



## FACULTY SENATE

Est. 1991

Chairman  
Ronald M. Zaccari

Vice Chairman  
Louis Levy

Executive Secretary  
Mike Meacham

Parliamentarian  
John Samaras

### Minutes of February 17, 2005

[{Members and visitors present}](#)

**The Valdosta State University Faculty Senate meeting convened at 3:30 p.m. in the Magnolia Room, University Center.**

R. Zaccari announced that Dr. Denise Bogart has accepted the position of Director of Human Resources. She will begin her transition in 1 ½ months with an anticipated start date of June 6, 2005.

R. Zaccari noted the President's Cabinet will expand. The Executive Secretary of the Faculty Senate, Chair of the Council on Staff Affairs and Director of Human Resources will begin meeting with the other Cabinet members in the near future.

In the January convocation address R. Zaccari mentioned the new Diversity Council. A committee has been working on the charter, which will be delivered to R. Zaccari within the next few days. He looks forward to reading it in great detail, sharing it with the Faculty Senate, and moving very quickly to appoint a new Diversity Council.

R. Zaccari announced that G. Macheski is the Administrative Intern for the Spring 2005 semester. Her primary assignment will be working with Chief Planning Officer, Marsha Krotseng.

During the past week R. Zaccari had the opportunity to spend time at the Legislative session and testify before the House Appropriations Committee on the Nevins Hall project. As you are aware, half of the Nevins Hall renovations have been completed. Those renovations were done in a very cost effective manner. The cost of new construction is approximately \$150.00 per square foot but we were able to renovate half of Nevins Hall for \$67.32 per square foot. R. Zaccari asked the Appropriations Committee to support \$4.8 million to complete the second half of Nevins Hall. These are very tight budget times in terms of capital improvements and new capital projects in the State. The Governor is giving as much money back to higher education this year as possible. As you will recall from the January convocation address we were hoping for full formula funding. Should the Governor commit to full formula funding this will be beneficial to VSU because we had a very high enrollment profile a couple of years ago and the full formula funding will be based on our enrollment during that time. Full formula funding is expected this coming budget year.

R. Zaccari mentioned that we were hoping the Governor would approve the top eight projects on the capital list; however, he is going to fund only the top four projects on the capital list. VSU is currently 22<sup>nd</sup> for the Health Sciences and Business Administration facility. Because of this, it appears the VSU project may be pushed back at least one more year. However, we did receive \$400,000 from the Federal government to start the pre-planning process of the facility.

R. Zaccari noted the Faculty Excellence Award Committee has completed all of its work. There were more applications received than the previous year and the winners will be announced at a date yet to be determined. Last year the awards were given during commencement. The committee is recommending the awards be announced during the Fall Convocation. Due to the length of the Convocation addresses there will be other options considered for distributing the awards.

There are currently three searches on campus. The Dean of the College of Business Administration is currently underway and hopefully there will be an appointment by July 1, 2005. The search for the Graduate Dean's position will be initiated in the near future, as well as the Director of International Programs.

R. Zaccari has been receiving some questions recently about the Centennial. In 1906 the Georgia General Assembly created several state institutions including Valdosta State University, Georgia Southern, Georgia Southwestern State University, University of West Georgia and South Georgia College. Just as the University of Georgia was state chartered in January of 1785 but actually opened for classes in the Fall of 1801, Valdosta was founded in 1906 but actually opened for classes in Fall of 1913. VSU wants to focus on the period of 1906-1913. We have a great opportunity to use the centennial years of 2006-2013 to renew, refresh and realign VSU's image, its brand, logos, public relations efforts and much more. We want the timeframe of 2006-2013 to give us an opportunity to start our first major capital campaign project and explore the future of the institution. R. Zaccari announced that Dean and Professor Emeritus Ernestine Clark will be chairing the Centennial Steering Committee. On March 1, 2005 a staff member will be appointed to coordinate Centennial activities, support E. Clark and the Steering Committee, and report to Vice President of Institutional Advancement Scott Sikes. There is some discussion about all five of the institutions that were founded in 1906 sponsoring a summer cruise during the Centennial celebration time periods.

R. Zaccari presented a conceptual plan of the Centennial mall area on main campus. The fountain will be removed from the front of Odum Library and smaller fountains will be added to the area. New lamps and lighting systems will flow through the central part of the campus. As a result of R. Zaccari's recent lighting tour with the Student Government Association, several interim projects will be phased in during this process, the first of which will be closing the central portion of main campus to drive through traffic. This will allow main campus to be pedestrian friendly.

R. Zaccari noted that progress has been made with Mayor Fretti and the City Council regarding traffic around campus and certain pedestrian issues regarding students crossing Patterson Street. The Mayor and City Engineer shared productive plans during a recent meeting with R. Zaccari. These plans are currently under review by the City Council.

Three major companies have been in contact with VSU regarding the external food contract. Rob Kellner, Director of Auxiliary Services, has put together a proposal that is being reviewed by the State. We hope to have a selection of the new food service contract within the next six to eight months. The first project will be the renovation of the Palm's Dining Center during the summer of 2006 as part of the RFP. This will be a \$2 ½ million project, accomplished totally by external funds. In the second phase of the North Campus project a 400 private bed facility will be constructed. There are plans to build a food court on North Campus to serve those residents of the facility as well as all those who work on North Campus.

R. Zaccari congratulated the Biology Department on the approval for their new Master's degree program.

The new accepted Master Plan requires 64 additional acres for expansion of the campus. R. Zaccari announced that 5 acres have recently been acquired through the Foundation.

A meeting of University Attorneys from all USG institutions will take place to determine what policy should be put in place for selling back text books.

In the coming week R. Zaccari will be traveling to Washington, D.C. to accept two national awards for the College of Education from the American Association of Colleges and Teacher Education. The Smithsonian Institute has heard about VSU's acquisition of SciTrek and is interested in helping VSU get the new Science and Math Center moving in a positive direction. Also while in Washington, R. Zaccari will meet with three key Department of Education leaders to discuss a \$5 million grant to help VSU's new science project and coordinate it with the SciTrek project.

R. Zaccari turned the meeting over to M. Meacham.

M. Meacham read the list of proxies.

**2. Approval of the [minutes of the November 18, 2004](#) meeting of the Faculty Senate.**

The minutes were approved.

**3. New business**

- a. Report from the Academic Committee – Louis Levy – ([Attachment #1](#))
- b. Report from the Committee on Committee – Lyle Indergaard ([Attachment #2](#))
- c. Report from the Institutional Planning Committee – Michael Noll ([Attachment #3](#))
- d. Report from the Faculty Affairs Committee – Cecilia Barnbaum – ([Attachment #4](#))

A Resolution proposed by the Faculty Affairs Committee concerning the Timely Return of Student Evaluations was approved by the majority of the Faculty Senate.

R. Zaccari charged L. Levy to investigate further, put the elements together and give a more defined resolution to the Faculty Senate on what VSU might do as far as policy is concerned.

e. Report from the Faculty Grievance Committee – Mike Savoie – No report.

f. Report from the Senate Executive Secretary – Mike Meacham

- M. Meacham noted that student David Lawton contacted him directly about speaking before the Faculty Senate on November 18, 2004. It was later realized that David Lawton was not speaking on behalf of the Student Government Association as was implied with his conversation with M. Meacham.
- M. Meacham expressed his appreciation with all the individuals that are working on the various committees on the Faculty Senate. He also stated that anyone could meet with him if they had any issues they would like to discuss.

4. Old Business

None.

5. General Discussion

- The question was raised as to whether or not the new food service company that would be coming to campus would service the vending machines. It was noted that indeed the vending machines would be supplied by the new food service company.
- R. Zaccari mentioned that Congressman Jack Kingston would be on campus on Friday, February 25 to host an open meeting to discuss the social security issue. He invited all to attend.
- D. Boyd mentioned that the 10th Annual VSU Math Technology Conference will be held on Friday, February 25, 2005, in the VSU Education Center. Workshops begin at 2:30 pm, talks begin at 4:25 pm, and the Plenary Session is scheduled to begin at 5:45 p.m. The Keynote Speaker is Dr. Douglas Meade, University of South Carolina, who will be speaking on Perspectives on the Maturation of Computer Algebra in the Academic World.

6. Adjournment

The meeting adjourned at 4:40 p.m.

VALDOSTA STATE UNIVERSITY  
ACADEMIC COMMITTEE MINUTES  
September 13, 2004

The Academic Committee of the Valdosta State University Faculty Senate met in the Rose Room on Monday, September 13, 2004. Dr. Sharon Gravett, Assistant Vice President for Academic Affairs, presided.

Members Present: Dr. Michael Eaves, Dr. David Boyd, Dr. Bruce Caster, Dr. Clemente Hudson, Dr. James Humphrey (proxy for Dr. Linda Floyd), Dr. Elaine Yontz, Dr. Carl Cates, Dr. Frank Flaherty, Dr. Frank Flaherty (proxy for Dr. Kathe Lowney), Dr. Bill Buchanan, Dr. Charles Walsh, Dr. Stan Andrews, Dr. James Humphrey, Dr. Deborah Weaver, and Mr. Kenneth Smith.

Members Absent: Dr. Linda Floyd, Ms. Catherine Schaeffer, Dr. Kathe Lowney, Dr. Donald Seat, and Dr. Dianne Holliman.

Visitors Present: Dr. Brian Adler, Dr. Jerry Siegrist, Dr. Sharon Gravett, Dr. Linda Calendrillo, Dr. Edward Chatelain, Dr. Phil Gunter, and Mr. Lee Bradley.

The Minutes of the June 14, 2004, Academic Committee meeting were approved.

**A. College of Arts and Sciences**

1. Revised credit hours, Geography/Geology (GEOG/GEOL) 3020, "Geosciences Perspectives on Global Climate Change", (GEOSCI PERSP GLOBAL CLMTE CHNG – 2 credit hours, 2 lecture hours, 0 lab hours, and 2 contact hours), was approved effective Spring Semester 2005. (pages 2-4).
2. Revised credit hours for GEOG/GEOL 5020 was withdrawn. (pages 5-7).
3. Revised title and course description, History (HIST) 3301/5301, "Britain to 1603", (BRITAIN TO 1603 – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2005. (pages 8-9).
4. Revised title and course description, History (HIST) 3302/5302, "Britain since 1603", (BRITAIN SINCE 1603 – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2005. (pages 10-11).
5. Revised title and course description, History (HIST) 7201, "Seminars in British History", (SEMINARS IN BRITISH HISTORY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2005. (pages 12-13).
6. Revised title and course description, History (HIST) 7202, "Seminars in British History", (SEMINARS IN BRITISH HISTORY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2005. (pages 14-15).

**B. College of Education**

1. Deactivation of ITED 4900 was noted effective Fall Semester 2004. (page 16).
2. Revised Student Teaching policy was approved effective Fall Semester 2004. (page 17).
3. Deactivation of LEAD 7795, LEAD 8670, and LEAD 7923 was noted effective Fall Semester 2004. (page 18).

4. Deactivation of ACED 4420, 4610, 7420, 8000, 8100, 8120, 8150, 8250, 8350, and 8900 was noted effective Fall Semester 2004. (page 19).
5. Deactivation of KSPE 1040, 1271, 2900H, 3000, 3340, 3370, 6000, 7000, 7030, 7090, 7110, 7150, 7210, 7700, and 7999 was noted effective Fall Semester 2004. (page 20).
6. Deactivation of ECED 4720, and READ 6010 was noted effective Fall Semester 2004. (page 21).

**C. Library Science**

1. New course, Library Science (MLIS) 7210, “Academic Libraries”, (ACADEMIC LIBRARIES – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2005 with the description changed to read ... course promotes the Jeffersonian..., and ...university and explores administrative... . (pages 22-26).
2. New course, Library Science (MLIS) 7160, “Science and Technology Information Services”, (SCI TECH INFORMATION SRVC – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2005 with the description changed to read ... Content represents the... . (pages 27-30).
3. New course, Library Science (MLIS) 7250, “Human Resources Management”, (HUMAN RESOURCES MANAGEMENT – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2005. (pages 31-35).

**D. Miscellaneous**

1. List colleges on the agenda in ascending order based on the number of items they are presenting to the committee.
2. Lee Bradley reminded everyone that the February 2005 meeting is the cutoff for items to be included in the next catalog.

Respectfully submitted,

Charles L. Hudson  
Acting Registrar

VALDOSTA STATE UNIVERSITY  
ACADEMIC COMMITTEE MINUTES  
November 8, 2004

The Academic Committee of the Valdosta State University Faculty Senate met in the Rose Room on Monday, September 13, 2004. Dr. Sharon Gravett, Assistant Vice President for Academic Affairs, presided.

Members Present: Dr. Michael Eaves, Dr. David Boyd, Dr. Linda Floyd, Dr. Elaine Yontz, Ms. Catherine Schaeffer, Dr. Carl Cates, Dr. Frank Flaherty, Dr. Kathe Lowney, Dr. Bill Buchanan, Dr. Bill Buchanan (proxy for Dr. Don Seat), Dr. Stan Andrews (proxy for Dr. Chuck Walsh), Dr. Stan Andrews, Dr. James Humphrey, Dr. Deborah Weaver, Mr. Kenneth Smith, and Dr. Dianne Holliman.

Members Absent: Dr. Bruce Caster, Dr. Clemente Hudson, Dr. Donald Seat, and Dr. Chuck Walsh.

Visitors Present: Mr. Chuck Conner, Dr. Brian Adler, Dr. Catherine Price, Dr. Verilette Hinkle, Dr. Ellen Wiley, Dr. Phil Gunter, Ms. Cheri Tillman, Dr. Lynn Corbin, Dr. John Gaston, Dr. James LaPlant, Dr. Edward Chatelain, Dr. Kurt Keppler, and Mr. Lee Bradley.

The Minutes of the September 13, 2004, Academic Committee meeting were approved.

**A. College of Arts and Sciences**

7. Revised credit hours, Geology (GEOL) 3410, "Structural Geology", (STRUCTURAL GEOLOGY – 4 credit hours, 3 lecture hours, 3 lab hours, and 6 contact hours), was approved effective Spring Semester 2005. (pages 3-4).
8. New course PERS 2160 was tabled. (pages 5-12).

**B. College of the Arts**

7. Deactivation of MDIA 3210 and 4500 was noted effective Fall Semester 2004. (page 13).
8. Deactivation of MUSC 1102, 1310, 1320, 1340, 3320, 3340, 3500, 3510, 3530, 3540, 4100, 4151, 4152, 4230, 4571, 4572, 4710, and 4790 was noted effective Fall Semester 2004. (page 14)
9. New course, Music (MUSC) 1130, "Music Appreciation: Jazz", (MUSIC APPREC: JAZZ – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Summer Semester 2005. (pages 15-16).
10. Revised Core Area C to include MUSC 1130 was approved effective Summer Semester 2005 pending approval of Council of General Education. (pages 17-18).

**C. College of Education**

4. New option for the MED in Instructional Technology - Teaching for Learning in Schools was approved effective Spring Semester 2005. (pages 19-20).
5. New course, Curriculum and Instruction (CIED) 7020, "Teaching, Learning, & Student Achievement", (TCH, LRN & STUDNT ACHIEVEMENT – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2005 with course description changed to read "Overview of effective instructional practices. The course focuses on school-, teacher-, and student-level factors influencing student achievement. Baseline analysis of environment, self, and students in included.". (pages 21-28).

6. New course, Curriculum and Instruction (CIED) 7030, “Classroom Curriculum Design”, (CLASSROOM CURRICULUM DESIGN – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2005. (pages 29-39).
7. New course, Curriculum and Instruction (CIED) 7099, “Classroom Research into Action”, (CLASSROOM RESEARCH INTO ACTION – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2005 was approved with the description changed to read ...program. Follow-up analysis of environment, self, and students in included. . (pages 40-48).
8. Revised title and description, Middle Grades and Secondary Education (MSED) 7030, “Teaching Strategies and Assessment”, (TEACHING STRATEGIES & ASSESS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2005. (pages 49-50).
9. Revised co-requisite and prerequisite, Kinesiology and Physical Education (KSPE) 2050, “Introduction to Sports Medicine/Athletic Training”, (INTRO TO SPORTS MEDICINE – 2 credit hours, 1 lecture hour, 2 lab hours, and 3 contact hours), was approved effective Fall Semester 2005. (pages 51-52).
10. Revised co-requisite and prerequisite, Kinesiology and Physical Education (KSPE) 2151, “Advanced First Aid and CPR for Athletic Trainers”, (ADV FIRST AID/CPR FOR AT – 2 credit hours, 1 lecture hour, 2 lab hours, and 3 contact hours), was approved effective Fall Semester 2005. (pages 53-54).
11. Revised prerequisite, and course description, Kinesiology and Physical Education (KSPE) 3441, “Athletic Training Clinical Proficiencies II”, (A T CLINICAL II – 1 credit hour, 0 lecture hours, 2 lab hours, and 2 contact hours), was approved effective Fall Semester 2005. (pages 55-57).
12. Revised prerequisite, and course description, Kinesiology and Physical Education (KSPE) 4440, “Athletic Training Clinical Proficiencies III”, (A T CLINICAL III – 1 credit hour, 0 lecture hours, 2 lab hours, and 2 contact hours), was approved effective Fall Semester 2005. (pages 58-60).
13. Revised prerequisite, and course description, Kinesiology and Physical Education (KSPE) 4441, “Athletic Training Clinical Proficiencies IV”, (A T CLINICAL IV – 1 credit hour, 0 lecture hours, 2 lab hours, and 2 contact hours), was approved effective Fall Semester 2005. (pages 61-63).
14. Revised prerequisite, Kinesiology and Physical Education (KSPE) 4490, “Rehabilitation Techniques in Sports Medicine/Athletic Training I”, (REHABILITATION TECHNIQUES – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2005. (pages 64-65).
15. Revised prerequisite, Kinesiology and Physical Education (KSPE) 4491, “Rehabilitation Techniques in Sports Medicine/Athletic Training II”, (REHAB TECHNIQUES II – 2 credit hours, 1 lecture hour, 2 lab hours, and 3 contact hours), was approved effective Fall Semester 2005. (pages 66-67).
16. Revised prerequisite, Kinesiology and Physical Education (KSPE) 4600, “Athletic Training Ethics and Psychosocial Issues”, (ATH TRG ETHICS&PSY/SOC ISSUES – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2005. (pages 68-69).



17. Revised prerequisite, and title, Kinesiology and Physical Education (KSPE) 4350, "Evaluation and Assessment in Sports Medicine/Athletic Training I", (EVALUATION AND ASSESSMENT I – 3 credit hours, 2 lecture hours, 2 lab hours, and 4 contact hours), was approved effective Fall Semester 2005. (pages 70-82).
18. Revised title and course description, Kinesiology and Physical Education (KSPE) 4360, "Evaluation and Assessment in Sports Medicine/Athletic Training II", (EVALUATION AND ASSESSMENT II – 3 credit hours, 2 lecture hours, 2 lab hours, and 4 contact hours), was approved effective Fall Semester 2005. (pages 83-90).

Respectfully submitted,

Charles L. Hudson  
Acting Registrar

VALDOSTA STATE UNIVERSITY  
ACADEMIC COMMITTEE MINUTES  
December 8, 2004

The Academic Committee of the Valdosta State University Faculty Senate met in the Rose Room on Wednesday, December 8, 2004. Dr. Sharon Gravett, Assistant Vice President for Academic Affairs, presided.

Members Present: Dr. Michael Eaves, Dr. David Boyd, Dr. Bruce Caster, Dr. Chuck Walsh (proxy for Dr. Clemente Hudson), Dr. Linda Floyd, Dr. Elaine Yontz, Ms. Catherine Schaeffer, Dr. Carl Cates, Dr. Frank Flaherty, Dr. Kathe Lowney, Dr. David Boyd (proxy for Dr. Stan Andrews), Dr. Linda Floyd (proxy for Dr. James Humphrey), Dr. Deborah Weaver, Mr. Kenneth Smith, and Dr. Diane Holliman.

Members Absent: Dr. Clemente Hudson, Dr. Donald Seat, Dr. Bill Buchanan, Dr. Stan Andrews, and Dr. James Humphrey.

Visitors Present: Dr. Brian Adler, Dr. Paul Riggs, Dr. Phil Gunter, Dr. Linda Calendrillo, Dr. Jim Peterson, Dr. Ellen Wiley, Dr. Donald Leech, Ms. Winifred Collins, Mr. Mike McKinley, and Mr. Lee Bradley.

The Minutes of the November 8, 2004, Academic Committee meeting were approved with the title abbreviation corrected for item C-3.

**A. Library Science**

9. New course, Master of Library and information Science (MLIS) 7610, "Information Policy", (INFORMATION POLICY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Summer Semester 2005. (pages 3-9).
10. New course, Master of Library and information Science (MLIS) 7370, "Information Architecture", (INFORMATION ARCHITECTURE – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2005. (pages 10-16).
11. New course, Master of Library and information Science (MLIS) 7440, "Electronic Resources in Libraries", (ELECTRONIC RESOURCES – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Summer Semester 2005. (pages 17-21).

**B. College of Education**

11. Revised credit hours and course description, Adult and Career Education (ACED) 9999, "Dissertation in Adult and Career Education", (DISSERTATION ADULT/CAREER EDUC – 1-3 credit hours, 0 lecture hours, 1-3 lab hours, and 1-3 contact hours), was approved effective Spring Semester 2005. (pages 22-23).
12. Revised credit hours and course description, Curriculum and Instructional Technology (CIED) 9999, "Dissertation in Curriculum and Instruction", (DISSERTATION IN CURRIC/INSTRU – 1-3 credit hours, 0 lecture hours, 1-3 lab hours, and 1-3 contact hours), was approved effective Spring Semester 2005. (pages 24-25).
13. Revised credit hours, title and course description, Research (RSCH) 9999, "Dissertation in Educational Leadership", (DISSERTATION EDUCATIONL LDRSHP – 1-3 credit hours, 0 lecture hours, 1-3 lab hours, and 1-3 contact hours), was approved effective Spring Semester 2005. (pages 26-27).

14. Removal of all prerequisites for LEAD 7200, 7300, 7400, 7650, 8400, 8610, 8650, 8660, 8680, 8850, 9010, 9020, 9030 and RSCH 9840 was approved effective Spring Semester 2005. (page 28).
15. New course, Cooperative Education (COOP) 1100, "Introduction to Professional Co-op Practices", (INTRO PROF PRACTICE – 1 credit hour, 1 lecture hour, 0 lab hours, and 1 contact hour), was approved effective Fall Semester 2005. (pages 29-32).

**C. College of Arts and Sciences**

1. New course, History (HIST) 3601/5601, "World Military History to 1618", (WORLD MILITARY HISTORY TO 1618 – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2005. (pages 33-35).
2. New course, History (HIST) 3602/5602, "World Military History since 1618", (WORLD MILITARY HIST SINCE 1618 – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2005. (pages 36-38).
3. New course, History (HIST) 4501/6501, "History of the Middle East to 1798", (HIST OF THE MIDDLE EAST TO 1798 – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2005. (pages 39-41).
4. New course, History (HIST) 4502/6502, "History of the Middle East since 1798", (HIST OF THE MIDDLE EAST SINCE 1798 – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2005. (pages 42-44).
5. Revised title, and course description, History (HIST) 3401/5401, "Slavic Europe to 1815", (SLAVIC EUROPE TO 1815 – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2005. (pages 45-46).
6. Revised title, and course description, History (HIST) 3402/5402, "Slavic Europe since 1815", (SLAVIC EUROPE SINCE 1815 – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2005. (pages 47-48).
7. Revised title, credit hours, and course description, Geology (GEOL) 4110, "Principles of Sedimentation and Stratigraphy", (SEDIMENTATION AND STRATIGRAPHY – 4 credit hours, 3 lecture hours, 2 lab hours, and 5 contact hours), was approved effective Fall Semester 2005. (pages 49-50).
8. Deactivation approved for PADM 7070, 7150, 7160, POLS 3250, 3280, 4120, 4260, 4320, 4660, 4720, 6310, 6320, 6570, 6580, 6590, 6660, 6680, 6690, 6700, 6720, and 6810 effective Spring Semester 2005. (page 51).
9. New course, Perspective (PERS) 2160, "Perspectives on Leadership", (PERSPECTIVES ON LEADERSHIP – 2 credit hours, 2 lecture hours, 0 lab hours, and 2 contact hours), was approved effective Spring Semester 2005. (pages 52-59). Approved pending a copy of the minutes of the departmental meeting showing approval of the course at the departmental level.

Respectfully submitted,

Charles L. Hudson  
Acting Registrar

Attachment #2

REPORT OF THE COMMITTEE ON COMMITTEES  
FACULTY SENATE MEETING  
FEBRUARY 17, 2005

1. The Faculty Senate and committee rosters were corrected and updated in December.
2. Elections for new senators and statutory committee members for terms beginning on August 1, 2005 have been held in all colleges and divisions except for the College of Education. The College of Education will be holding its elections shortly.

Respectfully submitted,

Lyle Indergaard, Chair

**Report to the Faculty Senate**  
Strategic Communication Task Force  
February 16, 2005

Present: Jason Adams, Donna Cunningham, Patrick McGuire, Michael Noll, Marsha Krotseng, and Paul Vincent.

Meeting was called to order at 3:30 pm.

The Strategic Communication Task Force met for the second time in the academic year 2004-2005. At the meeting, the newest member Paul Vincent was welcomed to the group and Michael Noll reported on the latest developments in regard to the envisioned web-based Master Plan.

**I)** As its first point of discussion, the task force focused on the envisioned web-based Master Plan, particularly in connection with the upcoming Centennial at VSU. Among other things, the task force debated what layers of information such a web-based Master Plan should display (e.g. historic timeline of VSU growth), what its potential audience might be (e.g. alumni, current and prospective students and faculty), and how already existing sites (e.g. the Valdosta-Lowndes Regional GIS (VALOR) at <http://gisweb.sgrdc.com> / Interactive Master Plan by Portman and Associates at <http://valdosta.portman.internetworkflow.com> / website for prospective faculty of COBA at [http://www.valdosta.edu/coba/prospective\\_fac\\_info.htm](http://www.valdosta.edu/coba/prospective_fac_info.htm)) might serve such a purpose with some modifications and additions and/or by combining aspects of these sites.

**II)** For the remainder of the meeting, the Task Force discussed the three crucial steps in accomplishing its goal to “enhance communication and information exchange at VSU”:

**Step 1: Analysis and description of existing communication structures at VSU**

The **2004 Fact Book** contains a flow chart that illustrates VSU’s organizational structures (<http://www.valdosta.edu/irp/Factbook2004/organizationalcharts2005.pdf>). The members of the task force will scrutinize this flow chart in the coming weeks in order to determine if it contains all sections and aspects of VSU’s community.

**Step 2: Identification of “gaps” and “bottlenecks” in the communication structures**

Although for the most part the communications structures at VSU provide the basic needs to ensure an information exchange, gaps and bottlenecks will inadvertently exist and need to be identified (e.g. where is the SGA in the flowchart?). Thus, the task force will create a survey that will be made available to the VSU community at large (students, faculty, and staff) in order to identify these weak links. Some possible questions are:

- How is information commonly dispersed in the various entities at VSU?
- What media are preferred by members of the VSU community to acquire information?
- Do members of the VSU community feel informed about VSU’s growth, events, etc.?
- What gaps or bottlenecks exist in VSU’s communication structures?

In addition, the task force is considering to specifically target senior secretaries and senior administrative coordinators at VSU to solicit information as to possible improvements to the information exchange at VSU (e.g. the creation of a web-based Master Calendar).

**Step 3: List of recommendations to improve existing communication structures and information exchange at VSU**

Once the survey(s) has/have been administered, a careful analysis of the provided answers will lead to a list of recommendations made by the strategic communication task force to address any existing issues with the flow of information exchange at VSU.

Meeting adjourned at 4:45 pm.

Respectfully submitted,

Michael G. Noll, Chair.

Attachment #4

Report to the Faculty Senate  
17 Feb 2005

Faculty Affairs Committee

The Faculty Affairs Committee met Feb 11, 2005.

A REPORT to the Faculty Senate concerning a recommendation proposed by the Faculty Affairs Committee concerning the Music Faculty Title for non-tenure track employees:

The question concerning the title of non-tenure track music faculty was put to those who are currently titled "Graduate-Assistant." Of five faculty, four responded to the anonymous questionnaire. Three of the four want the title to be: "Artist-Teacher" and the Dean of the College has verbally agreed to it. Louis Levy has agreed to contact Human Resources about the new title. We plan to present a recommendation to the Faculty Senate at the next meeting.

A RESOLUTION proposed by the Faculty Affairs Committee concerning the Timely Return of Student Evaluations

Whereas: The Board of Regents Policy Manual charges that the performance of each faculty member be evaluated annually and in writing; that each faculty member receive a written copy of the evaluation; and that the results of said evaluation be reflected in annual salary recommendations. (BOR Policy, Section 803.07)

Whereas: The BOR Manual states that the evaluation procedure must include student evaluations.

Whereas: The BOR Manual specifies that the main focus of written student evaluations is the improvement of teaching effectiveness.

Whereas: In order for faculty to make timely changes in performance and teaching effectiveness, student evaluations should be returned to faculty as soon as possible.

Therefore: The Committee strongly recommends the implementation of a written policy stating that student evaluations, including both a statistical summary of the Scantron items and copy or transcription of the written comments, be returned to faculty before the next semester's midterms.

Members and Visitors present:

R.M. Zaccari, President  
L. Levy, Vice President, Academic Affairs  
M. Meacham, Executive Secretary  
J. Samaras, Parliamentarian

\*Indicates the individual assigned a proxy

Ex-Officio Senators:

J. Black  
S. Sikes  
\*L. Calendrillo  
K. Stanley  
\*B. Adler  
\*N. Argyle  
K. Keppler  
J. Gaston (absent)  
P. Gunter (absent)  
A. Hufft  
G. Gaumond  
M. Giddings

College of the Arts:

M. Schmidt  
J. Bowland  
M. Savoie  
F. Barnas  
L. Indergaard  
M. Eaves  
E. Nielsen  
J. Brashier

College Of Arts and Sciences:

D. Boyd  
C. Meyers  
W. Huang  
E. Pugh  
A. Lazari (absent)  
C. Tillman  
J. LaPlant  
C. Whiting  
C. James  
\*J. Whitehead  
A. Aronson-Friedman  
J. Wang  
M. Stoltzfus  
J. Samaras  
G. Macheski (absent)  
M. Williams  
B. Bergstrom  
C. Johnson  
C. Barnbaum  
M. Noll  
R. Carter  
M. Davey

College Of Business Administration:

\*F. Ware  
B. Caster  
A. Reddy (absent)  
L. Marshall  
C. Tori

College of Education:

S. Andrews  
S. Worth  
\*L. Minor  
J. Hummel  
D. Briehl  
I. Ellis  
L. Schmertzing  
D. Leech  
B. Johnston (absent)  
C. Hudson (absent)  
J. Stelzer  
K. Ott  
K. McCurdy  
\*K. Hinkle  
M. Fenster  
R. Schmertzing

College Of Nursing

L. Floyd (absent)  
L. Bell

Division Of Social Work:

M. Meacham

Odum Library:

M. Puffer-Rothenberg (absent)  
E. Yontz (absent)

Proxies:

Phil Gunter for John G. Gaston  
James LaPlant for Linda Calendrillo  
Leisa Marshall for Fred Ware  
Marty Giddings for Brian Adler  
Iris Ellis for Lynn Minor  
John Hummel for Kerry Hinkle  
Amy Aronson-Friedman for Jane K. Whitehead  
Mike Stoltzfus for Nolan Argyle



**Student Government Association (non-voting)**  
**President of the SGA: Jason Lewis (absent)**

**Visitors:**

**Bobby Flowers, Council on Staff Affairs**

**Honey Coppage, Academic Affairs**

**Jonathan Chick, Spectator**

**Chuck Hudson, Registrar**

**Walter Peacock, Admissions**

**Marsha Krotseng, Office of Planning**