

FACULTY SENATE

Est. 1991

Mike Holt
President

Brian Ring
**Vice President/
President Elect**

Crystal Randolph
Secretary

Debbie Paine
Parliamentarian

Peggy Moch
Past President

Annual Reports May, 2017

1. Annual Reports

a. Statutory Committee Reports

- i. Academic Committee – Sheri Gravett: **Attachment A**
- ii. Committee on Committees – Dereth Drake: **Attachment B**
- iii. Faculty Affairs – Eric Howington: **Attachment C**
- iv. Faculty Grievance Committee – Marty Williams: **Attachment D**
- v. Institutional Planning Committee – Don Thieme: **Attachment E**

- b. Meeting minutes from the various committees should be sent to FS Secretary (Crystal Randolph (crandolph@valdosta.edu)) to be uploaded to the Faculty Senate website **AND** to the library (archives@valdosta.edu) with “Archives Faculty Senate Papers” in the subject line. Minutes from 2013-2014 and 2014-2015 meetings from the various committees should be sent so these documents can be archived properly. Please label minutes documents as shown in the following examples:

- i. Technology_Minutes_04-29-2015
- ii. Academic_Honors_and_Scholarship_Minutes_08-28-2015

Thank you for your assistance in getting and keeping our records up to date. ☺

2. Annual Reports

a. Standing Committee Reports:

- i. Academic Honors & Scholarships – Abigail Heuss: **Attachment F**
- ii. Academic Scheduling & Procedures – Ubaraj Katawal: **Attachment G**
- iii. Athletic Committee – Peggy Moch / Jamie Holland: **Attachment H**
- iv. Diversity and Equity Committee – Regina Suriel: **Attachment I**
- v. Educational Policies – Kendric Coleman: **Attachment J**
- vi. Environmental Issues – Nancy Sartin: **Attachment K**
- vii. Faculty Scholarship – Sudip Chakraborty / Roger McIntyre: **Attachment L**

- viii. Internationalization and Globalization Committee – Fleming Bell: **Attachment M**
- ix. Library Affairs – Shaunita Strozier: **Attachment N**
- x. Student Affairs – Gabrielle Stellmacher / Kelly Devall: **Attachment O**
- xi. Technology Committee – Brian Ring: **Attachment P**

Attachment A:

Academic Committee Annual Report

Academic Committee Annual Report 2016-2017

VSU's Academic Committee met eight times during the course of 2016-2017 academic year.

The agendas, the items for committee review, and the minutes are all available at

<https://www.valdosta.edu/academics/registrar/academic-committee.php>. As usual, the committee approved a number of revisions, additions, and deletions to VSU's curriculum. Some items were forwarded to either the University System of Georgia or to the University System of Georgia General Education Council.

VSU notified the system office about the following new minors/certificates:

- Minor in Biology
- Minor in Coaching
- Minor in Health and Physical Education
- Minor in Accounting
- Certificate in Teaching College Level English
- Online Writing Certificate
- Minor in Middle Eastern Studies
- Minor in English Studies

VSU submitted the following to the USG Council on General Education:

- Addition of BIOL 1108K to Area D21 (approved)
- Addition of ARAB 1001, 1002, 2001, 2002 to Area C (approved)

Two new programs are still in process:

- Collaborative DNP program
- BS in Health Sciences (curriculum has been approved by the Academic Committee; still awaiting the formal proposal).

Sincerely,

Dr. Sharon Gravett, Chair

Attachment B:

Committee on Committees Annual Report

Faculty Senate Committee

Reporting Instructions

VSU Faculty Senate, 2/16/2017

Adopted by

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2. The Standing Committee annual report will include a completed Reporting Form. The Reporting Form will summarize all activities undertaken by the Committee and its Subcommittee(s) during the academic year. If no activities were undertaken, the chair must submit the report and record "No activities" in the Issue/Topics column and a recommendation to maintain or dissolve the committee in the Committee Recommendation column. Recommendation should include a supporting reason.

Faculty Senate Committee Reporting Form

Committee: Committee on Committees

Academic Year

Committee Members:

Dereth Drake, Chair

Catherine Bowers, Chair-Elect

Kalina Winska, Past-Chair

Deborah Paine

Michelle Ritter

Stanley Ostapski

Issue/Topic^{1,2}	Committee Recommendation³	Action Taken	Senate Decision (if applicable)
Review and update of committee bylaws	The committee worked to update the bylaws in order to be more consistent with current practices of the committee on committees. Bylaw changes were forwarded onto the faculty senate to be considered for inclusion in FS bylaws.	Action was taken at the Faculty Senate meetings in February and March 2017.	Senate voted and approved recommended changes March 23, 2017.
Election of faculty senators for 2017-2020 terms	College Deans were notified in Fall 2016 of the number of open faculty senate seats for the upcoming academic year.	Elections were completed and ballots certified by the chair of the committee	

		February 17, 2017.	
Election of faculty by units to statutory committees	College Deans were notified in Fall 2016 of the number of open statutory committee seats for the upcoming academic year.	Elections were completed and ballots certified by the chair of the committee February 17, 2017.	
Election of faculty at-large to Faculty Grievance Committee	The committee held nominations and elections for tenured faculty to sit on the faculty grievance committee in April 2017.	Elections were completed and ballots certified by the chair of the committee April 21, 2017.	
Appoint of general faculty to seats on standing committees	All college/unit representatives have been working to fill any vacancies on standing committees within their own unit/college.	On-going action by the committee	
Appoint of COSA and SGA representatives to standing committees	COSA and SGA were notified of all the vacancies on standing committees in April 2017.	On-going action by the committee	
Election of member to Committee on Committees for 2017-2020 term.	A call for nominations was put out at the January 2017 faculty senate meeting with elections held at the February meeting.	Action was taken at the Faculty Senate meeting in February 2017.	Senate voted and the ballots were certified by the chair of the committee on committees February 16, 2017.
Election of chair for Faculty Grievance Committee for the 2017-2018 academic year.	A call for nominations was put out at the January 2017 faculty senate meeting with elections held at the February meeting.	Action was taken at the Faculty Senate meeting in February 2017.	Senate voted and the ballots were certified by the chair of the committee on committees February 16, 2017.
Election of faculty senator to the Planning and Budget Council for the 2017-2019 term.	A call for nominations was put out at the January 2017 faculty senate meeting with elections held at the February meeting.	Action was taken at the Faculty Senate meeting in February 2017.	Senate voted and the ballots were certified by the chair of the committee on committees February 16, 2017.

¹ Indicate whether the Issue/Topic was remanded by the Senate or Committee generated.

² If a Sub-committee indicates “No Activity,” the Standing Committee must recommend to maintain or dissolve the Sub-committee.

³ If the committee is not ready to make a recommendation, indicate “In progress” and discuss the stage of review.

Attachment C:

Faculty Affairs Committee Annual Report

**Faculty Senate Committee
Reporting Instructions**
VSU Faculty Senate, 2/16/2017

Adopted by

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2. The Standing Committee annual report will include a completed Reporting Form. The Reporting Form will summarize all activities undertaken by the Committee and its Subcommittee(s) during the academic year. If no activities were undertaken, the chair must submit the report and record "No activities" in the Issue/Topics column and a recommendation to maintain or dissolve the committee in the Committee Recommendation column. Recommendation should include a supporting reason.

Faculty Senate Committee Reporting Form

Committee: Faculty Affairs Committee

Academic Year

Committee Members:

Eric Howington (chair)	COBA
Bob Spires (secretary/chair-elect)	COEHS
Alicja Rieger (past chair)	COEHS
Lorna Alvarez-Rivera	A&S
Nancy Swanson	COBA
JT Cox	COEHS
Laura Carter	CONHS
Laura Wright	LIB
Peter Geldrich	COA

2016-17 Faculty Affairs committee meetings:
September 14, 2016, September 21, 2016, November 9, 2016, February 28, 2017, March 22, 2017, April 26, 2017

Issue/Topic^{1, 2}	Committee Recommendation³	Action Taken	Senate Decision (if applicable)
Review and revise University Promotion and Tenure document. Source: Remanded to committee, as first order of business for 2016-17 academic year, by Senate at 4/21/16 meeting.	Three town hall meetings were held to solicit faculty feedback and criticism of the revised University P&T document. The committee further revised the P&T document in	Revised document submitted to Senate for approval at 10/20/16 meeting. (Additional changes and revisions were	The P&T document revisions were voted on and approved by the Faculty Senate over several Senate meetings: 10/20/16,

	accordance with faculty criticisms and feedback. The recommended changes were numerous and will not be listed here. Please consult the agenda and minutes of the 10/20, 11/17, and 1/26 Faculty Senate meetings for details of the revisions.	made to the document by the Faculty Senate executive committee and administrators after this date.)	11/17/16, and 1/26/17.
Review and revise “VSU Policy and Process for a Request to Transfer to a Non-Tenure Track Classification” document. Source: Remanded to committee by Senate at 4/21/16 meeting.	The committee reviewed the document and identified several issues that should be addressed or clarified. At the suggestion of a committee member, the committee sought the counsel of Legal Affairs. The committee consulted with the university attorney, Tony Thomas, to craft a revised document.	Revised document submitted to Senate for approval at 4/20/17 meeting.	Pending.
Review and revise “Instructional Conflict of Interest Procedure for Family Members of VSU Faculty” document. Source: Remanded to committee by Senate at 4/21/16 meeting.	The committee reviewed the document and identified several issues that should be addressed or clarified. At the suggestion of a committee member, the committee sought the counsel of Legal Affairs. The committee consulted with the university attorney, Tony Thomas, to craft a revised document.	Revised document submitted to Senate for approval at 4/20/17 meeting.	Pending.
Review and revise proposed “Faculty Evaluation Model” document. Source: Remanded to committee by Senate at 2/16/17 meeting.	In progress.		
Review Faculty Affairs Committee By-Laws. Source: Committee generated.	The committee by-laws were reviewed. No notable issues were identified.	The FAC has decided to take no action on this item.	

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² If a Sub-committee indicates “No Activity,” the Standing Committee must recommend to maintain or dissolve the Sub-committee.

³ If the committee is not ready to make a recommendation, indicate “In progress” and discuss the stage of review.

Attachment D:

Greivance Committee Annual Report

Faculty Senate Committee

Reporting Instructions
VSU Faculty Senate, 2/16/2017

Adopted by

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Faculty Senate Committee Reporting Form

Committee: Faculty Grievance Committee **Academic Year**

Committee Members:

Marty Williams, Chair
 William V Faux
 Ericka Helena Parra
 James A Muncy
 Michael Sanger
 Deborah S Davis
 Kenneth S Rumstay
 James Martinez
 Karla M Hull
 Bradley J Bergstrom
 Elvan Aktas
 Weimin Feng
 Luis G Bejarano
 Thomas Aiello

Issue/Topic^{1,2}	Committee Recommendation³	Action Taken	Senate Decision (if applicable)
Grievance	Approved Faculty Grievance	Grievant waived hearing and asked committee to pursue grievance resolution, per by-laws. Grievance was resolved with cooperation of administration.	Reported to Senate
Student Grade Appeal Policy	Recommend development	Submitted to	Remanded

	of student grade appeal policy, which is referred to in documentation, but doesn't exist.	Faculty Senate for Assignment to appropriate committee	
Use of external course reviews (or other hearsay evidence) in personnel actions	Recommend banning use of external course reviews or other hearsay evidence in personnel actions	Submitted to President Michael Holt 4/13/2017	TBD
By-laws revision	Continued	Subcommittee formed	NA

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Attachment E:

Institutional Planning Committee Annual Report

No Report Received

Attachment F:

Academic Honors and Scholarship Committee Annual Report

Faculty Senate Committee

Reporting Instructions

VSU Faculty Senate, 2/16/2017

Adopted by

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Faculty Senate Committee Reporting Form

Committee: Academic Honors and Scholarships Committee _____ Academic Year _____

Committee Members:

Abigail Heuss (chair)
 Han Chen (past chair)
 Neena Banerjee (chair elect)
 Michael Meacham
 H. Duke Guthrie
 Dennis Conway
 Radu (Paul) Mihail
 Sudip Chakraborty
 Ning Wang
 Marko Horn
 Ted Johnson
 Jeremy Bauer
 Michelle Ritter
 Kwanza Thomas
 Scott Piepenburg
 Emily Rogers
 Donnell Davis
 LaGary Carter
 Blake Pearce
 Leah Pickle
 Chris Slaton
 Brittany Transou

Issue/Topic ^{1,2}	Committee Recommendation ³	Action Taken	Senate Decision (if applicable)
GLARDA nominations (remanded by the senate on a yearly basis)	During the fall semester, nominations were solicited from VSU for the Georgia Legislative Academic	From those nominated, the committee selected Dan T.	

	Recognition Day representative for 2017.	Nix as this year's representative.	
Choose a speaker for Honors Dinner (remanded by the senate on a yearly basis)	From those nominated the committee chose to invite Dr. Peggy Moch to speak at this years Honors Dinner.	Dr. Moch accepted and will speak at the Honors dinner on 4/27	
Annie Powe Hopper Award (remanded by the senate on a yearly basis)	Eight nominations were received, and the committee emailed amongst ourselves to review, discuss, and select five finalists. The finalists were selected, contacted, and interviewed by the committee on April 7.	Diane Isibor was chosen as the 2017 Annie Powe Hopper award recipient.	
Honors Dinner (remanded by the senate on a yearly basis)	This year's Honors dinner will be held on 4/27/17 and was organized by the staff of Event Services.		

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² If a Sub-committee indicates "No Activity," the Standing Committee must recommend to maintain or dissolve the Sub-committee.

³ If the committee is not ready to make a recommendation, indicate "In progress" and discuss the stage of review.

Attachment G:

Academic Scheduling and Procedures Committee Annual Report

Faculty Senate Committee

Reporting Instructions

VSU Faculty Senate, 2/16/2017

Adopted by

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Faculty Senate Committee Reporting Form

Committee: Academic Scheduling and Procedures Committee

Academic Year

Committee Members:

Ubaraj Katawal (**Chair**)
 Jacque Wheeler (chair-elect)
 Katherine Lamb (Past Chair)
 Deborah Davis
 Tommy Crane
 David Springfield
 Anurag Dasgupta
 Marc Pufong
 Luke Fowler
 Attila Cseh
 Jonathan Krispin
 Gina M. Doepker
 Karen Todd Pickles
 Michael Gross
 Kynthia James
 Jessica Lee
 Xiaoai Ren
 LeRoy-Landers

Ex Officio

Stanley Jones
 Ryan Hogan
 Honey Coppage
 Bobby Tucker
 Niki Turley
 Keith Warburg
 Sequoia Kirby

Issue/Topic ^{1,2}	Committee Recommendation ³	Action Taken	Senate Decision (if applicable)
Change in Fall Semester Opening Date for 2019	Committee received request from registrar to move the	Committee approved the request	

	opening date of fall semester from 8/12/2019 to 8/19/2019	unanimously.	
The topic of Spring Break rescheduling coordinating with Department scheduling was discussed. It was determined that the restrictions of departmental requirements cannot be accommodated.	Motion to table the Spring Break Rescheduling	Committee approved a motion to table the Spring Break rescheduling calendar discussion indefinitely. There was one abstention.	
Fall 2020 to Summer 2022 calendar approval	Motion to approve the presented Fall 2020 to Summer 2022 calendar	Motion approved by all in attendance	Approved unanimously.
Committee's Charge	Committee discussed to recommend the senate to update the Committee's Charge	Senate made aware of the issue through the Senate President	

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³ If the committee is not ready to make a recommendation, indicate "In progress" and discuss the stage of review.

Attachment H:

Athletic Committee Annual Report

Faculty Senate Committee

Reporting Instructions

VSU Faculty Senate, 2/16/2017

Adopted by

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submit the report and record “No activities” in the Issue/Topics column and a recommendation to maintain or dissolve the committee in the Committee Recommendation column. Recommendation should include a supporting reason.

Faculty Senate Committee Reporting Form

Committee: Diversity and Equity Committee

Academic Year

Committee Members:

- Regina L. Suriel: Chair
- Shannon Lowe: Chair Elect
- Karen Acosta: Past Chair
- Active Members
- Nicole Cox
- Carol J. Krueger
- Sebastian Bartos
- Myrto Drizou
- Gary Futrell
- Richard Schmertzing
- Kynthia James
- Vicki Wetter
- Guy Frost
- Catherine Bowers
- Sue Bailey

ExOfficio

- Maggie Viverette, Director for Equal Opportunity Programs/Multicultural Affairs
- Denise Bogart, Director of Human Resources
- Dillon Roundtree, Student Government

Issue/Topic^{1,2}	Committee Recommendation³	Action Taken	Senate Decision (if applicable)
<p>Increase communication about diversity and equity at all levels across the university. This action was generated by the committee.</p>	<p>Create a communication flowchart to recognize key stakeholders at different levels across the university who can act on issues regarding diversity and equity.</p>	<p>First, Regina L. Suriel, D & E chair, Maggie Viverette, Director for Equal Opportunity Programs/Multicultural Affairs and James Martinez, chair of D & I at COEHS met to design a communication flowchart that included multiple stakeholders across the university.</p> <p>Second, the aforementioned members met with Anthony Scheffler, VPAA, to discuss how lines of</p>	

		communication can be opened so that D & E efforts can be easily accessed. Thirdly, Dr. Scheffler discussed the communication flowchart with President, R. Carbajal. President Carbajal referred us to Dr. Viverretee, who can supervise this communication initiative with Dr. Gerald Williams. However, a meeting with President Carbajal is pending. In this meeting, Drs. Viverete, Williams and Martinez will discuss the implementation of Diversity and Inclusion Plans. The last step is still in progress.	

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Attachment J:

Educational Policies Committee Annual Report

Faculty Senate Committee

Reporting Instructions

VSU Faculty Senate, 2/16/2017

Adopted by

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Faculty Senate Committee Reporting Form

Committee: **Educational Policies**

Academic Year

Committee Members:

Kendric Coleman, Chair

David Bruno

Lucia Lu

Prosper Yao Tsikata

Kristen Johns

Benjamin Wescoatt

Dereth Drake

Jie Fowler

Roy Copeland

Jennifer Branscome

Katherine Lamb

Michelle Blankenship

Chuck Conner

Denise Montgomery

Ken Smith

Veronica Graham

Ryan Hogan

Meg Gibbings

Stanley Jones

James LaPlant

Catherine Oglesby

Erin Shaw

Issue/Topic ^{1,2}	Committee Recommendation ³	Action Taken	Senate Decision (if applicable)
Medical Hardship Withdrawal Policy	<p>Comments For:</p> <ul style="list-style-type: none"> • An expressed need for a consistent policy • Some students unfairly given WF • Reduces the need for follow up with the instructor • Instructor does not always aware of the extent some students' illness because of privacy rule • Still allows the teacher to initiate WF • Dean LaPlant and Stanely Jones (Registrar) emphasized that each case is well vetted, what few they have each semester <p>Comments Against:</p> <ul style="list-style-type: none"> • Places the burden on the professor to notify the office if they believe the student deserves a WF • If professors could be given more information concerning a student's illness, they could make better decisions when determining a WF. • All cases are not equal/ There is concerned that students who start the semester with an illness, barley attends and never complete any major assignments will receive 	<p>Votes for: 7 Votes against: 1 Abstain: 1 Outcome: Passed</p>	

	a a WP, unless the professor notifies the office otherwise		
Instructional Conflict of Interest Procedure for Family Members of VSU Faculty	<p>Comments For:</p> <ul style="list-style-type: none"> there is a need for a consistent policy Is the determination made by the student's department head or the faculty member's? <p>Process Section, Bullet 2: A student may not enroll in a family member's course if the course will be offered in a timely manner taught by a different faculty member and the delay would not impact timely progression. This determination is made by the Department Head.</p> <p>Comments Against:</p> <ul style="list-style-type: none"> Takes away freedom from the student <p>Should have more trust in the instructor to make appropriate decisions regarding the matter</p>	<p>Votes for: 7 Votes against: 2 Outcome: Passed</p>	
Proposal for Revised Attendance Guidelines	<p>Comments:</p> <ul style="list-style-type: none"> All committee members recognized the need and agree with the revised attendance policy. 	<p>Votes for: 9 Votes against: 0 Outcome: Passed</p>	
Academic Probation and Suspension Policy	<p>Comments:</p> <p>Stanley Jones, the Registrar, brought to the committee's attention that this is a copy of the policy that was being worked on back in Feb. 2016; They have since decided to do something else. The committee is requesting an update on the status of this policy to determine if it has significantly changed before reviewing it.</p>	<p>No action was taken</p>	

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Attachment K:

Environmental Issues Committee Annual Report

**Faculty Senate Committee
Reporting Instructions
Senate, 2/16/2017**

Adopted by VSU Faculty

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Faculty Senate Committee Reporting Form

**Committee: Environmental Issues
Year: 2016-2017**

Academic

Committee Members: Nancy Sartin chair, Deborah Hall chair elect,

**Cristina Calestani ccalestani@valdosta.edu
Gregory Brown gbrown@valdosta.edu
Esther Iverson eliverson@valdosta.edu
Sebastian Bartos spbartos@valdosta.edu
Brad Bergstrom bergstrm@valdosta.edu
Luke Jones lukjones@valdosta.edu
Ellen Stevens ecsteven@valdosta.edu.
Jennifer E Breneiser jebreneider@valdosta.edu
Jeremy Bauer jabauer@valdosta.edu
Vicki Wetter vlwetter@valdosta.edu
Martha Onate mjonate@valdosta.edu
Steve Scheuler sascheul@valdosta.edu
Scott Piepenburg srpiepenburg@valdosta.edu
Tim Brunt tdbrunt@valdosta.edu**

**Ex Officio
Traycee Martin tmartin@valdosta.edu
Ray Sable rasable@valdosta.edu
Meredith Lancaster mlancaster@valdosta.edu
Alan Rowe carowe@valdosta.edu
Jill Ferrell Rountree jferrell@valdosta.edu
Daria Thomas darithomas@valdosta.edu**

Issue/Topic^{1, 2}	Committee Recommendation³	Action Taken	Senate Decision (if applicable)
No report; no quorum present for the			

November meeting			
Set goals for next year	Revisie goals from 2016-2017		
Campus Safety walk	Campus Safety Walk will occur 3X per year	Alan Rowe will st the dates	
Meetings during the year	Committee will meet 3X per semester Dates will be set after schedules are sent to chair		
Campus Beautification	Investigate the decision to remove 2 live oaks		
Sub-committees	Assign faculty members to subgroups for 2017-2018		

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Attachment L:

Faculty Scholarship Committee Annual Report

Faculty Scholarship and Research Committee Annual Report 2016-2017

Committee Co-Chairs: Roger McIntyre & Sudip Chakraborty

The Faculty Scholarship and Research Committee held asynchronous, online meetings monthly which resulted in four meetings during the fall 2016 semester (August – November) and four meetings during the spring 2017 semester (January – April). Votes for each monthly meeting were cast electronically.

Scholarship Funding:

FY17 Funds Available - \$200,000

Budget Amendment 1 - 20,000 (Fall, 2016)

Budget Amendment 2 - 20,000 (Spring, 2017)

Budget Amendment 3 - 60,000 (Spring, 2017)

\$300,000 Total funds for FY17

Total number of Awards made for FY17: 249

Funds were exhausted effective April 17, 2017

Awards granted by College and Division are:

College of the Arts - 53

College of Arts and Sciences - 78

College of Business Administration - 25

College of Education/Human Services - 72

College of Nursing/Health Sciences - 9

Odum Library - 11

Graduate School - 1

Research Seed Grant Funding:

The Faculty Scholarship and Research Committee held two face-to-face meetings, one in fall 2016 and one in spring 2017, to review the Faculty Research Seed Grant proposals.

Total number of Awards made for FY17: \$81,695 (\$49,200 for fall 2016 and \$32,495 for spring 2017)

Total number of awards: 15 (9 for fall 2016 and 6 for spring 2017)

Awards granted by College and Division are:

College of the Arts - **1**

College of Arts and Sciences - **9**

College of Business Administration - **0**

College of Education/Human Services - **3**

Odum Library - 0

College of Nursing & Health Sciences- **2**

Attachment M:

Internationalization and Globalization Committee Annual Report

No Report Received

Attachment N:

Library Affairs Committee Annual Report

**Faculty Senate Committee
Reporting Instructions
Senate, 2/16/2017**

Adopted by VSU Faculty

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Faculty Senate Committee Reporting Form

Committee: Library Affairs Committee **Academic**
Year: 2016-2017

Committee Members: Shaunita Strozier, Crystal Randolph, Ligia Focsan, Michelle Ocasio, Ruth Brandvik, Glenda Swan, Sandra Trowell, Daniel BaracsKay, Elvan Atkas, Gary Hackbarth, Daesang Kim, Meagan Arrastia, Michael Gross, Deborah (Debbie) Sauls, Denise Montgomery, Guy Frost, Sue Bailey, Kenneth Smith, and Alan Bernstein

Issue/Topic^{1,2}	Committee Recommendation³	Action Taken	Senate Decision (if applicable)
Fall 2016 meeting, there was a small pool of money available for the Library Contingency Fund. Faculty members could apply for money for materials for a new program or a current program for which materials are lacking.	The LAC met on October 28, 2016 to discuss the Library Contingency Funds and vote on the reciprocates of the funds	The committee agreed to award the library contingency funds to Dr. Jonghoon Kang (Department of Biology) and Dr. Amy Aronson (Department of MCL), Dr. Sebastian Bartos, (Department of History), Dr. Robert Harding (Department of Political Science), and Dr. Daniel BaracsKay (Department of Political Science) . Vote was 13 yes and 0 no.	
Spring 2017 meeting, there was a small pool of money available for the Library Contingency Fund. Faculty members could apply for money for materials for a new program or a current program for which materials are lacking.	The LAC took a poll on whether to meet face to face or electronic. All of the members of the LAC decided to have an electronic meeting. The forms were sent via email to all the members of the LAC. Google Poll was sent to each member of the committee.	The committee agreed to award the library contingency funds to Chao Meng (Department of marketing and International Business) and Dr. Viki Soady (Department of Mod and Clas Languages), Vote was 13 yes and 0 no.	

¹ Indicate whether the Issue/Topic was remanded by the Senate or Committee generated.

² If a Sub-committee indicates “No Activity,” the Standing Committee must recommend to maintain or dissolve the Sub-committee.

³ If the committee is not ready to make a recommendation, indicate “In progress” and discuss the stage of review.

Attachment O:

Student Affairs Committee Annual Report

**Faculty Senate Committee
Reporting Instructions
Senate, 2/16/2017**

Adopted by VSU Faculty

1. Each Standing Committee chair will submit an annual report to the Senate Executive Committee two weeks prior to the final Senate meeting of the academic year. Sub-committee reports will be included as part of its Standing Committee Report.
2. The Standing Committee annual report will include a completed Reporting Form. The Reporting Form will summarize all activities undertaken by the Committee and its Sub-committee(s) during the academic year. If no activities were undertaken, the chair must submit the report and record "No activities" in the Issue/Topics column and a recommendation to maintain or dissolve the committee in the Committee Recommendation column. Recommendation should include a supporting reason.

Faculty Senate Committee Reporting Form

**Committee: Student Affairs
Year: 2016-2017**

Academic

Committee Members:

Co-Chair: Kelly Davidson Devall
Co-Chair: Gabriele Stellmacher
Past Chair: Kelly Davidson Devall
Serina McEntire
Shannon Lowe
David Nelson
Pat Miller
John Barbas
Sebastian Bartos
Gary Hackbarth
Kelly Gamble
Sean Lennon
Eugene Asola
Donna Corbitt
Chuck Conner
Scott Piepenburg
Keith Warburg
Selenseia Holmes
Vince Miller
Sherolyn Hopkins
Robin Vickery
Seth Sterlin
Shawn Phippen
Kiarah Woodard
Breanna Drummond

Financial Aid Subcommittee Roster

Chair: Gabrielle Stellmacher (A&S)

Dee Ott (CoNHS)

Craig Hawkins (CoA)

Kelly Davidson Devall (A&S)

Diane Guess (CoBA)

Heather Kelley (CoEHS)

Emily Rogers (LIB)

Core Administrative Members (voting)

Shawn Phippen (Recreation Center Director)

Debra McCrary (Bursar)

Ex Officio (non-voting)

Douglas Tanner (Director of Financial Aid)

Wanda Stracener (Administrative Coordinator of Financial Aid)

Issue/Topic^{1,2}	Committee Recommendation³	Action Taken	Senate Decision (if applicable)
Vacancies on the Financial Aid Sub-Committee (2 needed; remanded by Senate, Fall 2016)	Discussion at first meeting and over email	Diane Guess will serve from CoBA and Kelly Davidson Devall will serve from A&S	n/a
Business from previous year: Continue exploring how it could work with student data to determine possible improvements for student affairs and campus life (Committee generated)	Invite Dr. Michael Black to visit the next meeting and discuss previous student exit surveys and how we could begin connecting effective data on student satisfaction and campus life.	<p>At the January 2016 meeting, Dr. Black brought Reference Data from the Association of Institutional Research (AIR) and the VSU Office of Institutional Effectiveness.</p> <p>Data found for VSU, as through the Exit survey (last updated 2011); Student Satisfaction Inventory; Faculty Satisfaction Survey; EBI (Educational Benchmarking Inc.): provides assessment tools for college union and student activities professionals. It is difficult for large departments to get alumni to fill out their exit survey. Some programs, though, are seeing good participation using FaceBook, Campus Connect, and Linked-In.</p> <p>Dr. Black stressed the importance of making clear that the VSU mission is different from the mission of Technical Schools. VSU's focus right now is to serve the region. He also urged us to concentrate on actionable data and to focus our efforts on student life rather than advising.</p> <p>At the Committee's March meeting, Gerald Williams from Career Services spoke to how this office could help in the data gathering, but noted that there is often a lack of staff needed to follow up with students after three years. The Committee decided on several action items for Fall 2017 based on this input: ask for student input from clubs and sororities/fraternities to find</p>	n/a

		<p>out how we can help them to make their experience more engaging; faculty engagement with the Career Services survey (making them mandatory in classes?); identify how the Committee could get more involved in the VState Experiences and Open Houses.</p>	
<p>Campus safety issues and initiatives (Committee generated)</p>	<p>The Committee invited Chief Alan Rowe to discuss new security initiatives.</p>	<p>Per Chief Rowe: The new app that will allow students to call police directly is about to come out. Users can send anonymous text/picture messages. Only about 70 % of students have signed up for the Alert system. By April there should be a shuttle (golf cart) service between 11 AM to 3 AM). The service will be provided by fraternities. The camera system works well, will be upgraded at the P.E. Complex. Possible ways that faculty and staff can help with this issue: faculty can encourage students to take advantage of safety tools. For example, UGA sends FaceBook notification to parents; VSU Faculty is very welcome to invite VPD speaker to the classroom.</p> <p>Action items for next year: Campaign to increase awareness of the safety app and other new initiatives, perhaps through the ways mentioned above and/or emails to Department Heads to make sure all faculty members are aware of the initiatives.</p>	<p>n/a</p>
<p>Development of action items for next year (Committee generated)</p>	<p>Email to be sent to Committee members by Ms. Stellmacher at the beginning of the fall to identify key areas of focus now that we have consulted with experts in different areas on campus.</p>	<p>Possible areas of focus initially identified:</p> <ul style="list-style-type: none"> • Academic challenge • Learning with peers • Experiences with faculty and support by faculty • How do we find more opportunities for the town to participate • What do students want to 	<p>n/a</p>

		have socially?	
Financial Aid Subcommittee	Wanda Stracener and Douglas Tanner held regular meetings throughout the academic year to review and vote upon Financial Aid Appeal cases.	The Committee will continue to work with the sub-committee during the summer and the coming academic year as needed.	n/a

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³ If the committee is not ready to make a recommendation, indicate “In progress” and discuss the stage of review.

Attachment P:

Technology Committee Annual Report

**Faculty Senate Committee
Reporting Instructions
Senate, 2/16/2017**

Adopted by VSU Faculty

1. Each Standing Committee chair will submit an annual report to the Senate Executive Committee two weeks prior to the final Senate meeting of the academic year. Sub-committee reports will be included as part of its Standing Committee Report.
2. The Standing Committee annual report will include a completed Reporting Form. The Reporting Form will summarize all activities undertaken by the Committee and its Sub-committee(s) during the academic year. If no activities were undertaken, the chair must submit the report and record “No activities” in the Issue/Topics column and a recommendation to maintain or dissolve the committee in the Committee Recommendation column. Recommendation should include a supporting reason.

Faculty Senate Committee Reporting Form

Committee: Technology Committee
Year: 2016-2017

Academic

Committee Members:

Marc G. Pufong, Chair Elect	Brian Ring, Chair	Mike Holt, Past Chair	John Crowley
Joe Mason Kyoungim Park	Mark Groszos	Haiquan Chen	
Gary Harckbath	Jennifer Gill		
Steve Downey	Daesang Kim	Denise Sauls	Dharini
Bhammar Jessica Lee			
Samantha Paul	Sterlin Sanders		
Ex Officio			
Ashley Williams	Brian Haugabrook	Shawn Merdinger	Joe Newton
Malynda Dorsey			
Meg Giddings	Damon Brown		

Issue/Topic^{1,2}	Committee Recommendation³	Action Taken	Senate Decision (if applicable)
Review old business regarding an IT Technology Master Project List.	The committee discussed progress on the Technology List 9/29/2016.	IT was asked to provide a baseline of existing technology lists for next meeting.	NA
Discussion of process to streamline communication across the faculty senate as charged by Committee on Committees (CoCo).	Committee working with IT decided to create list serves by email for the senate and its committees to use 9/29/2016.	At next meeting IT will present List Servs utilizing Microsoft Office 365 software.	NA
Committee discussion on changing Bylaws so that membership reflect existing college and library level technology committees be requested.	We recommended amending the Bylaws to reflect this membership selection process 9/29/2016.	None	NA
Addition of new IT ex officio members.	Add two new members to help with charge above 9/29/2016.	Two members of IT were added .	NA
Microsoft 365 list serves for CoCo and Senate.	IT presented how the list serves would work 10/27/2016.	The faculty senate list serve, fs@valdosta.edu was created as a	NA

		sample for continued .	
IT Master Technology Project List.	No baseline was reported for further discussion 10/27/2016.	Master Technology Project List was tabled and possibly discontinued for further discussion.	NA
Edit to Bylaws.	Edits to reduce committee membership and prioritize members from existing college level technology members yearly were discussed 10/27/2016.	Edits were tabled due to pending edits of Faculty Senate Bylaws by CoCo.	NA
Presentation of List Serve charge to CoCo.	Chair and IT representative met with CoCo to present list serve plan 3/10/2016.	Plan was adopted.	NA
Presentation of List Serves to Faculty Senate.	Chair presented list serves as attachment at April 2017 meeting. The list serves will be created and updated by CoCo starting fall 2017. The usage is optional, but will simplify communication across the senate and its committees.	List serves were presented as an informational item to the faculty senate as attachment C (see FS minutes 4/20/2017) and will begin usage at the first fall meeting.	Information Item, no vote needed for approval.

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