Ashe magnolia	<i>Robinia pseudoacacia</i> black locust
<i>Acer rubrum</i> red maple	<i>Magnolia grandiflora</i> bullbay magnolia	<i>Sabal minor</i> blue-stem palmetto
<i>Acer saccharinum</i> silver maple	<i>Magnolia macrophylla</i> bigleaf magnolia	<i>Sabal palmetto</i> cabbage-palm
<i>Aesculus parviflora</i> bottlebrush buckeye	<i>Magnolia pyramidata</i> pyramid magnolia	<i>Salix caroliniana</i> Carolina willow
<i>Aesculus pavia</i> red buckeye	<i>Magnolia tripetala</i> umbrella magnolia	<i>Salix nigra</i> black willow
<i>Alnus serrulata</i> alder	<i>Magnolia virginiana</i> sweetbay magnolia	<i>Sambucus canadensis</i> elderberry
<i>Amelanchier arborea</i> downy serviceberry	<i>Malus angustifolia</i> southern crabapple	<i>Sassafras albidum</i> sassafras
<i>Aralia spinosa</i> devil's walking stick	<i>Morus rubra</i> red mulberry	<i>Serenoa repens</i> saw-palmetto
<i>Asimina parviflora</i> dwarf pawpaw	<i>Myrica cerifera</i> wax-myrtle	<i>Stewartia malacodendron</i> silky camellia
<i>Betula nigra</i> river-birch	<i>Nyssa aquatica</i> water tupelo	<i>Styrax americana</i> American snowbell
<i>Bumelia lanuginosa</i> gum bumelia	<i>Nyssa biflora</i> swamp blackgum	<i>Styrax grandifolia</i> bigleaf snowbell
<i>Carpinus caroliniana</i> eastern hornbeam	<i>Nyssa ogeche</i> ogeechee gum	<i>Symplocos tinctoria</i> horse-sugar
<i>Carya cordiformis</i> bitternut hickory	<i>Nyssa sylvatica</i> black gum	<i>Taxodium distichum</i> var. <i>distichum</i> bald cypress
<i>Carya glabra</i> pignut hickory	<i>Osmanthus americanus</i> [ <i>Cartrema americana</i> ] wild olive	<i>Taxodium distichum</i> var. <i>imbricarium</i> [= <i>T. ascendens</i> ] pond cypress
<i>Carya myristiciformis</i> nutmeg hickory	<i>Ostrya virginiana</i> hophornbeam	<i>Tilia americana</i> basswood
<i>Carya pallida</i> sand hickory	<i>Persea borbonia</i> red bay	<i>Ulmusalata</i> winged elm
<i>Carya tomentosa</i> mockernut hickory	<i>Persea palustris</i> swamp bay	<i>Ulmus americana</i> American elm
<i>Castanea pumila</i> chinkapin	<i>Pinckneya bracteata</i> Georgia feverbark	<i>Ulmus crassifolia</i> cedar elm
<i>Catalpa bignonioides</i> Southern catalpa	<i>Pinus echinata</i> shortleaf pine	<i>Ulmus rubra</i> slippery elm
<i>Celtis laevigata</i> hackberry	<i>Pinus glabra</i> spruce pine	<i>Ulmus serotina</i> September elm
<i>Cephalanthus occidentalis</i> button-bush	<i>Pinus palustris</i> longleaf pine	<i>Vaccinium arboretum</i> sparkleberry
<i>Cercis canadensis</i> redbud	<i>Pinus serotina</i> pond pine	<i>Viburnum nudum</i> possum-haw
<i>Chamaecyparis thyoides</i> Atlantic white cedar	<i>Pinus taeda</i> loblolly pine	<i>Viburnum obovatum</i> Walter's viburnum
<i>Chionanthus virginicus</i> fringe-tree	<i>Platanus occidentalis</i> sycamore	<i>Viburnum rufidulum</i> rusty black-haw
<i>Clethra alnifolia</i> sweet pepperbush	<i>Populus deltoides</i> cottonwood	
<i>Cliftonia monophylla</i> black titi	<i>Populus heterophylla</i> swamp cottonwood	
<i>Cornus alternifolia</i> alternate leaf dogwood	<i>Prunus alabamensis</i> Alabama cherry	
<i>Cornus florida</i> dogwood	<i>Prunus caroliniana</i> Carolina laurel-cherry	
<i>Crataegus marshallii</i> parsley haw	<i>Prunus serotina</i> black cherry	
<i>Crataegus phaenopyrum</i> Washington thorn	<i>Quercus alba</i> white oak	
<i>Crataegus pulcherrima</i> beautiful hawthorn	<i>Quercus coccinea</i> scarlet oak	
<i>Cyrilla racemiflora</i> white titi	<i>Quercus falcata</i> Spanish red-oak	
<i>Diospyros virginiana</i> persimmon	<i>Quercus geminata</i> sand live oak	
<i>Fagus grandifolia</i> American beech	<i>Quercus hemisphaerica</i> laurel oak	
<i>Fraxinus americana</i> white ash	<i>Quercus incana</i> blue-jack oak	
<i>Fraxinus pennsylvanica</i> green ash	<i>Quercus laevis</i> turkey oak	
<i>Gleditsia triacanthos</i> honey-locust (thornless cultivar)	<i>Quercus laurifolia</i> diamond-leaf oak	
<i>Gordonia lasianthus</i> loblolly bay	<i>Quercus lyrata</i> overcup oak	
<i>Halesia Carolina</i> Carolina silverbell	<i>Quercus margarettae</i> sand post-oak	
<i>Halesia diptera</i> two-winged silverbell	<i>Quercus marilandica</i> black-jack oak	
<i>Halesia tetraptera</i> mountain silverbell	<i>Quercus michauxii</i> swamp chestnut-oak	
<i>Hamamelis virginiana</i> witch-hazel	<i>Quercus muehlenbergii</i> chinkapin oak	
<i>Ilex opaca</i> American holly	<i>Quercus pagoda</i> cherrybark oak	
<i>Ilex vomitoria</i> yaupon holly	<i>Quercus phellos</i> willow oak	
<i>Illicium floridanum</i> Florida anise	<i>Quercus shumardii</i> Shumard oak	
<i>Illicium parviflorum</i> star anise	<i>Quercus stellata</i> post oak	
<i>Juniperus virginiana</i> var. <i>silicicola</i> [= <i>J. silicicola</i> ] southern red cedar	<i>Quercus velutina</i> black oak	
<i>Juniperus virginiana</i> var. <i>virginiana</i> eastern red cedar	<i>Quercus virginiana</i> live oak	
<i>Liquidambar styraciflua</i> sweetgum	<i>Rhamnus carolinianus</i> [= <i>Frangula caroliniana</i> ] Carolina buckthorn	
	<i>Rhapidophyllum hystrix</i> needle-palm	
	<i>Rhododendron canescens</i> pink honeysuckle	
	<i>Rhododendron viscosum</i> swamp azalea	

Adopted by CBSS, 11/13/2012



**Attachment E:**

Faculty Scholarship & Research Committee Minutes  
March 8, 2013  
2:00 P.M. BSC 3026

**Discussion:**

- 1) Committee was asked by Faculty Senate to look at the amount of money that is awarded to travel grants for faculty scholarship and to see if it could be increased since some of the funds are not being used. Also to look at and expand the types of activities funded – such as chairing a committee instead of just presenting only being funded. Current wording is: Funding is subject to availability of monies and the proposals are accepted for review in order of received date. Currently, there is a \$750 (effective July 1, 2007) maximum award per grant. A faculty member may apply for two grants for U.S. travel during the fiscal year, not to exceed \$1,500. In special cases such as attending an overseas conference there is a one time limit of \$1,500 (effective July 1, 2011). In other words, a faculty member who receives the \$1,500 award is not eligible for additional funding during that fiscal year. There are other grants available for international travel through the Office of International Programs (<http://www.valdosta.edu/cip/VSUInternationalizationFund.shtml>).

Committee voted to make the following changes: Funding is subject to availability of monies and the proposals are accepted for review in order of received date. Currently, there is a ~~\$750~~ **\$1000** maximum award per grant (effective July 1, ~~2007~~ **2013**). A faculty member may apply for two grants for ~~U.S.~~ travel during the fiscal year, not to exceed ~~\$1,500~~ **\$2000** ~~in special cases such as attending an overseas conference there is~~ **OR a one-time** grant of ~~\$1,500~~ **\$2000** (effective July 1, ~~2011~~ **2013**). In other words, a faculty member who receives the **one-time** ~~\$1,500~~ **\$2000 grant** is not eligible for additional funding during that fiscal year. There are other grants available for international travel through the Office of International Programs (<http://www.valdosta.edu/cip/VSUInternationalizationFund.shtml>).

No changes were made as to the types of proposals that would be funded. They stand as Professional Presentation, Course Curriculum & Instructional Improvement.

- 2) Reports of Standing Committee's bylaws and descriptions are due to the CoCo Chair, Miryam Espinosa-Dulanto by February 21, 2013. Dr. Adams emailed Dr. Espinosa-Delanto there are no changes to the bylaws at this time.

Meeting adjourned at 3:08 p.m.

Respectfully submitted,

Anita Bosch  
Faculty Scholarship Coordinator

## **Members and Visitors Present**

\*Indicates proxy

### **Executive Committee:**

T. Woodard-Meyers, President  
E. Walker, Vice President/President Elect  
D. Holliman, Secretary  
A. Fowler, Parliamentarian

### **College of Arts:**

J. Bickerstaff  
L. Corbin\*  
B. Finson (absent)  
K. Im Park (absent)  
P. McNeill  
K. Murray  
L. Orenduff\*  
K. Paoletti\*  
C. Schaeffer

### **College of Arts & Sciences:**

Tom Aiello  
J. Allard  
D. BaracsKay\*  
L. De La Garza  
J. Dunn

M. Espinosa-Dulanto  
S. Fares  
V. Foyou  
R. Gladwin\*  
D. Hall \*  
M. Hyer  
A. Lazari\*  
P. Moch  
K. Morris\*  
O. Nikolova  
M. Noll  
E. Parra  
G. Rogers  
J. Velez-Marulanda  
T. Woodard-Meyers

**College of Business Administration:**

A. Fowler  
D. Kuhlmeier\*  
N. Moates \*  
T. Royle  
E. Walker

**College of Education:**

Lynn Adams  
J. Archibald  
G. Arome (absent)  
J. Baxter  
D. Briihl  
G. Doepker  
M. Gorham-Rowan  
M. Grant  
R. Green  
R. Hannibal  
S. Kohn\*  
D. Lambeth  
S. Lennon  
S. Sanderson  
C. Talor\*  
V. Whisler

**College of Nursing:**

M. Benton  
M. Whyte

**Division of Social Work:**

D. Holliman  
M. Sanger

**Odum Library:**

E. Rogers  
L. Wright

**COSA Representative (non-voting):**

B. Haugabrook (absent)

**Student Senators (non-voting):**

R. Baerwalde (absent)

**Proxies:**

Emily Rogers for Deborah Hall  
Aubrey Fowler for Nathan Moates  
Ed Walker for David Kuhlmeier  
Deb Briihl for Chuck Talor  
Peggy Moch for Andreas Lazari  
Sonya Sanderson for Lynn Corbin  
Ofelia Nikolova for Lia Orenduff  
Maren Hyer for Karen Morris  
Said Fares for Randy Gladwin  
Viviane Foyou for Dan BaracsKay  
Melissa Benton for Steven Kohn  
Vesta Whisler for Karl Paoletti

**Visitors:**

Joseph Adgie	Spectator
Berkley Henshaw	Spectator
Rebecca Murphy	Employee & Organizational Development
Justin Smith	Graduate Student/SCO
Angela Uyeno	Internal Audit
Sheri Gravett	Academic Affairs
Chad Jerkins	Higher Ed
Jill Honnecker	Higher Ed
Katie Coup	Higher Ed
Matt Lovelace	Higher Ed
Randi Rice	Higher Ed
Holly Gaskins	HESA
Chilcry Ujans	HESA