



VALDOSTA STATE UNIVERSITY

## FACULTY SENATE

est. 1991

<b>Chairman</b> President H. C. Bailey	<b>Vice Chairman</b> Vice President L. Benjamin	<b>Executive Secretary</b> Dr. D. Boyd	<b>Parliamentarian</b> Dr. R. Hull
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### Minutes of March 16, 2000

The Valdosta State University Faculty Senate meeting convened at 3:30 p.m. in Powell Hall Auditorium. Members present were: President and Chair - Hugh C. Bailey; Vice President, Academic Affairs - L. Benjamin (absent); Executive Secretary - D. Boyd; Parliamentarian - R. Hull; Ex-officio Senators - J. Brignati, K. Ferrell (absent), L. Milbrandt, T. Dasher (absent), K. Stanley (proxy F. Ware), F.D. Toth, M.A. Reichenbach (absent), E. Clark (proxy J. Hiers), G. Gaumond (proxy), P. Cleveland (absent); College of the Arts: V. Pennington, T. Harding (absent), D. Farwell (absent), J. Wheeler (absent); College of Arts and Sciences: S. Goel, J. Hiers, D. Bogyo, L. Hanes, A. Lazari, B. Bergstrom, B. Brown, J. Elza, B. Evans (absent), T. Meyers (absent), V. Soady, B. Adler (absent), H. Harper (absent), S. Seyfarth (proxy D. Sewell); College of Business Administration: A. Reddy (proxy M. Holland), F. Ware, M. Holland, B. Caster; College of Education: C. Backes, R. McClung, M. Garber (absent), J. Hummel (absent), P. Anderson (proxy R. McClung), S. Andrews, T. Root-Sirmans, A. Gibbs, K. Wells, M. Venn, A. Brovey); College of Nursing: D. Ebron, D. Roush (proxy D. Ebron); Division of Social Work: R. Vodde; Division of Learning Support: J. Wilkinson; Odum Library: S. Thomas (proxy J. Elza); Pres. Of SGA: Jake Golden, IV (absent); COSA: Debi Parkhill

1. H. Bailey called the meeting to order & stated that all committee chairmen should turn in written synopses of their reports.
2. **Approval of the minutes of the February 17, 2000 Senate meeting** – H. Bailey asked for additions or corrections to the February minutes. D. Boyd stated that each Senator should have received a handout indicating a correction to the minutes. **The minutes were approved as corrected.**
3. Unfinished Business – There was no unfinished business.
4. New Business
  - a. Report from the Academic Committee – J. Wright presented the minutes of the Academic Committee meeting on January 10, 2000 and asked for Senate approval. **The minutes were approved.**
  - b. Report from the Committee on Committees – M. Holland stated that the committee is sending ballots for the Faculty Grievance Committee elections and forms for committee preference to each full-time faculty member. He asked that faculty complete the forms & return them as soon as possible.
  - c. Report from the Institutional Planning Committee – C. Backes stated that the IPC met on March 15, 2000. Dr. Paul Gallagher, from the SACS Visiting Committee attended the meeting and directed questions about the operation and activities of the committee to the chair and committee members attending. He also stated that the committee heard a report from Dr. Chuck Ferguson regarding the Strategic Plan Subcommittee. He presented a draft of the Strategic Plan to the IPC members and the committee anticipates a final version

being presented to the IPC for action soon. C. Backes stated that J. Oliver updated the committee on the latest draft of the Program Review Plan. He stated that the Senate will be receiving a draft of the Program Review Plan in the near future. The committee was reminded that the IPC will review and evaluate the budgeting process at the next meeting. Drs. Bailey and Benjamin and Mr. Brignati will be in attendance to describe the process. The next meeting of the IPC is set for April 19, 2000 at 1:30 p.m. in Odum Library.

- d. Report from the Faculty Affairs Committee – B. Gerber stated that the Faculty Affairs Committee did not meet during March because of conflicts with the SACS visit. They are continuing to address the issue of who receives evaluations of VSU administrators. The committee is in the process of examining previous Senate minutes to see if this issue has been previously addressed.
- e. Report from the Faculty Grievance Committee – J. Elza stated that there was no report.
- f. Report from the Senate Executive Secretary
  1. Report of the Nominating Committee and elections – D. Boyd thanked D. Bogyo, L. Wiley and J. Wheeler for serving as the nominating committee for the Executive Secretary position as well as for two openings on the Committee on Committees. The first of the ballots was for the position of Executive Secretary Designate, who will take office on August 1, 2000. J. Elza and R. Hull were the two nominees. D. Boyd asked for nominations from the floor and there were none. He also asked for any discussion and there was none. As the ballots were being distributed, D. Boyd stated that each elected and ex-officio senator has one vote and can hold only one proxy and that only senators currently serving a term can vote. While the ballots were being counted, D. Boyd asked for any additional nominees for the open positions on the Committee on Committees. He stated that one must be from the College of Nursing and one from the College of Business Administration. D. Roush (Nursing) and M. Holland (COBA) were elected to the Committee on Committees by acclamation. D. Boyd stated that the election results for the Executive Secretary Designate indicated that Bob Hull received 29 votes and Jane Elza received 16. Bob Hull will take office as Executive Secretary on August 1. He thanked each of the nominees for their willingness to serve in the position.
  2. **Proposed policy on academic credit for internships** as presented by the Educational Policies Committee (Attachment #2) – The committee recommended changing the current guidelines to reflect the following:
    - 3 hours of credit for 10 hours of service each week
    - 6 hours of credit for 20 hours of service each week
    - 9 hours of credit for 30 hours of service each week
    - 12 hours of credit for 40 hours of service each week

**This was approved.**

3. Report from the Administration regarding the use of something other than Social Security numbers for identification purposes – T. Archibald stated that the Administration has been working on this issue. He stated that when a faculty member or students logs in to BANNER, the Social Security number and birthdate are masked for security purposes. If a person makes an error five times in logging in, their information has to be reset into the BANNER system. He stated that because the University System and other related agencies have information on students based on identification by Social Security numbers, it is essential that VSU's means of identification as such remain the same. However, faculty members do not have to use their Social Security number to log in to BANNER. For administration purposes, the university can carry the Social Security number and birthdate, while BANNER users can use something other than those numbers when logging in to the system. D. Bogyo stated that the Telnet BANNER system allows for more security than does the web system. L. Hanes stated, on behalf of her colleague, that the continued use of Social Security numbers for identification purposes is untenable, violates the federal privacy act, and will open the institution to large numbers of lawsuits. C. Backes stated that when students make purchases with a check in the bookstore, they are required to disclose their Social Security number, birthdate, address, phone number and bank account number, which can create potential for security problems. He also stated that when a faculty member is advising students via phone or email, disclosing Social Security numbers creates a potential for security problems. J. Wright stated that the Registrar's office does have the capability of assigning pin

- numbers other than birthdates. B. Bergstrom stated that the cumbersome nature of BANNER requires a faculty member to ask for and enter a student's Social Security number twice, creating a potential for security problems. J. Wright stated that a new version of BANNER will be available soon and will have more security features. T. Archibald stated that he will continue to work on this issue and thanked the Senate for their input.
4. Remanded to the Educational Policies Committee a request to consider a policy by which faculty members may specify dress codes for their classes – D. Boyd stated that the Executive Committee had received a request from a faculty member regarding an instructor's right to establish a dress code for his or her classes. This was remanded to the Educational Policies Committee.
  5. Reports from Senate standing committees:
    - a. Academic Scheduling and Procedures – The committee report is included herein as Attachment #1.
    - b. Academic Honors and Scholarships – The committee report is included herein as Attachment #2.
    - c. Athletics – The committee report is included herein as Attachment #3.
    - d. Educational Policies – The committee report is included herein as Attachment #4.
    - e. Environmental Issues – The committee report is included herein as Attachment #5.
  5. General Discussion – D. Bogyo asked Dr. Bailey to give a brief SACS report. H. Bailey stated that the SACS visit went extremely well. The average number of recommendations given to an institution after a SACS visit is 32, while VSU only received ten. He commended the SACS steering committee on a job well done and thanked them for serving in this significant capacity.
  6. Adjournment – The meeting adjourned at 4:30 p.m.