

## FACULTY SENATE Est. 1991

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Chairperson  
Patrick J. Schloss

Vice Chairperson  
Louis Levy

Executive Secretary  
Barney "Jay" Rickman

Parliamentarian  
Cindy Tandy

### Agenda February 19, 2009

The Faculty Senate will meet on Thursday, February 19, 2009 in the MAGNOLIA ROOM at 3:30 p.m.

Items in **bold print** are items that require action by the Faculty Senate. Other items are for information only.

**Special Request:** At the request of the Senate's Executive Committee, any actions sent to the Executive Secretary for possible inclusion in the Senate agenda should be accompanied by a written document with the rationale and purpose of the decision. The Executive Committee requests that these documents be submitted via email as Word.doc attachments.

1. Call to Order by Dr. Patrick J. Schloss  
For the benefit of record keeping, senators and visitors will please identify themselves when speaking to an issue during the meeting. Please use the microphones to assist with accurate recording. All senators must sign the roster in order to be counted present
2. **Approval of the minutes of the November 20, 2008 meeting of the Faculty Senate.**  
<http://www.valdosta.edu/facsen/meeting/minutes/documents/SenateMinutes2008-11-20.pdf>
3. New business
  - a. **Report from the Academic Committee – Louis Levy [llevy@valdosta.edu](mailto:llevy@valdosta.edu)**  
**See Attachment A for minutes of October, November, & December meetings.**
  - b. Report from the Committee on Committees – Steven Kohn [sjkohn@valdosta.edu](mailto:sjkohn@valdosta.edu)
  - c. Report from the Institutional Planning Committee – Vesta Whisler  
[vrwhisler@valdosta.edu](mailto:vrwhisler@valdosta.edu)
  - d. Report from the Faculty Affairs Committee – Ruth Renee Hannibal  
[rrhannib@valdosta.edu](mailto:rrhannib@valdosta.edu)
  - e. Report from the Faculty Grievance Committee – Theresa Thompson  
[tthompson@valdosta.edu](mailto:tthompson@valdosta.edu)
  - f. Report from the Senate Executive Secretary – Jay Rickman [bjrickma@valdosta.edu](mailto:bjrickma@valdosta.edu)

1. Re-announce Nominations Committee for 2009-2010 Executive Secretary. As required by the *Senate Bylaws* (Article I, Section 3), the Executive Secretary has appointed a committee to garner candidates to stand for election as the Senate's 2009-

2010 Executive Secretary. Senators Christine James [[chjames@valdosta.edu](mailto:chjames@valdosta.edu)], Nancy Scheetz [[nascheet@valdosta.edu](mailto:nascheet@valdosta.edu)] & Bruce Caster [[caster@valdosta.edu](mailto:caster@valdosta.edu)] have graciously agreed to serve on this committee, and Dr. James has agreed to chair this committee. The election will be held at the Senate's March 26, 2009 meeting. Please contact a member of the committee if you are willing to stand for election.

2. Announce that the Senate's March 26, 2009 meeting will be held in the Magnolia Room as usual, but the Senate's April 16, 2009 meeting will be in the Powell Hall Auditorium because of a scheduling conflict in the University Center.

**3. Report from Academic Scheduling & Procedures Committee on the proposed academic calendar for the 2010-2011 academic year. See Attachment B which will be presented by Academic Scheduling & Procedures Committee Chair, John Elder [[efelder@valdosta.edu](mailto:efelder@valdosta.edu)].**

4. Request from Dr. Kathleen Lowney that the University establish a policy for the use of "clickers" on campus. See Attachment C. Remand to Technology Committee for review.

5. At its November 20, 2008 meeting, the Senate endorsed the Presidents Climate Council initiative with the proviso that the structural interrelation of the Senate's Environmental Issues Committee (EIC) and the Climate Council be remanded to the Committee on Committees to avoid duplication of efforts. On Wednesday, 12-3-08, Ray Sable (Director of Plant Operations), Christine James (Past Executive Secretary of Senate), Brad Bergstrom (Chair, Environmental Issues Committee), and Jay Rickman (Executive Secretary) held a meeting to discuss the organizational inter-relations between the Senate's long-standing EIC and the newly-created Climate Council (CC). See Attachment D for a summary of this meeting.

6. Report from Educational Policies Committee Chair Michael Elliott [[melliott@valdosta.edu](mailto:melliott@valdosta.edu)] that the committee has voted to reject the proposal remanded to it at the Senate's September 18, 2008 meeting. See Attachment E for the original student complaint on VSU's policy for graduating with honors that was remanded to the Educational Policies Committee. The Educational Policies Committee voted to reject this proposal because the committee believes the current requirements for graduating with honors meet the needs & educational standards of VSU and should not be adjusted.

7. Request from USAF Lt. Col. Alan Elledge [[awelledge@valdosta.edu](mailto:awelledge@valdosta.edu)] (Commander of VSU's AFROTC) that the University allow AFROTC cadets to participate in early registration. See Attachment F. Remand to Educational Policies Committee for review.

8. Possibility of a policy in the VSU Faculty Handbook on guidelines for promotion from Lecturer to Senior Lecturer. Remand to Faculty Affairs Committee for review.

9. **Senate consideration of a resolution of support for the proposed Policy on Policies. See Attachment G.** In addition to Attachment G, the Policy on Policies Committee has issued the following point of clarification.

EXTANT POLICIES

It is acknowledged that VSU has existing policies currently in place, which will remain in effect unless revised through the Policy on Policies process. Six collaborative sources exist for extant policies:

1. VSU Statutes (Revised 2007).
2. Faculty Handbook
3. Employee Handbook
4. Student Handbook
5. Undergraduate and Graduate Catalogs
6. Board of Regents Policies

All passages meeting the definition in the policy on policies will be excerpted without substantive editing, numbered and inserted in the Policy Manual. This will occur only with the procedural review by the appropriate Vice President.

10. Senate/faculty representation on the revised Budget Advisory Committee (BAC). Under the current BAC proposal (see Attachment H), the Senate Executive Secretary will be one of the non-voting, ex officio members of the BAC, and there will be *two additional faculty members* as voting members of the BAC. Senators Fred Ware and Brenda Dixey have graciously volunteered to serve as interim Senate representatives on the BAC for spring 2009. The Senate, however, needs to decide the process by which the Senate will elect/select two faculty members to serve on the BAC for a 2-year term (July 1, 2009 – June 30, 2011). See Attachment H for how the Senate might go about electing/selecting faculty to serve in this capacity. BAC meetings are usually held on Fridays (9-11 am); see <http://www.valdosta.edu/finadmin/bac/councilactivity.shtml>. Remand to Institutional Planning Committee for review.

11. **Standing Committee Chairs: Please begin to schedule meetings to prepare the Yearly Reports of the 11 Faculty Senate Standing Committees.** If you would like to review what your committee's report looked like last year, please see the attachments in the Minutes of the Faculty Senate's May 15, 2008 meeting: <http://www.valdosta.edu/facsen/meeting/minutes/documents/MinutesMay152008.pdf>

Committee reports should be sent to Jay Rickman [bjrickma@valdosta.edu](mailto:bjrickma@valdosta.edu) in Word .doc or .docx format by **April 23, 2009** so that each committee report can be reviewed by the Executive Committee at its May 7, 2009 meeting, prior to the May 21, 2009 Faculty Senate meeting.

At the May 21, 2009 Senate meeting, each standing committee chair should be prepared to make a brief oral summary report for the Senate.

Academic Scheduling & Procedures: John Elder. This committee was reviewed & renewed in Spring 06, and will be reviewed again in Spring 09. Yearly report to be given in May 09.

Academic Honors & Scholarships: Nanci Scheetz. This committee was reviewed & renewed in Spring 06, and will be reviewed again in Spring 09. Yearly report to be given in May 09.

Athletics: Scot Raab. This committee was reviewed & renewed in Spring 06, and will be reviewed again in Spring 09. Yearly report to be given in May 09.

Educational Policies: Michael Elliott. This committee was reviewed & renewed in Spring 06, and will be reviewed again Spring 09. Yearly report to be given in May 09.

Environmental Issues: Brad Bergstrom. This committee was reviewed & renewed in Spring 06, and will be reviewed again Spring 09. Yearly report to be given in May 09.

Faculty Development and Research: Karin Murray/Jennifer Lambert-Shute. This committee was reviewed & renewed in Spring 06, and will be reviewed again Spring 09. Yearly report to be given in May 09.

Library Affairs: Charles Talor. This committee was reviewed & renewed in Spring 06, and will be reviewed again Spring 09. Yearly report to be given in May 09.

Minority & Diversity Issues: Mark Kiyek. This committee was reviewed & renewed in Spring 06, and will be reviewed again Spring 09. Yearly report to be given in May 09.

Student Activities: Gina Doepker. This committee was reviewed & revised with help from Vice President Kurt Keppler in 2006-2007. It was renewed in May 2007 and will be reviewed again Spring 2010. Yearly report to be given in May 09.

Student Services: Luis Bejarano. This committee was reviewed & renewed in Spring 06, and will be reviewed again Spring 09. Yearly report to be given in May 09.

Technology: Mary Gorham-Rowan. This committee was reviewed & renewed in Spring 06, and will be reviewed again Spring 09. Yearly report to be given in May 09.

## 7. Old Business

## 8. Discussion

Under the Senate Bylaws (Section 7, Paragraph 5), a member of the General Faculty, student body, staff, or administration can speak to the Senate for a specific purpose if a majority of the Senators present so approves. John Wright from Student Life would like to announce the Relay for Life event that will be held @ VSU between 7:00 pm on Friday, April 24 to 7:00 am on Saturday, April 25. John would like to encourage academic departments/divisions/colleges to form teams to participate in this important event.

## 9. Adjournment

**ATTACHMENT A:**

VALDOSTA STATE UNIVERSITY  
ACADEMIC COMMITTEE MINUTES  
October 20, 2008

The Academic Committee of the Valdosta State University Faculty Senate met in the University Center Executive Dining Room on Monday, October 20, 2008. Dr. Sharon Gravett, Assistant Vice President for Academic Affairs, presided.

Members Present: Dr. Lai Orenduff, Dr. Marvin Smith, Dr. Bruce Caster, Dr. Deborah Weaver (proxy for Dr. Selen Lauterbach), Mr. Alan Bernstein, Dr. William Faux, Mr. Mike Savoie, Dr. Frank Flaherty (proxy for Dr. Kathe Lowney), Dr. Frank Flaherty, Dr. Ray Elson, Dr. James Ernest, Dr. Iris Ellis, Dr. Deborah Weaver, and Ms. Deborah VanPetten.

Members Absent: Dr. Lucia Lu, Dr. Selen Lauterbach, Dr. Kathe Lowney, Dr. Bill Buchanan, Dr. James Humphrey, and Dr. Dianne Holliman.

Visitors Present: Dr. Karla Hull, Dr. Wayne Plumly, Dr. Connie Richards, Dr. Mark Smith, Dr. George Langford, Dr. Mike Griffin, Dr. Randy Gladwin, Dr. Phil Gunter, Dr. Theresa Grove, Dr. Colleen McDonough, Dr. Jane Zahner, Dr. Don Leech, Dr. Ellen Wiley, Dr. Barbara Stanley, Dr. Jim Peterson, Dr. Pat Miller, Dr. Robert Bauer, and Mr. Lee Bradley.

The Minutes of the April 14, 2008, Academic Committee meeting were approved. (pages 1-3).

**A. College of Nursing**

1. Reactivation of the RN-MSN Path Nursing program was approved effective Summer Semester 2008. (pages 4-6).

**B. College of Business**

1. Revised footnote 3 for the BBA in Marketing and Economics was approved effective Spring Semester 2009. (pages 7-9).
2. Revised senior college curriculum for the BBA in Economics was approved effective Spring Semester 2009. (pages 10-12).
3. New educational outcomes for the BBA in Economics was approved effective Spring Semester 2009. (pages 13-16).
4. New educational outcomes for the BBA in Marketing was approved effective Spring Semester 2009. (pages 17-19).
5. Revised course description, Accounting (ACCT) 3900, "Not-For-Profit Accounting", (NOT-FOR-PROFIT ACCOUNTING – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact

hours), was approved effective Summer Semester 2009. (pages 20-22).

6. Revised course description, Marketing (MKTG) 3650, “Marketing Research”, (MARKETING RESEARCH – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2009. (pages 23-25).
7. Revised course title, and description, Management (MGNT) 4700, “Quality Management”, (QUALITY MANAGEMENT – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2009. (pages 26-28).
8. Revised program cost for the WebMBA program was noted effective Summer Semester 2008 was changed to read ...be \$1,638 per three-semester-hour course (\$546 per... . (pages 29-30).
9. Revised admission requirements for the MBA and WebMBA degree programs were approved effective Spring Semester 2009 was changed to read under admission process ..university, or for high to mid-level managerial experience ... . (pages 31-35).

### **C. College of Education**

1. New program EDS in Coaching Pedagogy was approved effective Summer Semester 2009. (pages 36-70). Requires BOR approval.
2. Renaming of the BS in Sports Medicine/Athletic Training to BS in Athletic Training was approved effective Spring Semester 2009. (page 70A).
3. New course, Special Education Reading (SEAC) 5030, “Single Subject Research in Special Education”, (RSCH IN SPED – 3 credit hours, 3 lecture hours, 1 lab hour, and 4 contact hours), was approved effective Spring Semester 2009. (pages 71-73).
4. New course, Special Education Reading (SERD) 6040, “Reading Diagnosis, Remediation, and Management: Emergent and Early Readers”, (RDNG DIAG, REM AND MANAGE – 3 credit hours, 3 lecture hours, 1 lab hour, and 4 contact hours), was approved effective Spring Semester 2009. (pages 74-76).
5. New course, Special Education General Curriculum (SEGC) 6050, “Language and Learning Disabilities”, (LANG & L D – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2009. (pages 77-79).

6. Revised course description, Curriculum and Instruction (CIED) 7603, “Design and Delivery of Instruction for E-Learning”, (DESIGN DELIVERY E-LEARNING – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2009. (pages 80-82).
7. New option for the EDS in Instructional Technology – Library Media was approved effective Spring Semester 2009. (pages 83-87).
8. New course, Instructional Technology (ITED) 8299, “Internship School Media Centers”, (INTERNSHIP SCHOOL MEDIA CENTER – 3 credit hours, 0 lecture hours, 0 lab hours, and 100 contact hours), was approved effective Spring Semester 2009. (pages 88-97).
9. New program – Online Teaching Certificate was approved effective Spring 2009. (pages 98-99) Requires BOR approval.
10. Revised course description, Research (RSCH) 9800, “Educational Survey, Needs Assessment, and Program Evaluation”, (ED SUR ASSMNT PROG EVAL – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2009 with education changed to educational in the course description. (pages 100-101).
11. Revised course title, Research (RSCH) 9820, “Qualitative Research Methods”, (QUALITATIVE RESEARCH METHODS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2009. (pages 102-103).
12. Revised course title, Research (RSCH) 9840, “Quantitative Research Methods”, (QUANTITATIVE RESEARCH METHODS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2009. (pages 104-105).
13. New course, Interpreting (INTP) 2999, “Entry to the Profession”, (ENTRY TO THE PROFESSION – 0 credit hours, 0 lecture hours, 1 lab hours, and 1 contact hour), was approved effective Spring Semester 2009 with the description changed to read ...study. The course must be... . (pages 106-113).
14. Revised prerequisites – SPEC 3100, ASLS 3140, DEAF 3110, DEAF 3120, DEAF 3130, INTP 3010, INTP 3150, INTP 4010, INTP 4030, INTP 4040, INTP 4050, INTP 4060, INTP 4070, INTP 4020, and INTP 4080 was approved effective Spring Semester 2009. (pages 114-115)
15. Revised Core Area F for the BSED in Special Education – Deaf and Hard of Hearing was

approved effective Spring 2009. (pages 116-118).

16. Revised course title, Interpreting (INTP) 4050, “Simultaneous English/American Sign Language Interpreting”, (SIMULTAN ENGLISH/ASL INTERPRET – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2009. (pages 119-121).
17. Revised course title, Interpreting (INTP) 4060, “Simultaneous American Sign Language/English Interpreting”, (SIMULTAN ASL/ENGLISH ASL INTERPRET – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2009. (pages 122-124).
18. New track for the EDS in Teaching and Learning – online track in Exemplary Teaching was approved effective Spring Semester 2009. (pages 125-128).
19. New course, Education Exemplary Teacher (EDET) 8010, “Reflective Teaching Practices Seminar”, (REFLECTIVE TEACHING SEMINAR – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2009. (pages 129-139).
20. New course, Education Exemplary Teacher (EDET) 8020, “Using Assessment and Research Data”, (USING ASSESSMENT AND DATA – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2009. (pages 140-149).
21. New course, Education Exemplary Teacher (EDET) 8030, “Developing and Leading a Community of Diverse Learners”, (DEVELOP COMM DIVERSE LEARNERS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2009. (pages 150-162).
22. New course, Education Exemplary Teacher (EDET) 8040, “Strategic Planning for School Reform”, (PLANNING FOR SCHOOL REFORM – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2009. (pages 163-175).
23. New course, Education Exemplary Teacher (EDET) 8050, “Action Research”, (ACTION RESEARCH – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2009 with the description changed to read ...achievement. Students will examine... . (pages 176-185).
24. New course, Education Exemplary Teacher (EDET) 8880, “Capstone Seminar”, (CAPSTONE SEMINAR – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours),



was approved effective Spring Semester 2009. (pages 186-195).

25. Revised MED in Secondary Education – Spanish was approved effective Fall Semester 2008. (pages 196-199).
26. Revised course title, and credit hours, Foreign Language Education (FLED) 7100, “Professional Development”, (PROFESSIONAL DEVELOPMENT – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2009. (pages 200-201).
27. Revised credit hours, Foreign Language Education (FLED) 7500, “Theory and Practice in Second Language Acquisition”, (THEORY/PRACTICE SEC LANG ACQSTN – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2008. (pages 202-203).
28. Revised credit hours, Foreign Language Education (FLED) 7600, “Research and Design”, (RESEARCH & DESIGN – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2008. (pages 204-205).
29. Revised admission requirements for the EDS in School Counseling was approved effective Spring Semester 2009 with Admission requirements #4 changed to read ...portion plus quantitative). The score on the verbal section of the GRE may not be less than 400 or a minimum score of 390 on the Miller Analogies Test is required. (pages 206-208).
30. Revised course title, hours, and description, School Counseling (SCHC) 8891, “Advanced Practicum in Supervision”, (ADV PRAC SUPERVISION – 3 credit hours, 2 lecture hours, 2 lab hours, and 4 contact hours), was approved effective Spring Semester 2009 with the description changed to read ...environment. An emphasis will... (pages 209-216).
31. New course, Psychology/School Counseling (PSYC/SCHC) 8160, “Advanced Practice in Cognitive Behavioral Therapy”, (ADV PRACTICE IN CBT – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2009 with the description changed to read ...theories and practice . (pages 217-222).
32. Revised degree requirements for the EDS in School Counseling was approved effective Spring Semester 2009. (pages 223-225).
33. Revised Gifted In-Field Endorsement and revised prefix for SPEC 5610, 6600, 6620, and 7600 to PSYG 5610, 6600, 6620, and 7600 was approved effective Spring Semester 2009.

(pages 226-228).

34. New course, School Counseling (SCHC) 8995, “Capstone Seminar”, (CAPSTONE SEMINAR – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2009 with the description changed to read ...implementation and evaluation in the school... . (pages 229-235).

**D. College of Arts and Sciences**

1. Name change for the Pre-Engineering Transfer Program to Engineering Studies was approved effective Fall Semester 2008. (pages 236-239). Requires BOR approval.
2. Revised educational outcomes for the BA in Political Science was approved effective Spring Semester 2009 with outcome #3 changed to read ...enabling them to make synthesize and present facts... . (pages 240-241).
3. Revised requirements for the BS in Biology – Core Area D.2.a, F, and senior curriculum was approved effective Fall Semester 2009. (pages 242-247).
4. New course, Biology (BIOL) 1100, “Biology Freshman Seminar – Introduction to the Biological Sciences”, (BIOL FRESH SEM – 1 credit hour, 1 lecture hour, 0 lab hours, and 1 contact hour), was approved effective Fall Semester 2009. (pages 248-253).
5. Revised course number, title, and description, Biology (BIOL) 1107, “Principles of Biology I”, (PRINCIPLES OF BIOLOGY I – 4 credit hours, 3 lecture hours, 3 lab hours, and 6 contact hours), was approved effective Fall Semester 2009. (pages 254-257). Deactivation of BIOL 2010.
6. New course, Biology (BIOL) 1108, “Principles of Biology II”, (PRINCIPLES OF BIOLOGY II – 4 credit hours, 3 lecture hours, 3 lab hours, and 6 contact hours), was approved effective Fall Semester 2009. (pages 258-265).
7. Revised course title, credit hours, and description, Biology (BIOL) 3200, “Introductory Genetics”, (INTRODUCTORY GENETICS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 266-269).
8. New course, Biology (BIOL) 3250, “Ecology and Evolution”, (ECOLOGY AND EVOLUTION – 4 credit hours, 3 lecture hours, 3 lab hours, and 6 contact hours), was

approved effective Fall Semester 2009 with the description changed to read ...3200 each with a... . (pages 270-277).

9. Revised Core Area F for the BA in English was approved effective Fall Semester 2009. (pages 278-280).
10. Revised course title, and description, English (ENGL) 2060, “Introduction to Literature”, (INTO TO LITERATURE – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009 with the description changed to read ...major genres of literature . – last sentence deleted (pages 281-282).
11. New course, English (ENGL) 2080, “Grammar and Style”, (GRAMMAR AND STYLE – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 283-286).
12. Revised senior college curriculum for the BA in English – Creative Writing and Contemporary Literature Track was approved effective Fall Semester 2009. (pages 287-289).
13. Revised requirements for the minor in Creative Writing and Contemporary Literature was approved effective Fall Semester 2009. (pages 290-292)
14. New course, Creative Writing and Contemporary Literature (CWCL) 2500, “Contemporary Literary magazines: Revision, Editing and Production”, (CONT LITERARY MAGAZINES – 1 credit hour, 1 lecture hour, 0 lab hours, and 1 contact hour), was approved effective Fall Semester 2009. (pages 293-297).
15. Revised course description, Creative Writing and Contemporary Literature (CWCL) 4410, “Contemporary poetics: Form and Theory”, (POETICS: FORM AND THEORY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 298-299).
16. Revised course description, Creative Writing and Contemporary Literature (CWCL) 4420, “Contemporary Narrative: Form and Theory”, (NARRATIVE: FORM AND THEORY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 300-301).
17. Revised course description, Creative Writing and Contemporary Literature (CWCL) 4430, “Contemporary Creative Non-Fiction: Form and Theory”, (CR NONFICTION, FORM &

THEORY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 302-303).

18. Revised course description, Creative Writing and Contemporary Literature (CWCL) 4440, “Advanced Poetry Writing”, (ADVANCED POETRY WRITING – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 304-305).
19. Revised course description, Creative Writing and Contemporary Literature (CWCL) 4460, “Advanced Fiction Writing”, (ADVANCED FICTION WRITING – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 306-307).
20. Revised senior college curriculum for the BA in English – Journalism Track: Newspaper Emphasis was approved effective Fall Semester 2009. (pages 308-310).
21. New/revised senior college curriculum for the BA in English – Journalism Track: Magazine Emphasis was approved effective Fall Semester 2009. (pages 311-313).
22. Revised requirements for the minor in Journalism was approved effective Fall Semester 2009. (pages 314-315).
23. Revised course title, and description, Journalism (JOUR) 3080, “Editing for Publications”, (EDITING FOR PUBLICATIONS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 316-317).
24. Revised course description and credit hours, Journalism (JOUR) 3520, “Essential Reporting Skills”, (ESSENTIAL REPORTING SKILLS – 1-2 credit hours, 1-2 lecture hours, 0 lab hours, and 1-2 contact hours), was approved effective Fall Semester 2009. (pages 318-319).
25. Revised course description, Journalism (JOUR) 3560, “Contemporary American Magazines”, (CONTEMPORARY AMERICAN MAGAZINE – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 320-321).
26. New course, Journalism (JOUR) 4560, “The Converged Newsroom”, (THE CONVERGED NEWSROOM – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 322-325).

27. Revised course prerequisites, Journalism (JOUR) 4500, “Document Design”, (DOCUMENT DESIGN – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 326-327).
28. Revised course prerequisites, Journalism (JOUR) 4520, “Literary Journalism”, (LITERARY JOURNALISM – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 328-329).
29. Revised senior curriculum for the BA in English – Traditional Track was approved effective Fall Semester 2009. (pages 330-332).
30. Revised requirements for the minor in English, and renaming of it to Literature and Language were approved effective Fall Semester 2009 with the first line of requirements changed to read ...in Area F. (pages 333-334).
31. Revised course title, and description, English (ENGL) 3210, “American Literature I”, (AMERICAN LITERATURE I – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009 with the description changed to read ...literature, with emphasis on major... . (pages 335-336).
32. New course, English (ENGL) 3000, “Advanced Descriptive English Grammar”, (ADVANCE ENGLISH GRAMMAR – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 337-341).
33. New course, English (ENGL) 3215, “American Literature II”, (AMERICAN LITERATURE II – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 342-348).
34. New course, English (ENGL) 4160, “Studies in British Literature since 1968”, (BRITISH LIT SINCE 1968 – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 349-352).
35. New course, English (ENGL) 4250, “Studies in American Literature since 1945”, (AMERICAN LIT SINCE 1945 – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 353-357).
36. New course, English (ENGL) 4360, “Special Topics in Language and Writing”, (TOPICS IN LANGUAGE AND WRITING – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 358-363).

37. Revised course title and description, English (ENGL) 4150, “Studies in British Literature 1910-1968”, (BRITISH LIT 1910-1968 – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 364-365).
38. Revised course title and description, English (ENGL) 4240, “Studies in American Literature 1914-1945”, (AMERICAN LIT 1914-1945 – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 366-367).
39. Revised course title, English (ENGL) 4300, “Special Topics in Literature”, (SPECIAL TOPICS IN LITERATURE – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 368-369).
40. Revised course description, English (ENGL) 4320, “Studies in Poetry”, (STUDIES IN POETRY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 370-371).
41. Revised course title and description, English (ENGL) 4330, “Studies in Narrative”, (STUDIES IN NARRATIVE – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 372-373).
42. Revised course description, English (ENGL) 4340, “Studies in Drama”, (STUDIES IN DRAMA – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 374-375).
43. Revised course title and description, Linguistics (LING) 4000, “Principles of Language Studies”, (PRINCIPLES OF LANGUAGE STUDIES – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 376-377).
44. Revised course title and description, Linguistics (LING) 4160, “Language in Society”, (LANGUAGE IN SOCIETY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 378-379).
45. Revised course description, English (ENGL) 4640, “Principles of Language Studies”, (PRINCIPLES OF LANGUAGE STUDIES – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 380-381).

46. Revised course title, and description, English (ENGL) 3020, “Technical Writing and Editing”, (TECHNICAL WRITING AND EDITING – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 382-383).
47. Revised course title, and description, English (ENGL) 4600, “Rhetorical Issues in Professional Writing”, (RHET ISSUES IN PROF WRITING – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 384-385).
48. Revised course title, and description, English (ENGL) 4630, “Writing Technologies and Applications”, (WRITING TECH AND APPLICATIONS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 386-387).
49. Revised senior curriculum for the BA in English – Professional Writing Track was approved effective Fall Semester 2009. (pages 388-389).
50. Revised requirements for the minor in Professional Writing was approved effective Fall Semester 2009. (pages 390-391).

Respectfully submitted,  
Stanley Jones  
Interim Registrar

VALDOSTA STATE UNIVERSITY  
ACADEMIC COMMITTEE MINUTES  
November 10, 2008

The Academic Committee of the Valdosta State University Faculty Senate met in the University Center Rose Room on Monday, November 10, 2008. Dr. Sharon Gravett, Assistant Vice President for Academic Affairs, presided.

Members Present: Dr. Lai Orenduff, Dr. Marvin Smith, Dr. Bruce Caster, Mr. Alan Bernstein, Dr. William Faux, Mr. Mike Savoie, Dr. Kathe Lowney, Dr. Frank Flaherty, Dr. Ray Elson, Dr. Iris Ellis, Dr. Diane Holliman and Ms. Deborah VanPetten.

Members Absent: Dr. Lucia Lu, Dr. Selen Lauterbach, Dr. Bill Buchanan, Dr. James Ernest, Dr. James Humphrey, and Dr. Deborah Weaver.

Visitors Present: Ms. Teresa Williams, Dr. Phil Gunter, Dr. Lynn Minor, Dr. Anita Hufft, and Dr. Melissa Benton.

The Minutes of the October 20, 2008, Academic Committee meeting were approved with corrections to the following items: C-8, C-13, and D-34 the course title abbreviation were corrected. (pages 1-6-).

**A. College of Education**

2. Information item – Online Teaching Certificate. (pages 7-11).
3. Revised admission requirements for the MAT degree were approved effective Spring Semester 2009 with item #2 changed to read ..all combined undergraduate and graduate coursework previously attempted. (pages 12-14).

**B. Division of Social Work**

10. Revised Special Admission requirements for the MSW program was approved effective Fall Semester 2009. (pages 15-17).
11. Revised Educational Outcomes, Program Admission Requirements, Program Retention, Dismissal and Readmission Policies, and graduation requirements for the MSW was approved effective Spring Semester 2009. (pages 18-24).
12. Revised course description, Social Work (SOWK) 6301, “Generalist Practice I Individuals and Families”, (GENRLST PRACTCE I INDVDUL/FAM – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009 with the description changed to read ...to the planned intervention... . (pages 25-27).
13. Revised course description and title, Social Work (SOWK) 7300, “Advanced Practice with Individuals in Changing Communities”, (ADV PRAC INDVDLS CHNGNG COMMU – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009 with the description changed to read ...7310. Complex practice models compatible... and the last sentence of the description deleted. (pages 28-30).
14. Revised course title, Social Work (SOWK) 7310, “Advanced Practice with Families in Changing Communities”, (ADV PRAC FAMILY CHNGNG COMMU – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 31-33).
15. Revised course description and title, Social Work (SOWK) 7400, “Advanced Social Welfare Policy and Practice”, (ADV SOCIAL WELFR POLICY & PRAC – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009 with the description changed to read ...program. A continuation of SOWK 6400; An analysis of legislative and judicial contributions to the creation, development,... . (pages 34-36).
16. Revised course description, Social Work (SOWK) 7500, “Advanced Research and Program Evaluation”, (ADV RESEARCH/PROGRAM EVALUTN – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 37-39).



17. Revised course description, Social Work (SOWK) 7611, “Advanced Social Work Practicum I”, (ADV SOCIAL WORK PRACTICUM I – 4 credit hours, 0 lecture hours, 8 lab hours, and 8 contact hours), was approved effective Fall Semester 2009. (pages 40-42).
18. Revised course description, Social Work (SOWK) 7612, “Advanced Social Work Practicum II”, (ADV SOCIAL WORK PRACTICUM II – 4 credit hours, 0 lecture hours, 8 lab hours, and 8 contact hours), was approved effective Fall Semester 2009. (pages 43-45).
19. Revised course description, Social Work (SOWK) 7700, “Social Work with Older Adults”, (SOWK WITH OLDER ADULTS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 46-48).
20. Revised course description, Social Work (SOWK) 7800, “Social Work Practice in Health Settings”, (SOWK PRACTICE HEALTH SETTINGS – 2 credit hours, 2 lecture hours, 0 lab hours, and 2 contact hours), was approved effective Fall Semester 2009. (pages 49-51).
21. Revised course description, Social Work (SOWK) 7830, “Social Work Practice in Mental Health”, (SOWK PRACTICE MENTAL HEALTH – 2 credit hours, 2 lecture hours, 0 lab hours, and 2 contact hours), was approved effective Fall Semester 2009 with the correction of the word “and” in the last sentence. (pages 52-54).
22. Revised course description, Social Work (SOWK) 7850, “Social Work Practice in Schools”, (SOWK PRACTICE SCHOOLS – 2 credit hours, 2 lecture hours, 0 lab hours, and 2 contact hours), was approved effective Fall Semester 2009 with the description changed to read ...graduate students. Issues and laws... . (pages 55-57).
23. Revised course description, Social Work (SOWK) 7860, “Grant Writing in Human Services”, (GRANT WRITING HUMAN SERVICES – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009 with the description changed to read ...students. Knowledge, skills, and process of human services grant writing. (pages 58-60).

**C. College of Nursing**

35. Revised course description and credit hours, Nursing (NURS) 7332, “Advanced Nursing for Health Restoration of Adults”, (ADV NUR HLTH RESTORATION ADULT – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2009. (pages 61-63).

36. Reactivated course, Nursing (NURS) 7332K, “Advanced Nursing for Health Restoration of Adults: Lab”, (ADV NUR HLTH RSTR AD CL LAB – 3 credit hours, 0 lecture hours, 6 lab hours, and 6 contact hours), was approved effective Spring Semester 2009. (pages 64-66).

Respectfully submitted,

Stanley Jones

Interim Registrar

VALDOSTA STATE UNIVERSITY  
ACADEMIC COMMITTEE MINUTES  
December 8, 2008

The Academic Committee of the Valdosta State University Faculty Senate met in the University Center Rose Room on Monday, December 8, 2008. Dr. Sharon Gravett, Assistant Vice President for Academic Affairs, presided.

Members Present: Dr. Lai Orenduff, Dr. Marvin Smith, Dr. Bruce Caster, Dr. Marvin Smith (proxy Mr. Alan Bernstein), Dr. William Faux, Mr. Mike Savoie, Dr. Kathe Lowney, Dr. Frank Flaherty, Dr. Ray Elson, Dr. Bruce Caster (proxy for Dr. Bill Buchanan), Dr. James Ernest, Dr. Iris Ellis, Dr. Iris Ellis (proxy for Dr. Debbie Weaver), and Ms. Deborah VanPetten.

Members Absent: Dr. Lucia Lu, Dr. Selen Lauterbach, Dr. Bill Buchanan, Dr. James Humphrey, Dr. Diane Holliman, and Dr. Deborah Weaver.

Visitors Present: Dr. Phil Gunter, Dr. James Peterson, Dr. Karla Hull, Dr. Connie Richards, Dr. Robert Gannon, Dr. Anita Ondrusek, Dr. Barbara Stanley, and Mr. Lee Bradley.

The Minutes of the November 10, 2008, Academic Committee meeting were approved with the correction of the spelling of Mr. Mike Savoie name. (pages 1-2).

**A. Library Science**

4. Revised course description, Library Science (MLIS) 7000, “Foundations of Library and Information Science”, (FOUNDATIONS OF LIB & INFO SCI – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2009. (pages 3-6).

**B. College of Education**

24. Revised curriculum for the MAT in Special Education – Adapted Curriculum Track was approved effective Spring Semester 2009. (pages 7-9).

25. Revised credit hours, Special Education Adapted Curriculum (SEAC) 5050, “Assistive Technology”, (ASSISTIVE TECHNOLOGY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2009. (pages 10-17).

26. Revised curriculum for the MAT in Special Education – Deaf Education Track was approved effective Fall Semester 2009. (pages 18-20).

27. New course, Deaf Education (DEAF) 2999, “Entry to the Profession”, (ENTRY TO THE PROFESSION – 0 credit hours, 0 lecture hours, 0 lab hours, and 10 contact hours), was approved effective Fall Semester 2009. (pages 21-27).
28. New course, Deaf Education (DEAF) 6000, “Integration and Management of Instruction in the Classroom”, (INTEGRATION & MANAGEMENT INSTR – 4 credit hours, 3 lecture hours, 2 lab hours, and 5 contact hours), was approved effective Fall Semester 2009 with the contact hours corrected to read 5. (pages 28-39).
29. New course, Deaf Education (DEAF) 6010, “Integrated Instruction: Individualized Education Program”, (INDIVIDUALIZED ED PROGRAM – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009 with the description changed to read ...cycle. Individualized... . (pages 40-48).
30. New course, Deaf Education (DEAF) 6110, “Professional Capstone Course”, (PROFESSIONAL CAPSTONE COURSE – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 49-56).

**C. College of Arts and Sciences**

37. Revised course description, Astronomy (ASTR) 3220, “Cosmology”, (COSMOLOGY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009 with the description changed to read ...scientific and philosophical... . (pages 57-60). Removal of cross listing as PHIL 3220.
38. Revised senior college curriculum for the BS in Computer Science was approved effective Fall Semester 2009. (pages 61-63).
39. Revised credit hours and course description, Public Administration (PADM) 9999, “Final Project/Organizational Analysis”, (FINAL PROJECT – 3 or 6 credit hours, 3 or 6 lecture hours, 0 lab hours, and 3 or 6 contact hours), was approved effective Fall Semester 2009. (pages 64-67).
40. Revised course description and prerequisites, Philosophy (PHIL) 3220, “Cosmology”, (COSMOLOGY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009. (pages 68-71).
41. New course, Biology (BIOL) 1200, “History of the Life Sciences”, (HISTORY LIFE

SCIENCES – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2009 with the description changed to read ...techniques of science and interactions... . (pages 72-77).

42. Revised course description, Biology (BIOL) 2651, “Human Anatomy and Physiology I”, (HUMAN ANATOMY/PHYSIOLOGY I – 4 credit hours, 3 lecture hours, 2 lab hours, and 5 contact hours), was approved effective Fall Semester 2009 with the description changed to read ...emphasis on basic... . (pages 78-80).
43. Revised course description, Biology (BIOL) 2652, “Human Anatomy and Physiology II”, (HUMAN ANATOMY/PHYSIOLOGY II – 4 credit hours, 3 lecture hours, 2 lab hours, and 5 contact hours), was approved effective Fall Semester 2009 with the description changed to read ...emphasis on endocrine,... . (pages 81-84).
44. New course, Biology (BIOL) 3960, “Wildlife Biology”, (WILDLIFE BIOLOGY – 4 credit hours, 3 lecture hours, 3 lab hours, and 6 contact hours), was approved effective Spring Semester 2009. (pages 85-94).
45. New course, Biology (BIOL) 5960, “Wildlife Biology”, (WILDLIFE BIOLOGY – 4 credit hours, 3 lecture hours, 3 lab hours, and 6 contact hours), was approved effective Spring Semester 2009. (pages 95-104).
46. New course, Biology (BIOL) 4800, “Protein Biochemistry”, (PROTEIN BIOCHEMISTRY – 4 credit hours, 3 lecture hours, 3 lab hours, and 6 contact hours), was approved effective Fall Semester 2009. (pages 105-111).
47. New course, Biology (BIOL) 6800, “Protein Biochemistry”, (PROTEIN BIOCHEMISTRY – 4 credit hours, 3 lecture hours, 3 lab hours, and 6 contact hours), was approved effective Fall Semester 2009. (pages 112-118).
48. New proposal for the BA in Biology was reviewed and approved. (pages 119-182).  
\*\*\*Pending BOR approval\*\*\*

Respectfully submitted,  
Stanley Jones  
Interim Registrar

**ATTACHMENT B:** Academic Scheduling and Procedures Committee  
Proposed Dates for Fall 2010 through Summer 2011

**FALL 2010**

Mon, Aug 16	First Class Day
Mon, Sept 6	Labor Day
Thurs, Oct 7	Midterm
Mon-Tues Oct. 18-19	Fall Break
Wed-Fri, Nov 24-26	Thanksgiving Holiday
Mon, Dec 6	Last Class Day
Tues, Dec 7	Exam Prep Day
Wed-Fri, Dec 8-10	Exams
Sat, Dec 11	Graduation

**SPRING 2011**

Mon, Jan 10	First Class Day
Mon, Jan 17	MLK Holiday
Thurs, Mar 3	Midterm
Mar 14-18	Spring Break
Mon, May 2	Last Class Day
Tues, May 3	Exam Prep Day
Wed-Fri, May 4-6	Exams
Sat, May 7	Graduation

**SUMMER 2011**

**Maymester**

Thurs, May 12	First Class Day-Mayterm
Mon, May 23	Midterm
Mon, May 30	Memorial Day-Holiday
Thurs, Jun 2	Last Class Day
Fri, Jun 3	Exams

**Summer II (full term)**

Wed, Jun 8	First Class Day
Fri, Jul 1	Midterm
Mon, Jul 4	Holiday
Tues, Jul 26	Last Class Day
Thurs-Fri, Jul 28-29	Exams
Sat, Jul 30	Graduation

**Summer III**

Wed, Jun 8	First Class Day
Friday, Jun 17	Midterm
Wed, Jun 29	Last Class Day
Thurs, Jun 30	Exams

**Summer IV**

Tues, Jul 5	First Class Day
Thurs, Jul 14	Midterm
Tues, Jul 26	Last Class Day
Wed, Jul 27	Exams

**ATTACHMENT C:**

From: Dr. Kathleen Lowney [klowney@valdosta.edu]  
Sent: Monday, December 08, 2008 5:57 PM  
To: Barney Rickman  
Subject: Senate issue

I would like to request an item be considered by the relevant Faculty Senate committee -- in a fast track way, if possible. The matter concerns "clickers" for students to use in class.

I recently went to an on-campus presentation/workshop by one company that I heard about from my Interim Department Head. While there, by my questions and others, it became clear that while there is growing interest in the use of clickers on campus, there seems to be no one group who is considering this (according to Allan DeVane) or policies about use, etc. I know as someone who wants to use clickers in a mass class next Fall, I would like some policies in place about their use by then.

Specifically -- I think someone/some committee needs to set policy about them. Right now, if I wanted to order them, it seems like I could (clickers would likely cost students from \$40-80 depending on the models I selected/the company I selected). But they could then be told to purchase a different clicker, from a different company, in their next class, for that amount of money or more. I think that is unfair -- much like we have standardized WebCT as the electronic classroom management system, I believe one company needs to be selected, and probably even one product from that company that all faculty would use for a period of years.

Could Ed Policies or another committee look into this and see if the IT people's comments at that workshop were correct, that no one seems to be taking charge of this issue and any faculty can do what s/he wants? If so -- can there be a rapid review of this and policies/suggestions be made? I say rapidly because I think these policies should be in place before August 2009, when some of us begin these mass classes of 150 students. I don't know how soon one or more of us who do want to use them would need to place an order, get the clickers, get familiar with the technology, etc. before August classes start.

I would be happy to be involved in the discussions if that would be appropriate, just because I am interested in this issue. Just let me know.

Thank you for following up on this,

Kathe Lowney  
Professor of Sociology

**ATTACHMENT D:**

From: Barney Rickman [bjrickma@valdosta.edu]  
Sent: Friday, December 05, 2008 10:44 AM  
To: 'Christine James'; 'Raymond Sable'; 'Bradley J Bergstrom'; 'Steven Kohn'  
Subject: Summary of Our Meeting on 12-3-08

Summary of Our Meeting on 12-3-08

On Wednesday, 12-3-08, Ray Sable (Director of Plant Operations), Christine James (Past Executive Secretary of Senate), Brad Bergstrom (Chair, Environmental Issues Committee), and Jay Rickman (Executive Secretary) meet to discuss the organizational inter-relations b/t the Senate's long-standing Environmental Issues Committee (EIC) and the newly-created Climate Council (CC). Steve Kohn (Chair, Committee on Committees) was unable to attend b/c of his class schedule; so Jay filled in for him since Jay chaired the Committee on Committees for the past two years (2006-2008).

Ray is chairing the new Climate Council (CC) on which both Christine and Brad serve as Faculty Senate representatives. The new CC is tasked with establishing the goals for VSU to pursue once the President signs the Climate Commitment. In pursuit of this objective, the CC has established 4 subcommittees (Operations; Curriculum; Outreach; & Assessment). The EIC has 3 subcommittees (Campus Beautification and Stewardship; Energy Conservation; & Recycling). In our discussions on 12-3-08, we decided that the goals set for Energy Conservation by the CC's Operations Subcommittee could be delegated to the EIC's Energy Conservation subcommittee. We also decided that the goals set for Recycling by the CC's Operations Subcommittee could be delegated to the EIC's Recycling Subcommittee.

We also discussed how the EIC was responsible for setting environmental policy for the university while the CC was tasked w/ setting goals and procedures for the attainment of the Climate Commitment. Once the CC completes its plan in 2009, the EIC and the Senate will need to determine if any parts of this plan need to be passed as formal policy (at this point, this matter is unclear since the Climate Commitment is a voluntarily effort as opposed to a firm mandate). After the CC completes its task of setting the initial goals, then the issue will become whether the CC will disband and the EIC will monitor VSU's progress in meeting the goals set by the CC, or whether the CC will continue as a monitoring body while the EIC maintains its traditional role in establishing environmental policy for the university.

The meeting concluded with all participants stressing the need to share information b/t the CC and its subcommittees w/ the EIC and its subcommittees as well as other interested organizations on campus such as SAVE and SGA.

**ATTACHMENT E:**

From Gregory Daryl Hall [[gdhall@valdosta.edu](mailto:gdhall@valdosta.edu)]

Dr. Christine James, ([chjames@valdosta.edu](mailto:chjames@valdosta.edu))

May 2008

I am writing you because I am concerned with Valdosta State University's policy for graduating with honors. I have spoken to the Registrar on this matter and he directed me to you as the executive secretary of the faculty senate. The matter of which I am writing is that to graduate Cum Laude, Magna Cum Laude, or Summa Cum Laude, a student must have an overall GPA of 3.5, 3.7 or 3.9 and a VSU GPA of 3.4, 3.7 or 3.9. I feel that this is very biased towards those students who went to VSU for all four years. I feel that way because transfer student's GPAs are essentially split into two categories. In most cases these will be 1) those classes taken as a freshmen and sophomore, and 2) those classes taken as a junior and senior. This does not make sense to me because no matter what institution you attend, freshmen and sophomore classes are supposed to be easier than junior and senior. There is a reason why we take classes in a certain order and it is to prepare and equip students with the study skills needed for upper level courses. This being said, those who attend all 4 years at VSU will have much better chances of graduating with honors due to the fact that their GPA as a freshmen and sophomore will be able to "pull up" any lower grades in upper level courses. This is due to the fact that they only have one GPA and it is the same for overall and VSU. If a transfer student had a high GPA coming to VSU but did not quite make the cut at VSU his or her freshmen and sophomore GPA would not be able to pull up the institution GPA because it was not taken here. The registrar told me that this rule is to keep a student from transferring from "Po Dunk University" with a 4.0 with 60 hours and then making a 3.0 for 60 hours at VSU and still graduating with honors. Also he said that a cum laude diploma from Valdosta State is just that, a diploma from Valdosta State. But this is very misleading. Valdosta State University issues diplomas every graduation to students who did not go to VSU for every class their diploma proves they have taken. Also, by giving the student a diploma from VSU they signified that every course taken by the student was the equivalent of the same course at VSU. If it is an equivalent course then it should be considered equivalent and not divided into two separate GPAs. I know you feel that this making a considerable amount of fuss over something that does not matter but the reason I am writing you is because I fall into this very small percentage of people who did not attend Po Dunk University but did not start at VSU because of financial reasons. I went to a community college and worked almost full time while I was there for 2 years until transferring to VSU. While at VSU I have taken what many consider the most difficult classes including microbiology, organic chemistry I & II, bio chemistry, botany, zoology, genetics, and upper level biology electives. I've even retaken microbiology here because the one from my previous college was not deemed equivalent. While at VSU I have maintained a 3.47 GPA which is .03 from a 3.5. My transfer GPA was a 3.57 but my overall GPA was a 3.52. However, if I had attended VSU all 4 years my overall GPA would still be a 3.52 and my institution GPA would be a 3.52. I do not think it is fair for me to sit at graduation next to a student who attended all 4 years at VSU wearing a prestigious medallion when I have the same GPA and studied and made the grades the same as they did but do not graduate with honors only because I was a transfer student. These policies are made clear on page 44 in the student hand book. I have copied and pasted what is said in the handbook below.



I would like for you to consider changing the handbook to say

### **Graduating with Honors**

Three classes of graduation honors recognize exceptional students qualifying for the bachelor's degree. These honors are based upon all academic work attempted, including all courses attempted at other institutions. A minimum of 60 semester hours of academic work, including student teaching, must be successfully completed in residence at Valdosta State University. Credit by examination or exemption will not be included in the work considered for residence.

- Cum Laude for an overall grade point average of 3.50.
- Magna Cum Laude for an overall grade point average of 3.70
- Summa Cum Laude for an overall grade point average of 3.90

Honors shown in the graduation program are based on grades earned to date; however, official honors included on diplomas include all work attempted at VSU and all other institutions, including accepted and non-accepted transfer credit.”

The current handbook reads:

### **Graduating with Honors**

Three classes of graduation honors recognize exceptional students qualifying for the bachelor's degree. These honors are based upon all academic work attempted, including all courses attempted at other institutions. A minimum of 60 semester hours of academic work, including student teaching, must be successfully completed in residence at Valdosta State University. Credit by examination or exemption will not be included in the work considered for residence.

- Cum Laude for an overall grade point average of 3.50 and a VSU cumulative average of 3.50.
- Magna Cum Laude for an overall grade point average of 3.70 and a VSU cumulative average of 3.70.
- Summa Cum Laude for an overall grade point average of 3.90 and a VSU cumulative average of 3.90.

Honors shown in the graduation program are based on grades earned to date; however, official honors included on diplomas include all work attempted at VSU and all other institutions, including accepted and non-accepted transfer credit.

## **ATTACHMENT F:**

### **MEMORANDUM FOR FACULTY SENATE**

**FROM: AIR FORCE RESERVE OFFICER TRAINING CORPS (AFROTC) ADVISORY COMMITTEE**

**SUBJECT: Proposal for AFROTC Cadet Early Registration**

1. On behalf of the AFROTC Advisory Committee, I request early registration for AFROTC cadets. The committee, made up of members from each VSU college, has determined AFROTC cadets have special circumstances that justify this request. We will also show that although the impact will greatly benefit the cadets, it will have minimal impact on the general student population.
2. The central driver for this request is the contractual obligation between AFROTC cadets and the United States Air Force. Depending on the students' status, they are required to sign a contract stipulating their major and date of graduation. The contract is required for the Air Force to correctly manage the manpower entering the Air Force in future years. Failure to meet the terms of the contract puts at risk their future Air Force career and any financial aid (tuition, a book allowance and a monthly stipend) they receive from AFROTC.
3. Cadets establish a degree completion plan during their freshmen year. Their plans are monitored throughout their time at VSU to ensure they are on track to graduate as planned. This degree completion plan is a result of hard work by both the student and their academic advisor. It is crucial the cadet be able to follow this plan to ensure on-time graduation. Cadets not able to register for planned courses have to rework their academic program wasting valuable cadet and advisor time. Additionally, this forces the cadets to add credits in future semesters and may even lead to the cadet extending their graduation date. Not only does this negatively impact the academic success of the student, but any extension can have career-altering ramifications. Early registration will enable the cadets to follow the plan established with their academic advisors.
4. An additional reason for early registration is due to the limited number of AFROTC classes offered each semester. Cadets must attend an AFROTC academic class and a Leadership Laboratory class each semester. These classes are required and key to their leadership development. The AFROTC freshman academic class is offered three times per week. The sophomore, junior and senior academic classes are offered twice per week. All cadets must take the same Leadership Laboratory class which is offered only once each week. The AFROTC staff is willing to adjust to put the students' academic major first, but their flexibility is limited due to facility and manpower limitations. Early registration would provide cadets with more workable schedules to allow full participation in the AFROTC program thereby enhancing their leadership development.
5. There are other benefits both VSU and the VSU AFROTC detachment will garner by this change. First, this will be a loud and clear demonstration of VSU's support of AFROTC, which will aid in recruiting high-caliber students to the AFROTC detachment and VSU as a whole. These students include AFROTC high school scholarship winners majoring in highly sought after degrees such as Chemistry, Physics, Mathematics, Computer Science, and Pre-Engineering. There are currently 17 cadets in those majors. Another important benefit is the positive impact to cadet morale. The cadets have several additional requirements that consume their free time, so anything that will ease their burden can greatly increase their morale leading to better overall university and AFROTC program performance.
6. With any new suggestions there are possible drawbacks. One of these could be an increase in requests from other disciplines for early registration based on the approval of this proposal.

However, our request is unique in that no other student group on campus has a contractual requirement with the federal government to graduate by a particular date. The AFROTC Advisory Committee believes this unique requirement alone easily justifies the need for AFROTC early registration.

7. The VSU Registrar's Office has been contacted about this issue. According to Stanley Jones, the Interim Registrar, advanced registration can be accomplished with little additional resources. AFROTC faculty would designate the students entitled to early registration and notify the Registrar's Office to code the students' accounts. The only students who will be eligible for early registration are those enrolled in AFROTC Leadership Lab (class enrollment is limited to only those pursuing a commission in the Air Force) and that meet all criteria required to continue in the program the following semester.

8. Another issue in question is the possibility that early cadet registration may overwhelm the most essential or popular classes causing an undue hardship on other VSU students. The committee doesn't see this as a concern due to the dilution of the cadet population amongst the student body. Although the AFROTC organization has grown substantially in size over recent years, it is still only a fraction of the student body (currently about 110 of the 11,513 VSU students - Fall 08) and the cadets are spread out among the colleges. This dilution across the academic years and colleges will prevent any negative consequences to other VSU students. The following data shows the cadets (by college) that would have received this benefit in Fall 2008.

### **College of Business**

Freshmen: 2

Sophomore: 5

Junior: 3

Senior: 4

### **College of Education**

Freshmen: 1

Sophomore: 0

Junior: 0

Senior: 1

### **College of Nursing**

Freshmen: 2

Sophomore: 2

Junior: 1

Senior: 0

### **College of Arts**

Freshmen: 0

Sophomore: 0

Junior: 0

Senior: 0

### **College of Arts & Sciences**

Freshmen: 23 (includes: 6 Criminal Justice, 2 Chemistry, 3 Computer Science, 2 Pre-Engineering, 10 other)

Sophomore: 19 (includes: 3 Criminal Justice, 4 Political Science, 2 Pre-Engineering, 2 History, 2 Chemistry, 2 Biology, 4 other)

Junior: 11 (includes: 4 Criminal Justice, 2 History, 5 other)

Senior: 10 (includes: 2 History, 2 Political Science, 6 other)

**Graduate School: 1**

Undecided: 5 freshmen

9. As you can see, early registration for VSU AFROTC cadets would greatly benefit this special group of students while causing little, if any, negative impact on the VSU student population or faculty. As the student body continues to grow it will be even more important to have this program in effect to ensure the VSU AFROTC program can continue to produce quality officers for the United States Air Force. On behalf of the members of the AFROTC Advisory Committee, I request that early registration be extended to students participating in AFROTC at VSU.

10. If you have any questions or need further information please contact me at 333-5954 or by email at [awelledge@valdosta.edu](mailto:awelledge@valdosta.edu).

Very Respectfully,

ALAN W. ELLEDGE, Lt Col, USAF  
Professor of Aerospace Studies

Members of AFROTC Advisory Committee

Lt Col Alan Elledge-Committee Chair (AFROTC)

\*Dr. Louis Levy (Vice President-Academic Affairs)

Dr. Deborah Robinson (Arts & Sciences)

Dr. Al Parks (Arts)

Dr. Brenda Dixey (Education)

Dr. Len Weld (Business Admin)

Dr. Brenda Dyal (Nursing)

Dr. Mike Meacham (Graduate School)

\* Abstained due to position in approval process

**ATTACHMENT G:**

**Policy Development and Adoption Procedures**

Issued by: Patrick J. Schloss, President

Effective Date:

<p><u>PURPOSE</u></p>	<p>The purpose of this document is to outline the procedure by which a document becomes University-wide policy.</p> <p>The purpose of this policy is to ensure that the process of policy development for University-wide policies (herein "University Policies"), as well as the form and dissemination of policies, meet University standards for consistency, compliance with laws and regulations, accessibility and understandability. Specifically, this policy guide defines the ultimate steps by which policies are developed and adopted at Valdosta State University ("VSU"). All Valdosta State University policies, insofar as practical, shall be set forth in writing and codified on a Web page linked to the university Web site.</p>
<p><u>DEFINITION OF A UNIVERSITY POLICY</u></p>	<p>A policy is defined as a <u>long-term</u> commitment by university administration to an activity or practice.</p>
<p><u>DEFINITION AND RELATION OF LOCAL POLICY</u></p>	<p>Divisions within the university are encouraged to develop their own procedures when consistent with applicable university policies.</p> <p>These procedures may be proposed as university policy if they impact the broader university community. Local policies are always superseded by university policy.</p>
<p><u>FORMAL DESCRIPTION</u></p>	<p>The format shall be determined by the Office of the President and shall follow the format used for the issuance number. All policies shall be issued on the basis of a prescribed format and procedure, outlined herein. Each policy will be numbered according to division classification and content sub classification.</p>
<p><u>PROCEDURE FOR PROPOSING A POLICY</u></p>	<p>With the exception of an emergency or interim policy, policies are created and revised as indicated by the President and/or the Vice Presidents working through campus governance bodies. However, a request for a new or revised policy may come to a governing body from any employee within the university. Students may propose policy if their proposal is first endorsed by the Student Government Association. Any proposer of policy is encouraged to consult as early in the process as possible with the Vice President expected to issue the policy. The Vice President will request that the proposed policy be heard by the appropriate groups.</p> <p>All draft policies must be accompanied with a routing form; indicating action at each level of the approval process.</p>

<p><u>PROCEDURE FOR PROPOSING A POLICY (CONT.)</u></p>	<p>Once routed through all target governing bodies, the draft policy may be issued, revised or rejected by the appropriate Vice President or President.</p> <p>While each group has developed their own rules for procedures on sharing information, this policy advocates: 1) transparency of actions and consistency with applicable Georgia law; 2) Multiple readings before action is taken; 3) Democratic review and opportunity for input; and 4) the keeping of Minutes.</p>
<p><u>RESPONSIBILITY OF VP REGARDING ENDORSEMENT OF POLICIES</u></p>	<p>Upon the last constituent group’s review, the corresponding Vice President will have up to 60 days to make a decision to either approve or not approve the policy.</p> <p>Anytime a policy is issued against the endorsement of the required body, the Vice President must return the policy to that body and explain why the policy was issued. If the policy was endorsed by the required body but failed to be endorsed by Cabinet, the Vice President must return the policy to that body and explain why the policy was denied. The Vice President must make a request to address the appropriate constituent group(s) within 60 days of deciding to ‘Not Approve’ the policy.</p>
<p><u>EMERGENCY OR INTERIM POLICIES</u></p>	<p>Presidential and/or Vice-Presidential prerogatives to issue policies before appropriate review as provided for in this document, will be exercised only in special circumstances including but not limited to: the health and welfare of the university community; and legal mandates; advice of legal counsel; university liability; or contractual issues. Interim policies may be adopted in consultation with the Cabinet and the appropriate governance groups.</p> <p>These interim policies will “sunset” one calendar year following issuance unless processed for approval as a university-wide policy.</p>
<p><u>RELATIONSHIP TO BOARD OF REGENTS AND ULTIMATE AUTHORITY OF THE BOARD OF REGENTS</u></p>	<p>Board of Regents policy automatically becomes Valdosta State University policy. Vice Presidents will review with the Cabinet all new or amended policies for the Board of Regents from their respective divisions. When appropriate, they will be included in the Valdosta State University Policy Manual.</p> <p>VSU must comply with applicable Board of Regents policies. Conflicts between VSU and the Board of Regents shall be resolved in deference to Board of Regents policy.</p>
<p><u>COMMUNICATION OF POLICIES</u></p>	<p>The Communications Unit will be responsible for posting policies to the university’s policy index and publishing the policy on the web. The Office of the President will annually verify that the policy index contains only those policies currently in force. In addition, the Office of the President and the</p>

	<p>University Library will have on file one complete current set of policies in paper copy.</p>
<p><u>POLICIES IMPACTING MULTIPLE DIVISIONS</u></p>	<p>The development and approval process for campus policies will vary depending on the President or Vice Presidents expected to issue the policy. Policies involving multiple divisions shall be vetted through the most closely impacted division. It is desirable for policy proposers to obtain endorsements from relevant groups outside of the prescribed list who have expertise in the policy content or who will be responsible for policy implementation upon approval. (See Table of Action below.)</p>
<p><u>ACTIONS OF CONSTITUENT GROUPS DEFINED</u></p>	<p>Actions of constituent groups are outlined below in the Table of Action and defined as follows:</p> <p>Review and advise (with advice or without advice) – Information was shared with the group, the group has the option to provide comments (“with advice”) or not provide comments (“without advice”) to accompany the document as it moves forward.</p> <p>Information Item and comment – The proposed policy may be shared as an informational item (but not required) with the group, the group has the option to provide comments (when applicable, but not required).</p> <p>Endorse/Not Endorse – Indicates whether the proposed policy was endorsed or not endorsed by the group. Each group will decide how to procedurally reach an “endorse” or “not endorse” conclusion within their existing by-laws.</p> <p>Approve – Indicates approval of a policy (available only to the President and Vice Presidents).</p> <p>Documentation of action must be shown on the appropriate Routing Form (see attached).</p>
<p><u>NUMBERING OF POLICIES</u></p>	<p>Policies will be numbered using four digits. Each division will have 99 numbers. The first digit indicates the division. The third and fourth digits indicate the policy number. The digits after the period indicate a revision to the policy. The highest number for a policy indicates that the policy is most recent and supersedes any previous versions of the policy. For example, Policy #1001.1 indicates policy 1, version 1 (no revisions) in the Office of the President.</p> <p>President (1000.00-1099.99)                      Academic Affairs (2000.00-2099.99)  Finance and Administration (3000.00-3099.99)      Student Affairs (4000.00-4099.99)  University Advancement (5000.00-5099.99)</p>

**EXISTING  
AUTHORITY**

This policy recognizes the authority of each group on campus and does not usurp existing statutes, except in an emergency or conflict with applicable laws & Board of Regents policies (as outlined in "Emergency or Interim Policies").

**TABLE OF ACTION**

<b>Constituent Group</b>	<b>President</b>	<b>Provost and Academic Affairs</b>	<b>Finance and Administration</b>	<b>Student Affairs</b>	<b>University Advancement</b>
<b>University Council (First Reading)</b>	With Advice/ Without Advice	With Advice/ Without Advice	With Advice/ Without Advice	With Advice/ Without Advice	With Advice/ Without Advice
<b>Council on Staff Affairs</b>	Information Item	Information Item	Endorse/ Not Endorse	Information Item	Information Item
<b>Deans' Council</b>	Information Item	Endorse/ Not Endorse	Information Item	Information Item	Information Item
<b>Student Government Association</b>	Information Item	Information Item	Information Item	Endorse/ Not Endorse	Information Item
<b>Cabinet</b>	Endorse/ Not Endorse	Endorse/ Not Endorse	Endorse/ Not Endorse	Endorse/ Not Endorse	Endorse/ Not Endorse
<b>Faculty Senate (Last Review)</b>	Information Item	Endorse/ Not Endorse	Endorse/ Not Endorse	Endorse/ Not Endorse	Information Item
<b>President or Vice President</b>	Approve	Approve	Approve	Approve	Approve





# Provost and Academic Affairs Policy Routing Form

*Policy Title*

*Presented for First Public Reading by (Author)*

*Date*

*History (if proposed policy supersedes existing policies, cite existing policies).*  
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Simultaneous Review by Constituent Groups

University Council Review  With Advice  Without Advice  
*First Public Reading*  
 Date Signature

Council on Staff Affairs Review Informational Item  
 (No signature required)

Deans' Council Review  Endorse  Not Endorse  
 Date Signature

Student Government Review Informational Item  
 (No signature required)

Cabinet Recommendation  Endorse  Not Endorse  
*(VP of Academic Affairs, Faculty Senate Representative, & Deans abstaining)*  
 Date Signature

University Council Review of Amendments (optional)  
*(reconciliation of differences if applicable)*  
 Date Signature

Faculty Senate Review  Endorse  Not Endorse  
*(Deans and VP's abstaining)*  
 Date Signature

Provost and VP of Academic Affairs Action  Approve  Not Approve  
 Date Signature

Policy adopted by President's Office \_\_\_\_\_ Policy Number

Signature

Date

# Student Affairs Policy Routing Form

University Council Review  With Advice  Without Advice  
*First Public Reading*  
Date Signature

Council on Staff Affairs Review Informational Item  
(No signature required)

Deans' Council Review Informational Item  
(No signature required)

Student Government Review  Endorse  Not Endorse  
Date Signature

Cabinet Recommendation  Endorse  Not Endorse  
*(VP of Student Affairs & Faculty Senate Representative abstaining)*  
Date Signature

University Council Review of Amendments (optional)  
*(reconciliation of differences if applicable)*  
Date Signature

Faculty Senate Review  Endorse  Not Endorse  
*(VP's abstaining)*  
Date Signature

VP of Student Affairs Action  Approve  Not Approve  
Date Signature

Policy adopted by President's Office \_\_\_\_\_ Policy Number  
Signature  
Date

Simultaneous Review by Constituent Groups

Policy Title

Presented for First Public Reading by (Author)

Date

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## ***Finance and Administration Policy Routing Form***

*Policy Title*

*Presented for First  
Public Reading by  
(Author)*

*Date*

*History (if proposed  
policy supersedes  
existing policies, cite  
existing policies).*

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*Simultaneous Review by Constituent Groups*

University Council Review <i>First Public Reading</i> Date	<input type="checkbox"/> With Advice <input type="checkbox"/> Without Advice  Signature
Council on Staff Affairs Review Date	<input type="checkbox"/> Endorse <input type="checkbox"/> Not Endorse Signature
Deans' Council Review	Informational Item (No signature required)
Student Government Review	Informational Item (No signature required)
Cabinet Recommendation <i>(VP of Finance &amp; Administration, Faculty Senate Representative, &amp; COSA representative abstaining)</i> Date	<input type="checkbox"/> Endorse <input type="checkbox"/> Not Endorse  Signature
University Council Review of Amendments (optional) <i>(reconciliation of differences if applicable)</i> Date	  Signature
Faculty Senate Review <i>(VP's abstaining)</i> Date	<input type="checkbox"/> Endorse <input type="checkbox"/> Not Endorse  Signature
VP of Finance & Administration Action Date	<input type="checkbox"/> Approve <input type="checkbox"/> Not Approve Signature
Policy adopted by President's Office	_____ Policy Number
Signature	
Date	

# University Advancement Policy Routing Form

University Council Review  With Advice  Without Advice  
*First Public Reading*  
 Date Signature

Council on Staff Affairs Review Informational Item  
 (No signature required)

Deans' Council Review Informational Item  
 (No signature required)

Student Government Review Informational Item  
 (No signature required)

Cabinet Recommendation  Endorse  Not Endorse  
 Date Signature

University Council Review of Amendments (optional)  
*(reconciliation of differences if applicable)*  
 Date Signature

Faculty Senate Review Informational Item  
 (No signature required)

VP for University Advancement  Approve  Not Approve  
 Date Signature

Policy adopted by President's Office \_\_\_\_\_ Policy Number

Signature

Date

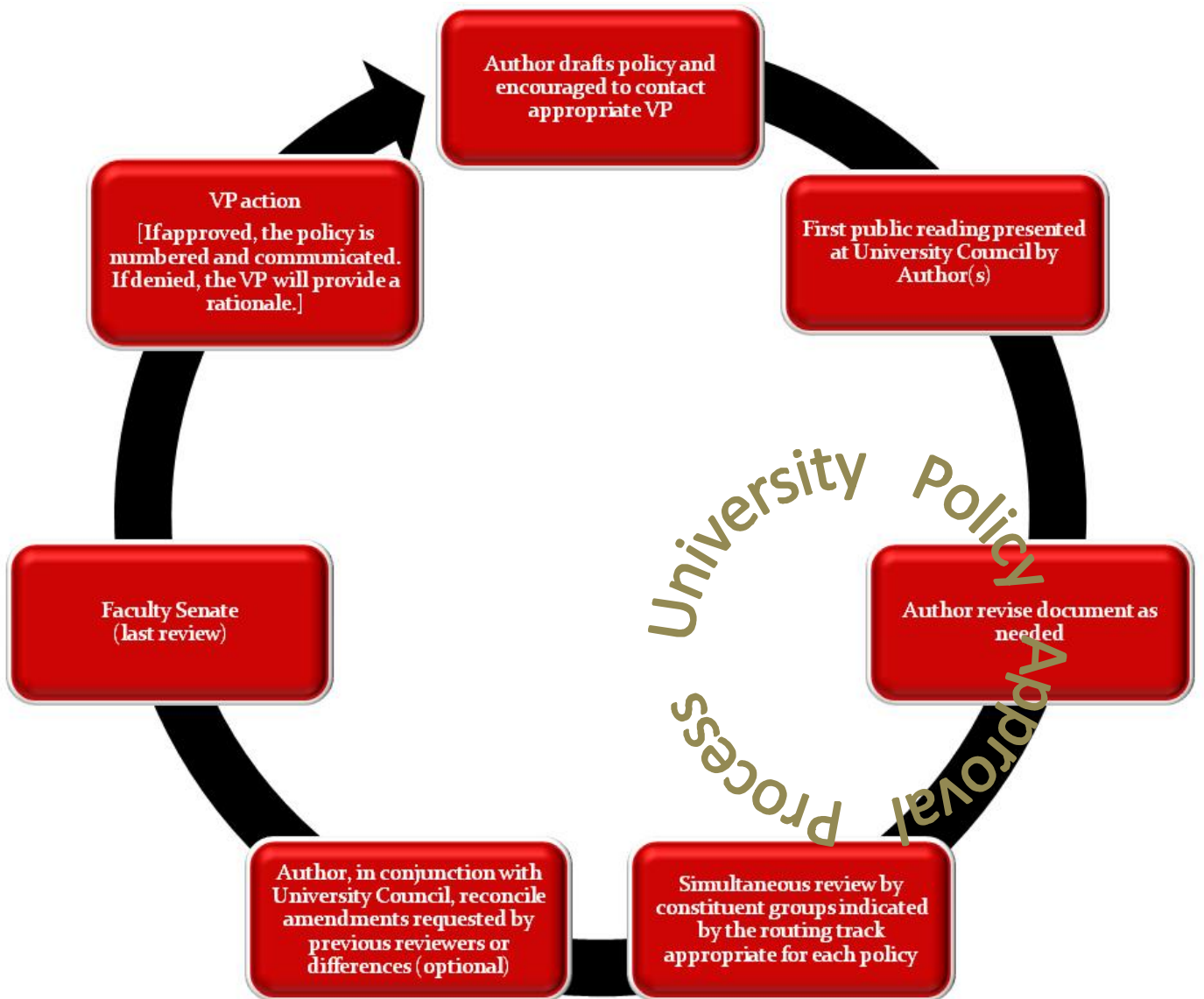
Simultaneous Review by Constituent Groups

*Policy Title*

*Presented for First Public Reading by (Author)*

*Date*

*History (if proposed policy supersedes existing policies, cite existing policies). Policy Text*  
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**ATTACHMENT H:**

\*\*\*\*\* DRAFT \*\*\*\*\*

**Interim Plan**

**VSU BUDGET ADVISORY COMMITTEE**

**Voting Members**

Ex Officio

Provost and BAC Chair	Louis Levy
VP-Finance and Administration	Traycee Martin (interim)
VP-Student Affairs	Kurt Keppler
VP-University Advancement	John Crawford

Elected or Selected

Deans Council	one member
Department Heads Council	one member
Faculty Senate representatives	two members
Council on Staff Affairs	two members
Student Government Association	one member

**Non-Voting Members**

Ex Officio

President	Pat Schloss
Assistant VP-Finance & Adm	Vacant
Budget Services	Jan Fackler
Strategic Research & Analysis	Kristina Cragg
Strategic Planning & Org Dev	Christy Coons-Yates
Admissions & Enrollment Mgt	Walter Peacock
Human Resources & Employee Dev	Denise Bogart
Information Technology	Joe Newton
Facilities Planning	Ray Sable
Executive Sec, Faculty Senate	Barney Rickman
Chair, Council on Staff Affairs	Sharon Butcher
Auxiliary Services	Rob Kellner

Secretary to the BAC

Yvonne B. Le Roy-Landers                      Finance and Administration

GUIDING PRINCIPLES:

- Open meetings and "sunshine"
- Membership represents the core values of the University.
- Members represent the University, not their constituents.
- Focused strategic objectives (4-6) and resource needs for the objectives will be vetted through the process.
- Routine objectives and resource needs will be established within the managing department and supported at historical levels.
- Committee's work concerns planning and budgets.
- Deadlines for the year will be completed by Finance and Administration and reviewed by the Committee.
- Enrollment estimates and state funding estimates will be used to create budget recommendations.
- Four members selected by the Faculty Senate, Deans Council, and Department Heads Council must be from different colleges or divisions (Senate members selected first, then Deans Council, then Department Heads Council).
- January 2009 implementation
- The BAC should provide training for new members.
- Voting members should have a minimum of a two year term.

Faculty Senate Representation on the Revised Budget Advisory Committee (BAC)  
A Draft Proposal

Under the current BAC proposal, the Senate Executive Secretary (or his/her designee) will be one of the non-voting, ex officio members of the BAC, and there will be *two additional faculty members* as voting members of the BAC.

BAC Faculty Representative from the IPC

One of the two voting faculty slots on the BAC could be filled by one of the Senators on the Senate's Institutional Planning Committee as a way to merge faculty, especially Senate, input into university planning (the roll of the IPC) w/ the BAC (which carries out the planning process in budget terms). It will be up to the IPC to determine which IPC Senator will serve in this manner.

BAC Faculty Representative from the General Faculty

The other faculty slot on the BAC could be a tenured faculty member from the General Faculty elected (election possibilities below) to serve a 2-year term (July 1, 2009 – June 30, 2011) on the BAC. Well before the July 1 start date, the Executive Secretary of the Faculty Senate will issue a request via VSUFAC for faculty to place their names on the ballot for election to this faculty slot on the BAC. The Executive Secretary will stress in the request that the faculty member elected to serve on the BAC will need to have the ability to digest budget information and serve as an effective advocate for the educational mission of VSU during the BAC meetings (Fridays, 9-11 am) <http://www.valdosta.edu/finadmin/bac/councilactivity.shtml>.

As with Senate Statutory Committees, there is no limit to the number of 2-year terms a specific faculty member can be elected to serve as the General Faculty Representative to the BAC. In conjunction with the 2-year term, this provision will allow greater continuity in faculty representation on the BAC because the Faculty Senator from IPC on the BAC might only serve one 2-year term on the BAC.

Election possibilities for the General Faculty Representative to the BAC: (1) the Faculty Senate could elect the General Faculty Representative to the BAC from the ballot of faculty willing to stand for election to this post [this might be the best option to avoid having the election of the General Faculty Representative to the BAC be a popularity contest]; (2) the OIT could set up a electronic election of the General Faculty [this should be easier than the recent e-election for the Grievance Committee b/c there will be far fewer candidates on the ballot]; (3) there could be a paper ballot election of the General Faculty, or (4) the voting could be done at a General Faculty meeting in spring 2009.