



FACULTY SENATE Est. 1991

Chairperson
Patrick J. Schloss

Vice Chairperson
Louis Levy

Executive Secretary
Barney "Jay" Rickman

Parliamentarian
Cindy Tandy

Agenda September 18, 2008

The Faculty Senate will meet on Thursday, September 18, 2008 in the **MAGNOLIA ROOM** at 3:30 p.m.

Items in **bold print** are items that require action by the Faculty Senate. Other items are for information only.

Special Request: At the request of the Senate's Executive Committee, any actions sent to the Executive Secretary for possible inclusion in the Senate agenda should be accompanied by a written document with the rationale and purpose of the decision. The Executive Committee requests that these documents be submitted via email as Word.doc attachments.

1. Call to Order by Dr. Patrick J. Schloss
For the benefit of record keeping, senators and visitors will please identify themselves when speaking to an issue during the meeting. Please use the microphones to assist with accurate recording. All senators must sign the roster in order to be counted present
2. **Approval of the minutes of the May 15, 2008 meeting of the Faculty Senate.**
<http://www.valdosta.edu/facsen/meeting/minutes/documents/MinutesMay152008.pdf>
3. New business
 - a. Report from the Academic Committee – Louis Levy llevy@valdosta.edu
 - b. Report from the Committee on Committees – Steven Kohn sjkohn@valdosta.edu
See **Attachment A for 3 items:**
2008-09 Senate Roster <[please note your committee assignment](#)>,
2008-09 Standing Committee Roster,
2008-09 Statutory Committee Roster
 - c. Report from the Institutional Planning Committee – Vesta Whisler
vrwhisler@valdosta.edu
 - d. Report from the Faculty Affairs Committee – Ruth Renee Hannibal
rrhannib@valdosta.edu
 - e. Report from the Faculty Grievance Committee – Theresa Thompson
tthompson@valdosta.edu
 - f. Report from the Senate Executive Secretary – Jay Rickman bjrickma@valdosta.edu

1. See Attachment B regarding a student complaint on VSU's policy for graduating with honors. Remand to Educational Policies Committee for review.

2. See Attachment C from Dr. Sheri Gravitt proposing inclusion of extra explanation in the "Schedule for Annual Activity Report, Action Plan, and Annual Evaluation." Remand to Faculty Affairs Committee for review.

3. See Attachment D from Department Heads Council proposing inclusion of extra explanation in the "Schedule for Annual Activity Report, Action Plan, and Annual Evaluation." Remand to Faculty Affairs Committee for review.

4. See **Attachment E** from Co-Chair of the Campus Wellness Committee **requesting a Faculty Senate representative to serve on this committee.**

5. Presentation to the Senate from VSU's Director of Accreditation Compliance Jane M. Kinney on SACS issues (e.g., four proposals for the Quality Enhancement Plan, faculty credentials, assessment, etc.).

6. Standing Committee Chairs: Please remember the following (See *Bylaws of Faculty Senate* <http://www.valdosta.edu/facsen/documents/bylaws2008.pdf> Section 6): Before *October 1* all standing committees will

-- set a schedule of their regular meetings & inform the Committee on Committees Chair
-- submit to the Executive Committee a report with an assessment of their charge and their goals for the coming year.

-- submit written rules governing committee procedures to the Executive Committee
Each standing committee will meet at least twice a year.

Copies of all meetings minutes, etc. must be placed on reserve at Odum Library within two weeks of committee meetings

All committees will submit an annual written report by April 23, 2009 for inclusion in the agenda for the Senate meeting on May 21, 2009.

- (1) Academic Scheduling and Procedures – John Elder
- (2) Academic Honors and Scholarships – Nanci Scheetz
- (3) Athletics – Scot Raab
- (4) Educational Policies – Michael Elliott
- (5) Environmental Issues – Brad Bergstrom
- (6) Faculty Development and Research – Karin Murray
- (7) Library Affairs – Charles Talor
- (8) Minority and Diversity Issues – Mark Kiyek
- (9) Student Activities – Gina Doepker
- (10) Student Services – Luis Bejarano
- (11) Technology – Mary Gorham-Rowan

7. All Senators, please be aware of the following from the *Statutes*: Chapter 4, Article VI, Section 3, that empowers Senate committees to be pro-active and initiate action <http://www.valdosta.edu/legal/statutes.shtml>

“The committees, in their respective jurisdictions, are empowered by the Statutes of the University and the Bylaws of the Senate to:

- a. formulate and recommend policies and procedures governing the administration of the University for approval by the Senate;
- b. be available to consult with and advise the President of the University;
- c. study and make recommendations on matters assigned to them by the President of the University or the Senate; and
- d. act as a liaison between the Senate and the administrative officers of the University.”

8. All Senators, please be aware of the information in Attachment F on “HOW THE VSU SENATE WORKS.”

9. All Senators: Please remember the requirements for Senators to attend the seven (7) Senate meetings during 2008-09 as stated in the *Bylaws of Faculty Senate* <http://www.valdosta.edu/facsen/documents/bylaws2008.pdf>) Section 2:

“Elected Faculty Senate members are expected to attend all Faculty Senate meetings.

Two (2) absences by a member of the Faculty Senate from Senate meetings within one (1) academic year shall automatically remove the member from the Senate.

A member of the Faculty Senate who duly designates a proxy for a Senate meeting shall not be counted as absent if the proxy is in attendance at the meeting. Faculty senators must attend a minimum of four meetings per year.

Faculty senators on a leave of absence beyond one semester will be removed from their position.

Section 8: Proxies will be allowed for Senators who are unable to attend Faculty Senate meetings and will be given only to another Senator. Proxies must register with the Executive Secretary prior to the meeting. No person may represent more than one (1) other Senator at a meeting. [Note: if a proxy is needed, it is the responsibility of the senator to find a proxy; it is not the responsibility of either the Senate Executive Secretary or Lisa Copeland in the VPAA’s office to find a proxy for a senator who has to miss a Senate meeting.]

7. Old Business

8. Discussion

9. Adjournment

ATTACHMENT A:

**FACULTY SENATE
VALDOSTA STATE UNIVERSITY
2008-2009**

Chairperson
Patrick J. Schloss
VSU President

Vice Chairperson
Louis Levy
Vice President for Academic Affairs

Executive Secretary
Barney “Jay” Rickman

Parliamentarian: Cindy Tandy
Handbook Editor: David Boyd

Ex Officio Senators

Vice President for Finance and Administration	James L. Black
Vice President for Student Affairs	Kurt J. Keppler
Vice President for University Advancement	John D. Crawford
Dean of the College of the Arts	John Gaston
Dean of the College of Arts and Sciences	Connie Richards
Interim Dean of the College of Business Administration	Wayne Plumly
Dean of the College of Education	Phil Gunter
Dean of the College of Nursing	Anita Hufft
Interim Dean of the Graduate School	Karla Hull
Dean of Faculty, King’s Bay Center	Nolan Argyle
The University Librarian	George R. Gaumont
Director of the Division of Social Work	Marty Giddings

* finish unexpired term ** elected to second term
PC = Past Chair, C = Chair, CE = Chair Elect

Faculty Senators College of the Arts -- 8

Karin Murray	(Faculty Development – C to Dec ’08, then PC)	2006-2009
Pat McGuire	(Student Activities)	2006-2009
Michael Savoie	(Committee on Committees)	2007-2010
Michael Elliott	(Educational Policies - C)	2007-2010
Mark Kiyak	(Minority & Diversity Issues – C)	2007-2010
Paul Neal	(Faculty Affairs -- CE)	2008-2011
Danielle Harmon	(Institutional Planning - CE)	2008-2011
Lai Orenduff	(Academic Committee)	2008-2011

Faculty Senators - College of Arts and Sciences – 22

David Bechler	(Institutional Planning)	2006-2009*
Daniel Baracskey	(Academic Honors & Scholarships)	2006-2009*
Theresa Thompson	(Grievance -- C)	2006-2009
Andreas Lazari	(Athletics)	2006-2009**
Christine James	(Past Executive Secretary)	2006-2009**
Babacar Mboup	(Minority & Diversity Issues –PC)	2006-2009
Can Denizman	(Environmental Issues)	2006-2009*
Ashok Kumar	(Academic Scheduling – PC)	2006-2009
Marty Williams	(Faculty Affairs – PC)	2006-2009**
John Elder	(Academic Scheduling & Procedures - C)	2007-2010
Marvin Smith	(Academic Committee)	2007-2010
Brad Bergstrom	(Environmental Issues – C)	2007-2010**
Michael Davey	(Academic Honors & Scholarships – CE)	2007-2010**
Luis Bejarano	(Student Services – C)	2007-2010
Jennifer Lambert-Shute	(Faculty Development & Research – C – Spring 2009)	2007-2010*

Barney “Jay” Rickman	(Executive Secretary)	2008-2011**
Peggy Moch	(Committee on Committee -- CE)	2008-2011**
Jerry Merwin	(Technology -- CE)	2008-2011
Ofelia Nikolova	(Student Activities - CE)	2008-2011
Cristobal Serran-Pagan	(Minority & Diversity Issues – CE)	2008-2011
Richard Carpenter	(Educational Policies - CE)	2008-2011
Ranson Gladwin	(Library -- CE)	2008-2011

Faculty Senators - College of Business Administration – 5

Scott Tori	(Committee on Committees, Athletics)	2006-2009*
Bob Williams	(Technology – PC)	2006-2009
Fred Ware	(Institutional Planning Committee -PC)	2007-2010**
Bruce Caster	(Academic Committee)	2007-2010**
Clifford Lipscomb	(Environmental Issues - CE)	2008-2011

Faculty Senators - College of Education – 16

Lars Leader	(Library Affairs – PC)	2006-2009
Lynn Minor	(Educational Policies – PC)	2006-2009**
Sonya Sanderson	(Athletics – PC)	2006-2009
Blaine Browne	(Student Services – PC)	2006-2009
Steven Kohn	(Committee on Committees -- C)	2007-2010
Ruth Renee Hannibal	(Faculty Affairs - C)	2007-2010
Vesta Whisler	(Institutional Planning - C)	2007-2010
Scot Raab	(Athletics - C)	2007-2010
Charles Talor	(Library- C)	2007-2010
Gina Doepker	(Student Activities – C)	2007-2010
Mary Gorham-Rowan	(Technology – C)	2007-2010
Nanci Scheetz	(Academic Honors & Scholarships - C)	2008-2011**
Lucia Lu	(Academic Committee)	2008-2011
Yahya Mat Som	(Academic Scheduling & Procedures – CE)	2008-2011**
Cindy Prater	(Athletics -- CE)	2008-2011
Brenda Dixey	(Faculty Development & Research – CE)	2008-2011

Faculty Senators - College of Nursing – 2

Arlene Haddon	(Committee on Committees)	2006-2009*
Selen Lauterbach	(Academic Committee)	2006-2009

Faculty Senator - Division of Social Work – 1

Cindy Tandy	(Committee on Committees; Parliamentarian)	2006-2009
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Faculty Senators - Odum Library – 2

Alan Bernstein	(Academic Committee)	2006-2009
Anita Ondrusek	(Student Services - CE)	2008-2011

**University Council Representatives: Vesta Whisler (Institutional Planning – C);
Brad Bergstrom (Environmental Issues – C)**

Council On Staff Affairs: Nolan Argyle

Student Senators (non-voting)

President of the SGA: Lauren Davis

Student appointed by SGA President:

(Statutes adopted January 2007 General Faculty vote)

**FACULTY SENATE
VALDOSTA STATE UNIVERSITY
STANDING COMMITTEES OF THE SENATE AND THEIR SUBCOMMITTEES
2008-2009**

Academic Scheduling and Procedures

Yahya Mat Som	(COE) CE, Sen.	2008-2011		
John Elder	(A&S) C, Sen	2007-2010		
Ashok Kumar	(A&S) PC, Sen	2006-2009		
Robert Bauer	(COE)	2008-2011**	David Buehrer	(A&S) 2006-2009*
Tonja Root	(COE)	2006-2009*	Arlene Haddon	(CON) 2007-2010
Tim Reisenwitz	(COB)	2006-2009**	Brad Finson	(COA) 2007-2010
Marc Pufong	(A&S)	2007-2010	Sherrida Crawford	(LIB) 2008-2011
Carol Hart	(SW)	2008-2011		

ex officio:

Stanley Jones, Acting Registrar
Walter Peacock, Director of Admissions & Enrollment Management
Honey Coppage, Assistant to the Vice President for Academic Affairs
Rob Kellner, Director of Auxiliary Services
Bobby Tucker, Athletics, Academic Services & Faculty Athletic Representative
Tom Hardy, Director of Housing and Residence Life
Sharon Butcher/Richard Hammon, Chair of COSA [Council of Staff Affairs]
Students:

Academic Honors and Scholarships

Nanci Scheetz	(COE) C, Sen.	2008-2011		
Michael Davey	(A&S) CE Sen.	2007-2010		
Daniel BaracsKay	(A&S) Sen.	2006-2009*		
David Wasieleski	(COE)	2006-2009*	Janice Norton	(A&S) 2007-2010
Jen Breneiser	(COE)	2008-2011	Elizabeth Goode	(COA) 2006-2009**
Laura Wright	(LIB)	2008-2011	Bob Hull	(COE) 2006-2009**
Ed Walker	(COB)	2006-2009	Linda De La Garza	(A&S) 2006-2009
Karen Sodowsky	(COA)	2008-2011	Barry Hojjatie	(A&S) 2007-2010
Laura Carter	(CON)	2007-2010		

ex officio:

Jean Temple, Assistant Dean, College of Nursing
John Gaston, Dean, College of the Arts
Ann Lacey, Director of Special Events
Students:

Athletics

Cindy Prater	(COE) CE, Sen.	2008-2011		
Scot Raab	(COE) C, Sen.	2007-2010		
Sonya Sanderson	(COE) PC, Sen.	2006-2009		
Andreas Lazari	(A&S) Sen.	2006-2009	Scott Tori	(COB) Sen 2006-2009*
Louis Schmier	(A&S)	2008-2011	Michael Holland	(COB) 2007-2010**
Shirley Andrews	(COE)	2007-2010	Brian Day	(COA) 2008-2011
J.D. Thomerson	(COE)	2006-2009	Shani Gray	(A&S) 2006-2009
Lantry Brockmeier	(COE)	2008-2011		

ex officio:

Herb Reinhard, Director of Athletics
Bobby Tucker, Athletics, Academic Services & Faculty Athletic Representative
Students:

Educational Policies

Richard Carpenter	(A&S) CE, Sen.	2008-2011			
Michael Elliott	(COA) C, Sen.	2007-2010			
Lynn Minor	(COE) PC, Sen,	2006-2009			
Allison Curington	(SW)	2006-2009**	Ed Walker	(COB)	2007-2010
Cliff Landis	(LIB)	2007-2010	Hill Harper	(A&S)	2007-2010
Gerald Siegrist	(COE)	2008-2011	Deborah Weaver	(CON)	2006-2009**
Tolulope Salami	(A&S)	2008-2011	Suzannah Patterson	(COA)	2008-2011

ex officio:

Walter Peacock, Director of Admissions & Enrollment Management

Bill Muntz, Director of Public Services

Stanley Jones, Acting Registrar

James LaPlant, Associate Dean, College of Arts and Sciences

Tracy Meyers, Director of Women's Studies

Students:

Subcommittees

Admissions Appeals Review Committee

Walter Peacock	Chair
Jean Temple	College of Nursing
Verilette Hinkle	College of Education
Fred Ware	College of Business
Larry Scully	College of the Arts
Donna Gosnell	College of Arts and Sciences
Victor Morgan	Student Affairs

Environmental Issues

Clifford Lipscomb	(COB) CE Sen.	2008-2011			
Brad Bergstrom	(A&S) C Sen.	2007-2010			
Can Denizman	(A&S) Sen.	2006-2009*			
Sheryl Dasinger	(COE)	2006-2009**	Zhiguang Xu	(A&S)	2006-2009*
Green Waggener	(COE)	2007-2010**	Michael Sanger	(SW)	2006-2009
Jim Bickerstaff	(COA)	2007-2010	Brian Ring	(A&S)	2008-2011
Charmaine Caldwell	(COE)	2008-2011	Donna Cunningham	(COB)	2008-2011
Melissa Benton	(CON)	2007-2010	Jack Fisher	(LIB)	2008-2011**
Tom Manning	(A&S)	2006-2009	Richard Carpenter	(A&S)	2007-2010
Bobby Flowers	(COSA)	2008-2011	Verna Harvey	(COSA)	2008-2011
Ari Santas	(A&S)	2008-2011			

ex officio:

James Black, Vice President for Finance and Administration

Ray Sable, Director of Plant Operations

Bob DeLong, Environmental Officer

Scott Doner, Director of University Police

Jill Ferrell Rountree, Director of Parking and Transportation

Students:

TBA SAVE, SGA representative

TBA SAVE representative

Faculty Development and Research

Brenda Dixey	(COE) CE, Sen.	2008-2011		
Jennifer Lambert-Shute	(A&S) C, Spr '09, Sen.	2007-2010*		
Karin Murray	(COA) C, F '08, then PC, Sen	2006-2009		
Mark Kasper	(COE) 2006-2009*		Danielle Harmon	(COA) 2007-2010
Maura Schlairet	(CON) 2007-2010		Donna Sewell	(A&S) 2007-2010
Evan Ortlieb	(COE) 2006-2009		Darrell Fike	(A&S) 2006-2009**
Scott Pool	(COA) 2007-2010**		Jin Wang	(A&S) 2008-2011
Deborah Davis	(LIB) 2008-2011		Zulal Denaux+	(COB) 2006-2009
J.D. Thomerson	(COE) 2006-2009*		+[Attila Cseh will proxy for Denaux, Fall 2008]	

ex officio:

Louis Levy, Vice President for Academic Affairs
 Karla Hull, Interim Dean of the Graduate School
 George Gaumond, University Librarian
 Barbara H. Gray, Director, Grants and Contracts
 John D. Crawford, Vice President for University Advancement
 Students:

Library Affairs

Ranson Gladwin	(A&S) CE, Sen.	2008-2011		
Charles Talor	(COE) C, Sen.	2007-2010		
Lars Leader	(COE) PC, Sen	2006-2009		
Chunlei Liu	(A&S) 2006-2009		John Dunn	(A&S) 2007-2010
Lai Orenduff	(COA) 2007-2010		Emily Rogers	(LIB) 2006-2009
Susan Wold	(CON) 2006-2009*		Frances Paterson	(COE) 2006-2009*
Jesse Spencer	(A&S) 2008-2011		Stacey Walters	(COE) 2008-2011
Todd Royle	(COB) 2006-2009			

ex officio:

George Gaumond, University Librarian
 Students:

Minority and Diversity Issues

Cristobal Serran-Pagan	(A&S) CE, Sen	2008-2011		
Mark Kiyek	(COA) C Sen.	2007-2010		
Babacar Mboup	(A&S) PC, Sen.	2006-2009		
Eric Nielsen	(COA) 2006-2009*		Brenda Dixey	(COE) 2007-2010
Amy Aronson-Friedman	(A&S) 2007-2010*		Cathy Oglesby	(A&S) 2007-2010*
Nancy Redfern-Vance	(CON) 2006-2009		Eric Howington	(COB) 2008-2011
Clyde Edwards	(COA) 2008-2011		Janet Foster	(COE) 2006-2009
Rich Vodde	(SW) 2007-2010**		Moses Hardin	(A&S) 2008-2011

ex officio:

Maggie Viverette, Director for Equal Opportunity Programs/Multicultural Affairs
 Sheila Wakeley, Student Affairs Counselor
 Denise Bogart, Director of Human Resources
 Students:

Student Activities

Ofelia Nikolova	(A&S)	CE, Sen.	2008-2011			
Gina Doepker	(COE)	C, Sen.	2007-2010			
Patrick McGuire	(COA)	Sen	2006-2009			
Carol Smith	(SW)		2008-2011**	Wing Lee	(A&S)	2007-2010*
Daniel Baraescay	(A&S)		2006-2009	Michelle Gilbert	(CON)	2007-2010
John Barbas	(A&S)		2007-2010*	Mary Willis	(COE)	2006-2009*
Leisa Marshall	(COB)		2006-2009	Robert Hull	(COE)	2008-2011
Guy Frost	(LIB)		2006-2009	Marcella Prater	(COE)	2007-2010
Michael Stoltzfus	(A&S)		2006-2009			

ex officio:

Kurt J. Keppler, Vice President for Student Affairs
 Richard Lee, Assistant Dean of Students for Student Conduct
 Patricia Miller, *Spectator* advisor
 Maggie Viverette, Director for Equal Opportunity Programs/Multicultural Affairs
 Students:

Student Services

Anita Ondrusek	(LIB)	CE, Sen.	2008-2011			
Luis Bejarano	(A&S)	C, Sen.	2007-2010			
Blaine Browne	(COE)	PC Sen	2006-2009			
Duke Guthrie	(COA)		2006-2009**	Karen Jacobsen	(A&S)	2008-2011
Lori Howard	(COE)		2007-2010	Pat Miller	(A&S)	2007-2010
Ken Smith	(LIB)		2008-2011	M. Puffer-Rothernberg	(LIB)	2007-2010
Katharine Adams	(COE)		2008-2011	Jean Temple	(CON)	2006-2009
Michael Smith	(A&S)		2008-2011	Dixie Haggard	(A&S)	2006-2009
James Holland	(CON)		2008-2011	Hasson Tavossi	(A&S)	2006-2009*

ex officio:

Rob Kellner, Director of Auxiliary Services
 Mark Williams, Coordinator of Alcohol & Other Drug Education
 Douglas Tanner, Director of Financial Aid
 Scott Doner, Director of University Police
 Tom Hardy, Director of Housing and Residence Life
 Kimberly Tanner, Director of Access Office for Students with Disabilities
 Students:

Student Financial Aid Subcommittee

ex officio: Russ Mast

Technology

Jerry Merwin	(A&S)	CE	Sen.	2008-2011		
Mary Gorham-Rowan	(COE)	C,	Sen.	2007-2010		
Bob Williams	(COB)	PC,	Sen.	2006-2009		
Chen Li-Mei	(A&S)			2007-2010	Rich Haptonstall	(COA) 2006-2009*
Lawrence Etling	(COA)			2007-2010**	Maria Whyte	(CON) 2008-2011**
Fatih Oguz	(LIB)			2006-2009	Michael Sanger	(SW) 2008-2011
Kelly Heckaman	(COE)			2006-2009	Carolyn Cox	(COE) 2007-2010
J. Mohammed-Awel	(A&S)			2007-2010	Diane Judd	(COE) 2007-2010**

ex officio:

Andy Fore, Webmaster
 Joe Newton, Director of Information Technology
 Bill Moore, Chief Information Security Officer
 Lisa Baldwin, Assistant Director of Information Technology for Enterprise
 Students:

* finish unexpired term ** appointed to second term PC = Past Chair, C = Chair, CE = Chair Elect

**FACULTY SENATE
VALDOSTA STATE UNIVERSITY
STATUTORY COMMITTEES OF THE SENATE
2008-2009**

Academic Committee

ex officio

Louis Levy, Vice President for Academic Affairs, Chair

Stanley Jones, Acting Registrar, Secretary

Faculty Senators

College of the Arts	Lai Orenduff	(2008-2011)
College of Arts and Science	Marvin Smith	(2007-2010)
College of Business Administration	Bruce Caster	(2007-2010)**
College of Education	Lucia Lu	(2008-2011)
College of Nursing	Selen Lauterbach	(2006-2009)
Division of Social Work/ <u>Library</u>	Alan Bernstein	(2006-2009)
General Faculty+		
College of the Arts	William Faux	(2007-2010)
	Mike Savoie	(2006-2009)
College of Arts and Sciences	Frank Flaherty	(2007-2010)**
	Kathleen Lowney	(2008-2011)***
College of Business Administration	Ray Elson	(2006-2009)
	Bill Buchanan	(2006-2009)
College of Education	James Ernest	(2008-2011)**
	Iris Ellis	(2008-2011)**
College of Nursing	Deborah Weaver	(2006-2009)
	James Humphrey	(2007-2010)***
Division of Social Work	Diane Holliman	(2006-2009)**
Odum Library	Deborah VanPetten	(2008-2011)

Committee on Committees

Faculty Senators

College of the Arts	Michael Savoie	(2007-2010)
College of Arts and Sciences	Peggy Moch – CE	(2008-2011)**
College of Business Administration	Scott Tori	(2006-2009)*
College of Education	Steven Kohn -- C	(2007-2010)
College of Nursing	Arlene Haddon	(2006-2009)*
Odum Library/ <u>Division of Social Work</u>	Cindy Tandy	(2006-2009)
ex officio		
Anita Hufft, Dean, College of Nursing		(2007-2010)
Phil Gunter, Dean, College of Education		(2007-2010)

PC = Past Chair, C = Chair, CE = Chair Elect

+Note: No limit exists as to the number of consecutive terms a General Faculty/non-Senator can be elected to a Statutory Committee

*** finish unexpired term ** elected to second term ***elected to third term, etc.**

Executive Committee

Chair: Executive Secretary	Barney “Jay” Rickman
Faculty Senate Chair	Patrick J. Schloss
Academic Committee Chair	Louis Levy
Committee on Committees Chair	Steven Kohn
Faculty Affairs Committee Chair	Ruth Renee Hannibal
Faculty Grievance Committee Chair	Theresa Thompson
Institutional Planning Committee Chair	Vesta Whisler
Past Executive Secretary	Christine James

Faculty Affairs Committee

Faculty Senators

Paul Neal -- CE	(COA)	(2008-2011)
Ruth Renee Hannibal – C	(COE)	(2007-2010)
Marty Williams – PC	(A&S)	(2006-2009)**

General Faculty+

College of the Arts	Larry Etling	(2006-2009)
College of Arts and Sciences	Can Denizman	(2007-2010)
College of Business Administration	Don Seat	(2008-2011)***
College of Education	Jim Reffel	(2007-2010)
College of Nursing	Sandie Delk	(2007-2010)***
Odum Library/ Social Work/Lib Sci.	Ken Smith	(2007-2010)*

Faculty Grievance Committee

General Faculty Elected at Large+

1. A&S Bartholomew, Sarah	(2006-2009)
2. A&S Santas, Aristotelis	(2006-2009)*
3. Odum Yontz, Elaine	(2006-2009)
4. A&S Lazari, Andreas	(2006-2009)
5. COB Cunningham, Donna	(2007-2010)
6. COB Fred Ware	(2005-2008)
7. COE Jane Zahner	(2005-2008)
8. A&S Michael Stoltzfus	(2005-2008)

General Faculty Elected by Units+

1. COA Carl Cates	(2007-2010)
2. A&S Martha Laughlin	(2007-2010)**
3. COB James Muncy	(2008-2011)
4. COE Robert Hull	(2008-2011)**
5. CON Linda Floyd	(2008-2011)***
6. Carol Rossiter	(2008-2011)
Odum/SW	
Chair: Theresa Thompson, Sen.	(2008-2009)

Institutional Planning Committee

Faculty Senators

A&S David Bechler	(2006-2009)*
COB Fred Ware -- PC	(2007-2010)**
COE Vesta Whisler – C	(2007-2010)
COA Danielle Harmon – CE	(2008-2011)

General Faculty Elected by Units+

COA Michael Schmidt	(2008-2011)
A&S Mark George	(2008-2011)
COB Mike Holland	(2007-2010)**
COE Charles Backes	(2006-2009)
CON Arlene Haddon	(2007-2010)**
Odum/SW Emily Rogers	(2008-2011)

ex officio

Vice President for Academic Affairs	Louis Levy
Vice President for Finance and Administration	James L. Black
Vice President for Student Affairs	Kurt J. Keppler
Assistant to the President for Strategic Research and Analysis	Kristina M. Cragg
COSA	Sharon Butcher/Richard Hammon
SGA	TBA

Note: On the five Statutory Committees, seats listed as “Odum/SW” **rotate** b/t the two units. For example, if a SW person is holding the seat, upon completion of the SW person’s term, the seat goes to the Library/Library Science. If a Library/Library Science person is holding the seat, upon completion of the Library/Library Science person’s term, the seat goes to SW. The exception is the General Faculty Seats on the Academic Committee which has a seat for Social Work and a seat for Library/Library Science.

ATTACHMENT B:

From Gregory Daryl Hall [gdhall@valdosta.edu]

Dr. Christine James, (chjames@valdosta.edu)

May 2008

I am writing you because I am concerned with Valdosta State University's policy for graduating with honors. I have spoken to the Registrar on this matter and he directed me to you as the executive secretary of the faculty senate. The matter of which I am writing is that to graduate Cum Laude, Magna Cum Laude, or Summa Cum Laude, a student must have an overall GPA of 3.5, 3.7 or 3.9 and a VSU GPA of 3.4, 3.7 or 3.9. I feel that this is very biased towards those students who went to VSU for all four years. I feel that way because transfer student's GPAs are essentially split into two categories. In most cases these will be 1) those classes taken as a freshmen and sophomore, and 2) those classes taken as a junior and senior. This does not make sense to me because no matter what institution you attend, freshmen and sophomore classes are supposed to be easier than junior and senior. There is a reason why we take classes in a certain order and it is to prepare and equip students with the study skills needed for upper level courses. This being said, those who attend all 4 years at VSU will have much better chances of graduating with honors due to the fact that their GPA as a freshmen and sophomore will be able to "pull up" any lower grades in upper level courses. This is due to the fact that they only have one GPA and it is the same for overall and VSU. If a transfer student had a high GPA coming to VSU but did not quite make the cut at VSU his or her freshmen and sophomore GPA would not be able to pull up the institution GPA because it was not taken here. The registrar told me that this rule is to keep a student from transferring from "Po Dunk University" with a 4.0 with 60 hours and then making a 3.0 for 60 hours at VSU and still graduating with honors. Also he said that a cum laude diploma from Valdosta State is just that, a diploma from Valdosta State. But this is very misleading. Valdosta State University issues diplomas every graduation to students who did not go to VSU for every class their diploma proves they have taken. Also, by giving the student a diploma from VSU they signified that every course taken by the student was the equivalent of the same course at VSU. If it is an equivalent course then it should be considered equivalent and not divided into two separate GPAs. I know you feel that this making a considerable amount of fuss over something that does not matter but the reason I am writing you is because I fall into this very small percentage of people who did not attend Po Dunk University but did not start at VSU because of financial reasons. I went to a community college and worked almost full time while I was there for 2 years until transferring to VSU. While at VSU I have taken what many consider the most difficult classes including microbiology, organic chemistry I & II, bio chemistry, botany, zoology, genetics, and upper level biology electives. I've even retaken microbiology here because the one from my previous college was not deemed equivalent. While at VSU I have maintained a 3.47 GPA which is .03 from a 3.5. My transfer GPA was a 3.57 but my overall GPA was a 3.52. However, if I had attended VSU all 4 years my overall GPA would still be a 3.52 and my institution GPA would be a 3.52. I do not think it is fair for me to sit at graduation next to a student who attended all 4 years at VSU wearing a prestigious medallion when I have the same GPA and studied and made the grades the same as they did but do not graduate with honors only because I was a transfer student. These policies are made clear on page 44 in the student hand book. I have copied and pasted what is said in the handbook below.

I would like for you to consider changing the handbook to say

Graduating with Honors

Three classes of graduation honors recognize exceptional students qualifying for the bachelor's degree. These honors are based upon all academic work attempted, including all courses attempted at other institutions. A minimum of 60 semester hours of academic work, including student teaching, must be successfully completed in residence at Valdosta State University. Credit by examination or exemption will not be included in the work considered for residence.

- Cum Laude for an overall grade point average of 3.50.
- Magna Cum Laude for an overall grade point average of 3.70
- Summa Cum Laude for an overall grade point average of 3.90

Honors shown in the graduation program are based on grades earned to date; however, official honors included on diplomas include all work attempted at VSU and all other institutions, including accepted and non-accepted transfer credit.”

The current handbook reads:

Graduating with Honors

Three classes of graduation honors recognize exceptional students qualifying for the bachelor's degree. These honors are based upon all academic work attempted, including all courses attempted at other institutions. A minimum of 60 semester hours of academic work, including student teaching, must be successfully completed in residence at Valdosta State University. Credit by examination or exemption will not be included in the work considered for residence.

- Cum Laude for an overall grade point average of 3.50 and a VSU cumulative average of 3.50.
 - Magna Cum Laude for an overall grade point average of 3.70 and a VSU cumulative average of 3.70.
 - Summa Cum Laude for an overall grade point average of 3.90 and a VSU cumulative average of 3.90.
- Honors shown in the graduation program are based on grades earned to date; however, official honors included on diplomas include all work attempted at VSU and all other institutions, including accepted and non-accepted transfer credit.

ATTACHMENT C:

Tue 5/6/2008

Since this item is too late to make it for the May agenda, I hope it can be referred to the appropriate Faculty Senate committee in the fall.

As a result of feedback from this year’s annual evaluation process, it might be useful to consider adding more to the “Schedule for Annual Activity Report, Action Plan, and Annual Evaluation.” I have inserted a possible draft of such an item (in ALL CAPS) below. Such an addition might aid both faculty members and department heads attempting to remedy any unsatisfactory performance areas by allowing them to touch base and assess progress before time for the next annual evaluation.

Thanks, Sheri

Dr. Sharon L. Gravett
Assistant Vice President for Academic Affairs
Valdosta State University
Valdosta, GA 31698
(229)333-5950

Annual Evaluation

After the faculty member has completed the Annual Faculty Activity Report and Action Plan, the faculty member’s department/unit head will complete an Annual Evaluation. This document should evaluate the faculty member’s performance in the areas of teaching and instruction, professional growth and productivity, and college and community service. It should also include recommendations if activity in any given area is determined to need improvement. Attention should be given in cases where a faculty member has any form of load adjustment related to their duties within the department. The department/unit head should address the faculty member’s planning and goals for the following year and determine if they are aligned with departmental, college, and university goals, and if they are prioritized in a manner that facilitates appropriate levels of activity that may lead to tenure and promotion.

Faculty Activity Reports and supporting documentation will be housed in the department/unit of the faculty member. Copies of the Annual Evaluation document will be forwarded to the appropriate dean and the Vice President for Academic Affairs.

Schedule for Annual Faculty Activity Report, Action Plan, and Annual Evaluation

First semester of employment: *New faculty members meet with department/unit heads to discuss the Faculty Evaluation Model and departmental expectations.

BEGINNING OF FALL SEMESTER: DEPARTMENT/UNIT HEADS RECEIVE UPDATES FROM ANY FACULTY MEMBERS WHO RECEIVED UNSATISFACTORY RATINGS ON ANY SECTION OF THEIR ANNUAL EVALUATION.

End of fall semester: *All faculty members complete and submit faculty activity report and action plan.

February: *Department/unit heads meet with all faculty members to go over annual evaluations and action plans.

ATTACHMENT D: [requested changes are in boldface]

Annual Faculty Activity Report and Action Plan (Old version)

Faculty Member: _____

Department/Division: _____

Year: _____

The Annual Faculty Activity Report, Action Plan, and Annual Evaluation document plays an important role for faculty, departments, and the units within the university as part of strategic planning and development. This document is also a critical component of the promotion and tenure process for faculty; it serves as the primary source of information for the university annual report and as a means to evaluate individual units' progress toward meeting strategic goals. Individual programs and departments should develop policies that address specific components of the report such as allocation of loads for service or special assignments. It is important that research and scholarly activities be discussed in departments and colleges so that listings of activities are clearly and consistently reported across the unit.

Faculty members completing this form should make every effort clearly to address all of the areas within this document that relate to individual responsibilities at the university. Activities should be listed only once within the report; do not include the same activity in two different categories.

The role definitions in this document are adapted from Raoul A. Arreola's *Developing a Comprehensive Faculty Evaluation System*. Bolton, MA: Anker, 1995.

Annual Faculty Activity Report and Action Plan (New Version)

Faculty Member: _____

Department/Division: _____

Year: _____

The Annual Faculty Activity Report, Action Plan, and Annual Evaluation document plays an important role for faculty, departments, and the units within the university as part of strategic planning and development. This document is also a critical component of the promotion and tenure process for faculty; it serves as the primary source of information for the university annual report and as a means to evaluate individual units' progress toward meeting strategic goals. Individual programs and departments should develop policies that address specific components of the report such as allocation of loads for service or special assignments. It is important that research and scholarly activities be discussed in departments and colleges so that listings of activities are clearly and consistently reported across the unit.

Faculty members completing this form should make every effort clearly to address all of the areas within

this document that relate to individual responsibilities at the university. Activities should be listed only once within the report; do not include the same activity in two different categories. **(Part-time Faculty complete only Section A)**

The role definitions in this document are adapted from Raoul A. Arreola's *Developing a Comprehensive Faculty Evaluation System*. Bolton, MA: Anker, 1995.

FACULTY ANNUAL EVALUATION (Old Version)

After reading the faculty member's Faculty Activity Report and Action Plan, department/unit heads will complete this annual evaluation. The statement should evaluate the faculty member's performance in the areas of teaching and instruction, professional growth and productivity, and college and community service. It should also include recommendations if activity in any given area is determined to need improvement. Attention should be given in cases where a faculty member has any form of load adjustment related to their duties within the department/unit. The department/unit head should address the faculty member's planning and goals for the following year and determine if they are aligned with departmental, college, and university goals, and if they are prioritized in a manner that facilitates appropriate levels of activity that may lead to tenure and promotion. The department/unit head's assessment of the faculty member should be based on departmentally established standards of performance.

SATISFACTORY: Satisfactory performance is demonstrated by performance levels that are recognized as meeting all reasonable and acceptable standards compared to other professional faculty within the department.

UNSATISFACTORY: Unsatisfactory performance is demonstrated by performance levels that are clearly recognized as not meeting reasonable and minimal standards compared to other professional faculty within the department, or documentation is not provided by faculty when requested or prescribed in the evaluation process.

1. Teaching and Instruction

Satisfactory

Unsatisfactory

FACULTY ANNUAL EVALUATION (New Version)

*After reading the faculty member's Faculty Activity Report and Action Plan, department/unit heads will complete this annual evaluation. The statement should evaluate the faculty member's performance in the areas of teaching and instruction, professional growth and productivity, and college and community service. **(Part-time faculty will be evaluated only in the area of teaching.)** It should also include recommendations if activity in any given area is determined to need improvement. Attention should be given in cases where a faculty member has any form of load adjustment related to their duties within the department/unit. The department/unit head should address the faculty member's planning and goals for the following year and determine if they are aligned with departmental, college, and university goals, and if they are prioritized in a manner that facilitates appropriate levels of activity that may lead to tenure and promotion. The department/unit head's assessment of the faculty member should be based on departmentally established standards of performance.*

SATISFACTORY: Satisfactory performance is demonstrated by performance levels that are recognized as meeting all reasonable and acceptable standards compared to other professional faculty within the department.

UNSATISFACTORY: Unsatisfactory performance is demonstrated by performance levels that are clearly recognized as not meeting reasonable and minimal standards compared to other professional faculty

within the department, or documentation is not provided by faculty when requested or prescribed in the evaluation process.

1. Teaching and Instruction

___ Satisfactory ___ Unsatisfactory

ATTACHMENT E:

From: Becky Murphy [rbowes@valdosta.edu]
Sent: Friday, July 25, 2008 2:38 PM
To: 'Barney Rickman'
Cc: 'Christine A James'; 'Holly Wright'
Subject: Faculty Senate Representative for Campus Wellness Committee

Dear Dr. Rickman,

As the newly elected Co-Chair of the Campus Wellness Committee, I am contacting you about a representative from the Faculty Senate to serve on our Campus Wellness committee.

We have been the least successful with reaching our faculty and would welcome fresh ideas. We are also moving toward establishing ways to measure return on investment which could lead to research and publishing opportunities.

Our website can provide you with more information regarding our goals, programs, etc. <http://www.valdosta.edu/finadmin/wellness/> .

Dr. Rickman, I look forward to hearing from you. Please don't hesitate to contact me if you have any questions.

Sincerely,
Becky Murphy
Assistant Director, Employee Development
Employee and Organizational Development
Valdosta State University
Phone: 229-259-5105 Fax: 229-245-6491

ATTACHMENT F: **HOW THE VSU SENATE WORKS**

<http://www.valdosta.edu/facsen/>

The Senate serves as the mechanism for shared governance at Valdosta State University (*Statutes*: Chapter 4, Article I -- <http://www.valdosta.edu/legal/statutes.shtml>).

What the Senate does is to formulate university policy. This is an extremely important function, central to the vitality of VSU. In the words of the *Statutes*, the Senate functions as the representative, deliberative, advisory, and legislative body of the General Faculty.

It includes 56 elected faculty senators (voting), 14 *ex officio* administrator senators (voting), staff participants (non-voting), and student participants (non-voting).

Any faculty member, administrator, staff member, or student can submit an issue for Senate consideration. It must be submitted in writing to the Executive Secretary. [Currently, B.J. Rickman, bjrickma@valdosta.edu], who brings it to the Executive Committee of the Senate. It is strongly recommended that anyone raising an item for the Executive Committee make their report thorough and well-researched. The Executive Secretary is not expected to do any supplemental research or work on your report or item.

The Executive Committee serves as a traffic cop, deciding whether an issue goes to the Senate, and if so, which committee is the appropriate committee to consider an issue.

There are three (3) kinds of Senate committees: statutory committees, standing committees, and special committees. Membership on all committees is either by election or by recommendation of the Committee on Committees to the Senate and the President for approval.

The five (5) statutory committees are permanently established by the *Statutes*. They are major committees - Academic Committee, Committee on Committees, Faculty Affairs Committee, Institutional Planning Committee, and Faculty Grievance Committee. Their chairs, the President, and the Executive Secretary form the Executive Committee.

Standing committees are formed by the Senate, renewable for three-year periods. They are listed in the *Bylaws of the Faculty Senate* <http://www.valdosta.edu/facsen/documents/bylaws2008.pdf>. Standing committees may form subcommittees. Special committees are formed by the Senate, normally for one year.

Senate committees can initiate policy recommendations within their committee. Senate committees do not have to wait for items to be submitted to them by the Executive Committee. (*Statutes*: Chapter 4, Article VI, Section 3).

Committees make recommendations to the full Senate. The Senate then considers the matter (time limit: 30 minutes). It may accept the recommendation, amend it, or remand the matter back to the appropriate committee. If the Senate adopts a recommendation, the Executive Secretary (w/in 10 working

days) sends it to the President, who has 60 days to either approve or disapprove the recommendation, or to seek an extension from the Senate. If approved by the President, the recommendation becomes university policy. If disapproved by the President, the recommendation is returned to the Senate for possible override (requires 2/3 vote) and submission to the General Faculty for its recommendation to the President. The President has the final authority.