

# FACULTY SENATE Est. 1991

Chairperson Louis Levy

Vice Chairperson Philip Gunter

**Executive Secretary Tracy Woodard-Meyers** 

Parliamentarian Ed Walker

# Agenda September 15, 2011

The Faculty Senate will meet on Thursday, September 15, 2011 in the <u>MAGNOLIA ROOM</u> at 3:30 p.m.

Items in **bold print** are items that require action by the Faculty Senate. Other items are for information only.

**Special Request:** At the request of the Senate's Executive Committee, any actions sent to the Executive Secretary for possible inclusion in the Senate agenda should be accompanied by a written document with the rationale and purpose of the decision. The Executive Committee requests that these documents be submitted via email as Word.doc attachments.

- 1. Call to Order by Dr. Louis Levy <u>llevy@valdosta.edu</u>
  For the benefit of record keeping, senators and visitors will please identify themselves when speaking to an issue during the meeting. Please use the microphones to assist with accurate recording. <u>All senators must sign the roster in order to be counted present</u>
- 2. Approval of the <u>minutes of the May 19, 2011</u> meeting of the Faculty Senate. http://www.valdosta.edu/facsen/meeting/minutes/documents/FacultySenateMinutes\_2011-05.pdf
- 3. New business
  - a. Report from the Academic Committee Philip Gunter <u>pgunter@valdosta.edu</u>
    See **Attachment A for 1 item**:

Minutes from the August 22, 2011 Academic Committee meeting

- b. Report from the Committee on Committees Ed Walker <u>eddwalker@valdosta.edu</u> See Attachment B for 3 items:
  - 2011-12 Senate Roster < please note your committee assignment >,
  - 2011-12 Standing Committee Roster,
  - 2011-12 Statutory Committee Roster
- c. Report from the Institutional Planning Committee Arlene (Haddon) Corbitt eahaddon@valdosta.edu
- d. Report from the Faculty Affairs Committee Vesta Whisler vrwhisler@valdosta.edu
- e. Report from the Faculty Grievance Committee Theresa Thompson <u>tthompson@valdosta.edu</u>
- f. Report from the Senate Executive Secretary –Tracy Woodard-Meyers tmeyers@valdosta.edu

- 1. Review meeting schedule and locations for 2011-2012 Senate <a href="http://www.valdosta.edu/facsen/documents/FacultySenateMeetingSchedulefor2011-12.pdf">http://www.valdosta.edu/facsen/documents/FacultySenateMeetingSchedulefor2011-12.pdf</a> Senators, please note that the September & October meetings will be in the University Center; all the other Senate meetings will be in the Student Union.
- 2. Introduce 2011-2012 SGA President Graham Davis <a href="mailto:gwdavis@valdosta.edu">gwdavis@valdosta.edu</a> to the Senate and encourage Standing Committee chairs to contact him regarding getting SGA representatives to serve on Standing Committees.
- 3. See Attachment C from Lynn Corbin regarding the possibility of providing a 12 month payout for 10 month faculty. *Remand to Faculty Affairs Committee for review*.
- 4. See Attachment D from Alice Kolakowska regarding the possibility of establishing a VSU-wide recognition award for outstanding services by adjunct or visiting faculty. *Remand to Faculty Affairs Committee for review*.
- 5. See Attachment E from Chere Peguesse regarding the possibility of establishing a campus wide early alert program. *Remand to Educational Policies Committee*.
- 6. See Attachment F from Louis Levy (via Office of Admissions) regarding the possibility of changing admission standard to require a total SAT score of 900 (reading and mathematics). *Remand to Educational Policies Committee*.
- 7. <u>Standing Committee Chairs</u>: Please remember the following (See *Bylaws of Faculty Senate* <a href="http://www.valdosta.edu/facsen/documents/bylaws2008.pdf">http://www.valdosta.edu/facsen/documents/bylaws2008.pdf</a> Section 6): Before <u>October 1</u> all standing committees will
- -- set a schedule of their regular meetings & inform the Committee on Committees Chair
- -- submit to the Executive Committee a report with an assessment of their charge and their goals for the coming year.
- -- submit written rules governing committee procedures to the Executive Committee Each standing committee will meet at least twice a year.

Copies of all meetings minutes, reports, etc. must be archived in the Odum Library Archives within two weeks of committee meetings. Please see Odum Archivist Michael Holt for details (moholt@valdosta.edu; 229-333-7150).

All committees will submit an <u>annual written report</u> by <u>April 19, 2012</u> for inclusion in the agenda for the Senate meeting on May 17, 2012.

- (1) Academic Scheduling and Procedures Maren Hyer mclegghyer@valdosta.edu
- (2) Academic Honors and Scholarships Linda De La Garza <u>ldelagarza@valdosta.edu</u>
- (3) Athletics Charles Talor crtalor@valdosta.edu
- (4) Educational Policies Eric Nielsen enielsen@valdosta.edu
- (5) Environmental Issues Gardner Rogers gjrogers@valdosta.edu
- (6) Faculty Scholarship & Research Committee Ransom Gladwin <u>rgladwin@valdosta.edu</u>
- (7) Library Affairs Gina Doepker gmdoepker@valdosta.edu
- (8) Minority and Diversity Issues Paula McNeill pmcneill@valdosta.edu

- (9) Student Activities Ruth Renee Hannibal <u>rrhannib@valdosta.edu</u>
- (10) Student Services Ericka Parra ehparra@valdosta.edu
- (11) Technology Mary Gorham-Rowan <u>mmgorhamrowan@valdosta.edu</u>
  - 8. All Senators, please be aware of the following from the *Statutes*: Chapter 4, Article VI, Section 3, that empowers Senate committees to be <u>pro-active and initiate action http://www.valdosta.edu/legal/statutes.shtml</u>
  - "The committees, in their respective jurisdictions, are empowered by the Statutes of the University and the Bylaws of the Senate to:
  - a. formulate and recommend policies and procedures governing the administration of the University for approval by the Senate;
  - b. be available to consult with and advise the President of the University;
  - c. study and make recommendations on matters assigned to them by the President of the University or the Senate; and
  - d. act as a liaison between the Senate and the administrative officers of the University."
  - 9. All Senators, please be aware of the information in Attachment G on "HOW THE VSU SENATE WORKS."
  - 10. <u>All Senators</u>: Please remember the requirements for Senators to <u>attend</u> the seven (7) Senate meetings during 2011-12 as stated in the *Bylaws of Faculty Senate* <a href="http://www.valdosta.edu/facsen/documents/bylaws2008.pdf">http://www.valdosta.edu/facsen/documents/bylaws2008.pdf</a>)
    Section 2:

"Elected Faculty Senate members are expected to attend all Faculty Senate meetings. Two (2) absences by a member of the Faculty Senate from Senate meetings within one (1) academic year shall automatically remove the member from the Senate. A member of the Faculty Senate who duly designates a proxy for a Senate meeting shall not be counted as absent if the proxy is in attendance at the meeting. Faculty senators <u>must attend</u> a <u>minimum of four meetings per year</u>. Faculty senators on a leave of absence beyond one semester will be removed from their position.

Section 10: <u>Proxies</u> will be allowed for Senators who are unable to attend Faculty Senate meetings and will be given <u>only</u> to another Senator. Proxies must register with the Executive Secretary prior to the meeting. No person may represent more than one (1) other Senator at a meeting. [<u>Note</u>: if a proxy is needed, it is the <u>responsibility</u> of the senator to find a proxy; it is not the responsibility of either the Senate Executive Secretary or Lisa Snipes in the Provost/VPAA's office to find a proxy for a senator who has to miss a Senate meeting.]

## 4. Old Business

- (1). At its November 19, 2009 meeting, the Senate remanded to the Faculty Affairs Committee a Possible Revision to the Faculty Evaluation Model's Appendix C http://www.valdosta.edu/academic/documents/FEMfinal.pdf by renaming the Annual Faculty Activity Report and Action Plan (AFARAP) Section B. PROFESSIONALGROWTH AND PRODUCTIVITY to include the word "scholarship" because currently the word appears only once in Section B of the AFARAP.
- (2). At its April 15, 2010 meeting, the Senate extensively discussed a proposed policy from the

Faculty Affairs Committee on guidelines for promotion from Lecturer to Senior Lecturer for insertion in the VSU Faculty Handbook. A motion was passed to send the proposed policy back to the Faculty Affairs Committee to work with the President and the Provost to further clarify issues relating to Instructors, Lecturers, and the proposed policy on Senior Lecturers.

- (3). At its September 16, 2010 meeting, the Senate remanded to the Faculty Affairs Committee a proposal to update and improve the current VSU Faculty Handbook working with Honey Coppage.
- (4). At the May 19, 2011 meeting, the Senate discussed the creation of a Special Task Force to be led by Dr. Peggy L. Moch and Dr. Tracy Woodard-Myers to look into recent incidences regarding faculty members having difficulties with students in their classrooms. The task force will examine current policies and procedures, see what other similar institutions' policies and procedures might have in place, and will report back to the senate their findings and recommendations.
- 5. Discussion
- 6. Adjournment

#### **ATTACHMENT A:**

# VALDOSTA STATE UNIVERSITY ACADEMIC COMMITTEE MINUTES

August 22, 2011

- The Academic Committee of the Valdosta State University Faculty Senate met in the University Center Rose Room on Monday, August 22, 2011. Dr. Sharon Gravett, Assistant Vice President for Academic Affairs, presided.
- Members Present: Ms. Laura Wright, Dr. Ray Elson (Proxy for Dr. Nathan Moates), Ms. Catherine Schaeffer, Dr. Linda Jurczak, Dr. Ray Elson, Dr. Nicole Gibson, Dr. Ann Marie Smith, Dr. Melissa Benton, Dr. Carol Rossiter, and Dr. Colette Drouillard.
- Members Absent: Dr. Deborah Weaver, Dr. Amy Aronson-Friedman, Dr. Nathan Moates, Dr. Tom Darling, Dr. Frank Flaherty, Dr, Kathe Lowney, Dr. Donna Cunningham, and Dr. Selen Lauterbach.
- Visitors Present: Dr. Nanci Scheetz, Dr. Ashok Kumar, Dr. Greg Harrell, Ms. Teresa Williams, Dr. Alfred Fuciarelli, and Dr. Wallace Koehler.

The Minutes of the April 11, 2011 meeting were approved by email on April 15, 2011. (pages 1-3).

#### A. College of Arts and Sciences

- 1. New Secondary Education Certification Track for the BA in Mathematics was approved effective Fall Semester 2012. (pages 4-8).
- 2. Revised catalog copy and curriculum for the BA in Mathematics was approved effective Fall Semester 2012 with changes to the listing of the Selected Educational Outcomes and Examples of Outcome Assessments changed "Students in initial teacher education programs" would be removed from each line item and added at the beginning of both sections and the line items would become bullet statement below it. (pages 9-15). \*\*\*BOR approval required for more than 120 hours and must also have approval to require PSYC 2500 in Area E\*\*\*\*
- 3. New course, Math Education (MAED) 2999, "Entry to the Education Profession", (ENTRY TO EDUCATION 0 credit hours, 0 lecture hours, 0 lab hours, and 0 contact hours), was approved effective Fall Semester 2012 with the description changed to read ...certification. The course must be.... (pages 16-20).
- 4. New course, Math Education (MAED) 3500, "Curriculum and Methods for Teaching Middle Grades Mathematics", (MIDDLE GRADES MATH METODS 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2012 with the description changed to read ...3510. Characteristics of the... (pages 21-27).
- 5. New course, Math Education (MAED) 3510, "Middle Grades Laboratory", (MIDDLE GRADES LAB 1 credit hour, 1 lecture hour, 0 lab hours, and 1 contact hour), was approved effective Fall Semester 2012 with the description changed to read ...institutions. A field experience is required. (pages 28-33).
- 6. New course, Math Education (MAED) 4500, "Curriculum and Methods for Teaching Secondary Mathematics", (SECONDARY MATH METHODS 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2012 with the description changed to read ...will be examined. A field experience.... (pages 34-41).
- 7. New course, Math Education (MAED) 4510, "High School Classroom Laboratory", (HIGH SCHOOL CLASS LAB 1 credit hour, 1 lecture hour, 0 lab hours, and 1 contact hour), was approved effective Fall Semester 2012 with the description changed to read ...institutions. A field experience is required. (pages 42-47).
- 8. New course, Math Education (MAED) 4790, "Student Teaching", (STUDENT TEACHING 10 credit hours, 0 lecture hours, 10 lab hours, and 10 contact hours), was approved effective Fall Semester 2012 with the description changed to read ... classrooms, providing an... (pages 48-52).
- 9. New course, Math Education (MAED) 4800, "Senior Professional Development Seminar", (SENIOR SEMINAR 2 credit hours, 2 lecture hours, 0 lab hours, and 2 contact hours), was approved effective Fall Semester 2012 with the description changed to read ... "Unsatisfactory". Reflection on student teaching experience and discussion and presentation of issues... (pages 53-58).

## B. College of Education

- 1. Revised curriculum for the MED in Reading Education was approved effective Fall Semester 2012 with the effective date changed from 2011 to 2012 with the statement "(Add/require during the first semester of program)" removed. (pages 59-60).
- 2. Revised curriculum for the MAT in Special Education General Curriculum (pages 61-62). TABLED

- 3. Revised course prerequisite and description for SEGC 6110 (pages 63-70). TABLED
- 4. New course SERD 6070 (pages 71-78). TABLED
- 5. Revised curriculum for the MAT in Special Education Adapted Curriculum was approved effective Fall Semester 2012 with the effective date changed from 2011 to 2012. (pages 79-80).
- 6. Revised course number, Special Education Adapted Curriculum (SEAC) 5570, "Assessment and Curriculum for Students with Low Incidence Disabilities", (ASSESSMENT AND CURRICULUM 3 credit hours, 3 lecture hours, 1 lab hour, and 4 contact hours), was approved effective Spring Semester 2012 with the effective date changed from Summer 2011 to Spring 2012. (pages 81-88). Deactivation of SEAC 5520.
- 7. Revised course number, Special Education Adapted Curriculum (SEAC) 6110, "Professional Capstone Course", (PROF CAPSTONE EXPERIENCE 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2012 with the effective date changed from Summer 2011 to Spring 2012, and the last sentence of the description was deleted. (pages 89-96).
- 8. Revised curriculum for the EDS in School Psychology was approved effective Fall Semester 2012 with the effective date changed from 2011 to 2012. (pages 97-100).
- 9. New course, Psychology (PSYC) 7500, "Consultation Theory and Practice", (CONSULTATION THEORY & PRAC 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2012 with the description changed to read An introduction.... (pages 101-110).
- 10. Revised curriculum for the BSED in Special Education Deaf and Hard of Hearing was approved Fall Semester 2012 with the effective date changed from 2011 to 2012, and the credit hours added for the MGED 3991. (pages 111-114).

#### C. Library and Information Science

- 1. New courses, Library Science (MLIS) 7995, 7996, 7997, 7998, "Special Topics in Library and Information Sciences", (SPECIAL TOPICS 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2012. (pages 115-118). \*\*\*Pending Graduate Executive Committee approval\*\*\*
- 2. Revised degree requirements for the MLIS degree was approved effective Fall Semester 2012 with the effective date changed from 2011 to 2012. (pages 119-120).
- 3. Revised catalogue copy for the MLIS URL correction was approved effective Fall Semester 2012 with the effective date changed from 2011 to 2012. (pages 121-123).
- 4. Revised catalogue copy for the MLIS application deadline was approved effective Fall Semester 2012 with the effective date changed from 2011 to 2012. (pages 124-126).
- 5. Revised catalogue copy for the MLIS application requirements written statement was approved effective Fall Semester 2012 with the effective date changed from 2011 to 2012. (pages 127-129).
- 6. Revised catalogue copy for the MLIS remove GRE was approved effective Fall Semester 2012 with the effective date changed from 2011 to 2012. (pages 130-131).

Respectfully submitted, Stanley Jones Registrar

# **ATTACHMENT B:**

# FACULTY SENATE ROSTER VALDOSTA STATE UNIVERSITY 2011-2012-(Current as of 7-14-11)

Chairperson	Louis Levy	llevy@valdosta.edu	VSU Interim President
Vice Chairperson	Philip Gunter	pgunter@valdosta.edu	Provost/VP for Academic Affairs
Executive Secretary	Tracy Woodard-Myers	tmyers@valdosta.edu	Faculty Senator
Parliamentarian	TBA		Faculty Senator
Administrative Specialist	Lisa Snipes	ldcopela@valdosta.edu	VPAA Office

# Ex Officio Senators

Sue Mitchell	semitchell@valdosta.edu	VP for Finance and Administration
Russ Mast	rmast@valdosta.edu	Dean of Student Affairs
John D. Crawford	jdcrawford@valdosta.edu	Vice President for University Advancement
John Gaston	jgaston@valdosta.edu	Dean of the College of the Arts
Connie Richards	clrichards@valdosta.edu	Dean of the College of Arts and Sciences
Wayne Plumly	lwplumly@valdosta.edu	Dean of the College of Business Administration
Karla Hull	khull@valdosta.edu	Interim Dean of the College of Education
Anita Hufft	ahufft@valdosta.edu	Dean of the College of Nursing
Alfred Fuciarelli	affuciarelli@valdosta.edu	Assistant Vice President for Research and Dean of the Graduate School
Nolan Argyle	nargyle@valdosta.edu	Dean of Faculty, King's Bay Center
Alan Bernstein	abernste@valdosta.edu	Interim University Librarian
Marty Giddings	mgidding@valdosta.edu	Director of the Division of Social Work

Faculty Senators College of the Arts – 8

Bradley Finson	bafinson@valdosta.edu	Student Activities	PC	2009-2012
Eric Nielsen	enielsen@valdosta.edu	Educational Policies	C & PC	2009-2012
VACANCY		Educational Policies	C	2010-2013
Paula McNeill	pmcneill@valdosta.edu	Minority & Diversity Issues	C	2010-2013
Catherine Schaeffer	caschaef@valdosta.edu	Academic Committee		2010-2013
Karl Paoletti	kppaoletti@valdosta.edu	Faculty Affairs Committee	CE	2011-2014
Lai Orenduff	lorenduff@valdosta.edu	Committee on Committees	CE	2010-2013
Brian Day	bjday@valdosta.edu	Institutional Planning Committee	CE	2011-2014

Faculty Senators - College of Arts and Sciences - 22

Theresa Thompson	tthompson@valdosta.edu	Grievance	С	2009-2012**
Ashok Kumar	akumar@valdosta.edu	Academic Scheduling & Procedures	PC	2009-2012**
Jason Allard	jmallard@valdosta.edu	Environmental Issues	PC	2009-2012
Daniel Baracskay	dbaracskay@valdosta.edu	Academic Honors & Scholarships		2009-2012*
Said Fares	sfares@valdosta.edu	Institutional Planning	PC	2009-2012
Shani Wilfred	spgray@valdosta.edu	Faculty Affairs	PC	2009-2012
Nathan Elliott	nrelliott@valdosta.edu	Technology	PC	2009-2012
Jason Kassel	jskassel@valdosta.edu	Academic Honors & Scholarships		2009-2012
Susan Barron	sbarron@valdosta.edu	Educational Policies		2009-2012
Linda De La Garza	ldelagarza@valdosta.edu	Academic Honors & Scholarships		2010-2013
Maren Hyer	mclegghyer@valdosta.edu	Academic Scheduling & Procedures	C	2010-2013
Gardner Rogers	gjrogers@valdosta.edu	Environmental Issues		2010-2013
Amy Aronson-Friedman	aaronson@valdosta.edu	Faculty Scholarship & Research		2010-2013
Luis Bejarano	lgbejara@valdosta.edu	Academic Committee		2010-2013**
Ericka Parra	ehparra@valdosta.edu	Student Services	C	2010-2013
Ofelia Nikolova	ornikolova@valdosta.edu	Library Affairs Committee	CE	2011-2014**
Ransom Gladwin	rgladwin@valdosta.edu	Faculty Scholarship & Research	C	2011-2014**
Miryam Espinosa-Dulanto	meespinosadulant@valdosta.edu	Committee on Committees	CE	2011-2014
Deborah Hall	dhall@valdosta.edu	Student Activities Committee		2011-2014
Andreas Lazari	alazari@valdosta.edu	Athletic Committee	CE	2011-2014
Tracy Woodard-Meyers	tmyers@valdosta.edu	Executive secretary Faculty Senate	ES	2011-2014
Viviane Foyou	vefoyou@valdosta.edu	Minority & Diversity Issues	CE	2011-2014

Faculty Senators - C	College of Business A	Administration – 5
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Attila Cseh	acseh@valdosta.edu	Faculty Scholarship & Research		2009-2012
Ed Walker	eddwalker@valdosta.edu	Committee on Committees		2009-2012
Aubrey Fowler	arfowler@valdosta.edu	Institutional Planning		2010-2013
Nathan Moates	knmoates@valdosta.edu	Academic Committee		2010-2013
Donna Cunningham	dcunning@valdosta.edu	Environmental Issues Committee		2011-2014

Faculty Senators - College of Education - 16

Lars Leader	lfleader@valdosta.edu	Library Affairs	PC	2009-2012**
Katharine Adams	ksadams@valdosta.edu	Student Services	PC	2009-2012
Alicja Rieger	arieger@valdosta.edu	Minority & Diversity Issues	PC	2009-2012
Chuck Conner	cconner@valdosta.edu	Athletics	PC	2009-2012
Steven Kohn	sjkohn@valdosta.edu	Institutional Planning		2010-2013**
Ruth Renee Hannibal	rrhannib@valdosta.edu	Student Activities	С	2010-2013**
Vesta Whisler	vrwhisler@valdosta.edu	Faculty Affairs	С	2010-2013**
Sonya Sanderson	slsanderson@valdosta.edu	Committee on Committees		2010-2013*
Charles Talor	crtalor@valdosta.edu	Athletics	С	2010-2013**
Gina Doepker	gmdoepker@valdosta.edu	Library Affairs	С	2010-2013**
Mary Gorham-Rowan	mmgorhamrowan@valdosta.edu	Technology	C	2010-2013**
Ronny Green	rgreen@valdosta.edu	Academic Scheduling & Procedures	CE	2011-2014
Deb Briihl	dbrihl@valdosta.edu	Academic Honors & Scholarships	CE	2011-2014
David Long	delong@valdosta.edu	Educational Policies	CE	2011-2014
Barbara Radcliffe	bjradcliffe@valdosta.edu	Faculty Scholarship & Research	CE	2011-2014
Tom Darling	tvdarling@valdosta.edu	Academic Committee & Technology	CE	2011-2014

Faculty Senators - College of Nursing - 2

Arlene Haddon	eahaddon@valdosta.edu	Institutional Planning	C	2009-2012
Deborah Weaver	dlweaver@valdosta.edu	Academic Committee		2009-2012

Faculty Senator - Division of Social Work -- 1

	Diane Holliman	dhollim@valdosta.edu	Committee on Committees	PC	2009-2012
For	ulty Constone Odum I	ibnomy 2			

Faculty Senators - Odum Library -- 2

Laura Wright	lbwright@valdosta.edu	Academic Committee		2009-2012
Emily Rogers	ecrogers@valdosta.edu	Student Services	CE	2011-2014

Planning & Budget Council: General Faculty Representative: Said Fares (2011-2013)

**IPC Representative:** TBA

**Council on Staff Affairs (non-voting):** 

Yvonne LeRoy-Landers <u>ybleroylanders@valdosta.edu</u>

**Student Senators (non-voting)** 

President of the SGA	Graham Davis	gwdavis@valdosta.edu
Student appointed by SGA President	TBA	

(Statutes adopted January 2007 General Faculty vote)

# **FACULTY SENATE** VALDOSTA STATE UNIVERSITY STATUTORY COMMITTEES OF THE SENATE 2011-2012

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Academic	Committee	- Raculty	Senators
ALGUCIIIC	Committee	· racuity	ochawis

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CON	Deborah Weaver				dlweaver@valdosta.edu				2009-2012	
SW/ <mark>Lib</mark>	Laura Wright				vright@valdosta.e	<u>edu</u>		2009	2009-2012	
A&S	Amy Aronson-Friedman				aronson@valdosta	ı.edu		2010	2010-2013	
COB	Nathan Moates				knmoates@valdosta.edu				0-2013	
COE	Tom Darling				tvdarling@valdosta.edu				-2014	
COA	Catherine Schaeffer				caschaef@valdosta.edu				-2014	
General Fa	culty Electe	ed by Units +								
COA								2010-2013		
COA	Linda Jurczak			lpjurczak@valdosta.edu				2009-2012		
A&S	Frank Flaherty			flaherty@valdosta.edu				2010-2013***		
A&S	Kathleen Lowney				klowney@valdosta.edu				2011-2014****	
COB	Ray Elson				relson@valdosta.edu				2009-2012**	
COB	Donna Cunningham				dcunning@valdosta.edu				2009-2012	
COE	Nicole Gibson				nmgibson@valdosta.edu				2011-2014	
COE	Ann Marie Smith				annmsmith@valdosta.edu				2011-2014	
CON	Melissa Benton				mjbenton@valdosta.edu				2009-2012	
CON	Selen Lauterbach				shlauterbach@valdosta.edu				2010-2013	
SW/Lib	Carol Ros		cfrossiter@valdosta.edu				2009-2012*			
SW/Lib	Collette D		cldrouillard@valdosta.edu				2011-2014			
ex officio			<u> </u>							
Philip Gunt	er	pgunter@valdosta	ı.edu	Pr	rovost/Vice Presid	lent fo	r Academic Affairs		Chair	
Stanley Jon		sjones@valdosta.c							Secretary	
		nmittees: Faculty			- 8				1 ~	
COA		•		val	docta edu	CE1	2010-2013		1	
A&S	Lai Orenduff Miryam Espinosa-Dulanto		lorenduff@valdosta.edu meespinosadulant@valdosta.edu			CE2	2011-2014			
COB	Ed Walker		eddwalker@valdosta.edu		CEZ	2009-2012				
COE	Sonya Sanderson		slsanderson@valdosta.edu		C	2010-2013*				
CON	Arlene Haddon		eahaddon@valdosta.edu		2009-2012					
SW/Lib	Diane Holliman		dhollim@valdosta.edu		PC 2009-2012					
ex officio	Diane Ho	IIIIIaii	dionine va	aruc	osta.cuu	10	2009-2012		J	
CON	Anita Huf	<del>Yf</del> t			ahufft@valdosta	odu.		Dean		
COE	Anita Hufft Karla Hull		khull@valdosta				Interim Dean			
				Kiluii @ Valdosta.cdu				Internii Dean		
	e Commit			tmyers@valdosta.edu		-	Senate Executive Secretary			
A&S	Tracy Wo				C			ry		
	Louis Lev	llevy@valdosta				Faculty Senate Ch		_		
COD		Philip Gunter			osta.edu		Academic Commi			
COB	Ed Walker		eddwalker@vald				Committee on Cor			
COE	<u> </u>			vrwhisler@valdosta.edu			Faculty Affairs Co			
A&S	1			n@valdosta.edu			Faculty Grievance			
CON	` '			<u>valdosta.edu</u>		D.C.	Institutional Planning Committee Chair			
A&S	Peggy Mo		plmoch@va	aldo	osta.edu	PC	Past Executive Se	cretary		
Faculty A	<u>Affairs Co</u>	mmittee: Facult	y Senators							
A&S	Shani Wil	spgray@valdosta					PC	2009-2012		
COA	Karl Paole	kppaoletti@vald			osta.ed	<u>lu</u>	CE	2011-2014		
	Kan i aon	ZIII		vrwhisler@valdosta.edu				2010 2012		
COE	Vesta Wh				vrwhisler@valdo	<u>ista.ea</u>	<u>u</u>	C	2010-2013	
COE	Vesta Wh				vrwhisler@valdo	osta.ea	<u>u</u> 	C	2010-2013	
COE	Vesta Wh	isler ed by Units +			rkpugh@valdost elfried@valdosta	a.edu	<u>u</u>	C	2010-2013	

COB	Nancy Sv	vanson	njswanson@valdosta.edu	2011-2014					
COE	Christine		ccbond@valdosta.edu	2010-2013					
CON	Brenda D	yal	bsdyal@valdosta.edu	2010-2013					
SW/Lib	Linda Mo	ost	lrmost@vadosta.edu	2010-2013					
Faculty (	Grievance	e Committee: General Facul	ty Elected at Large+		<u> </u>				
A&S	Peggy M		plmoch@valdosta.edu						
COE	David Mo		dmmonett@valdosta.edu	2009-2012 2009-2012					
SW/Lib	Alan Ber		abernste@valdosta.edu	2010-2013					
A&S	Sharon G	ravett	sgravett@valdosta.edu	2010-2013					
A&S	Jane Kini	ney	jkinney@valdosta.edu						
COE		Schmertzing	lschmert@valdosta.edu	<del>-</del>					
A&S	Aristotel		asantas@valdosta.edu						
A&S	Michael S		mjstoltz@valdosta.edu	2011-2014 2011-2014					
General F	aculty Elect	ted by Units+			•				
COA	Carl Cate		ccates@valdosta.edu	ccates@valdosta.edu					
A&S	Martha L	aughlin	mjlaughl@valdosta.edu	2010-2013*** 2011-2014					
COB	Jim Mun	су		muncyj@valdosta.edu					
COE	Xavier M	[cClung	xmcclung@valdosta.edu	xmcclung@valdosta.edu					
CON	Linda Flo		lfloyd@valdosta.edu	lfloyd@valdosta.edu					
SW/Lib	Wallace Koehler		wkoehler@valdosta.edu		2011-2014				
A&S	Theresa	Thompson, Sen.	tthompson@valdosta.edu	C	2009-2012				
Institutio	onal Planı	ning Committee: Faculty So	enators						
A&S	Said Fare		sfares@valdosta.edu	2009-2012					
CON	Arlene (Haddon) Corbitt		eahaddon@valdosta.edu	2009-2012					
COE	Steven Kohn		sjkohn@valdosta.edu	2010-2013					
COA	Brian Da	y	<u>bjday@valdosta.edu</u>	2011-2014					
COB	Aubrey F		arfowler@valdosta.edu	2010-2013					
		ted by Units+		·					
COA	Michael Eaves		meaves@valdosta.edu	2011-2014					
A&S	Alice Ko		akkolakowska@valdosta.edu	2011-2014					
COB	Mike Ho		mholland@valdosta.edu	2010-2013***					
COE	David Se		daseiler@valdosta.edu	2009-2012					
CON	Stephen S		smshirlock@valdosta.edu	2010-2013					
SW/Lib	Hanae Kanno		hkanno@valdosta.edu	2011-2014					
ex officio									
		pgunter@valdosta.edu	Provost/Vice President for Academic Affairs						
Sue Mitchell		semitchell@valdosta.edu	Vice President for Finance and Administration						
Russ Mast		rmast@valdosta.edu	Vice President for Student Affairs						
			Assistant to the President for Strategic Research and Analysis						
			COSA						
			COSA						
			SGA						

PC = Past Chair, C = Chair, CE = Chair Elect +Note: No limit exists as to the number of consecutive terms a General Faculty/non-Senator can be elected to a Statutory Committee \* finish unexpired term \*\* elected to second term \*\*\*elected to third term, etc.

Note: On the <u>five</u> Statutory Committees, seats listed as "SW/Lib" <u>rotate</u> between the two units. For example, if a SW person is holding the seat, upon completion of the SW person's term, the seat goes to the Library/Library Science. If a Library/Library Science person is holding the seat, upon completion of the Library/Library Science person's term, the seat goes to SW. The <u>exception</u> is the General Faculty Seats on the Academic Committee which has a <u>seat for Social Work and a seat for Library/Library Science</u>.

# **ATTACHMENT C:**

From: Lynn A. Corbin

Sent: Thursday, May 12, 2011 1:42 PM

To: Dr. Peggy L. Moch

Subject: RE: Faculty Senate Agenda for March 24, 2011

Peggy,

What would it take to provide a 12-month payout for 10-month faculty? Is this something the Faculty Senate could work on or is there another route?

# Lynn

Lynn A. Corbin, Ph.D.
Professor of Music
Coordinator of Music Education
Department of Music
Valdosta State University
229.333.5804
lcorbin@valdosta.edu

## ATTACHMENT D:

TO: Professor Tracy Woodard-Meyers,

VSU Faculty Senate Executive Secretary

FROM: Alice K. Kolakowska, Assistant Professor of Physics

Department of Physics, Astronomy, and GeoSciences

RE: Establishing VSU-wide Recognition Award for Outstanding Services by Adjunct or Visiting

Faculty

August 9, 2011

Dear Professor Woodard-Meyers:

It has been brought to my attention that VSU does not have established university-wide policy on recognizing an outstanding service performed by adjunct professors. The purpose of my letter to you as VSU Faculty Senate Executive Secretary is to put forward under the Senate consideration the installation of such a policy in the form of annual Recognition Award for Outstanding Services to VSU by Adjunct and Visiting Faculty.

I have been prompted into action by my recent futile search for possible venues of recognition for Dr. Karen Baskin, who is the adjunct professor at the Department of Physics, Astronomy and GeoScience. I am bringing her case as a representative example of the type of service to VSU that needs to be appreciated and recognized.

Dr. K. Baskin teaches Integrated Science classes at VSU. As an experienced educator with a great passion for teaching, she took upon her own initiative to develop the Integrated Science curriculum as an experiential learning. In the recent decade the experiential learning has become a fashionable style of delivering science and technology subjects at popular level to non-science majors. While there is a general agreement in physics-teaching community on educational benefits coming from experiential learning strategies, this method of lecture delivering is not as often encountered at college-level instruction as its popularity would suggest. One of the reasons for this gap between the yield of the ideal delivery method and the actual classroom practice is an enormous time expenditure that must be done in order to organize and build demonstration infrastructure and to correctly pace course contents. Accordingly, this high-quality content development goes far beyond the common scope of instructional responsibilities and is not expected from adjunct faculty. But when it happens such a unique and exemplary work should be appreciated and recognized as the passion and devotion are priceless.

In long-time perspective the ultimate benefits from establishing Recognition Award for Outstanding Services by Adjunct or Visiting Faculty are to VSU as educational institution. A desired increase in the student enrollment will demand a future increase in new hires. Having additional employment incentives set in place in addition to the usual offerings instituted at other universities, will ultimately make VSU more competitive in attracting high-quality and motivated part-time instructors and limited-term visitors.

#### ATTACHMENT E:

From: Chere L. Peguesse

Sent: Friday, August 05, 2011 8:17 AM

To: Dr. Peggy L. Moch

Subject: Early Alert programs

Hi Tracy,

Eric Nielson suggested I contact you about the following issue we'd like the senate's help with:

a team of people and I have been considering early alert programs to help with retention. Apparently, athletics has one in place already, but the team of people I gathered--from Sheri Gravett to Stanley Jones to Tom Hardy in Housing--would like to know how we can effectively use one of these programs for the whole university.

We'd appreciate some help from a senate committee. It seems that the system Athletics has wasn't vetted much outside of their department. Perhaps there was timing issue. These early alert programs are a lot of work for IT--as demonstrated by DegreeWorks and GradesFirst, which is the program Athletics chose and funded. Both programs have glitches, and there are confidentiality issues that also make things complicated on the IT end of the spectrum. Sometimes these sales representatives don't seem to know how much has to go on for IT to make things work. I've been in contact with Bobby Tucker about how GradesFirst is working for Athletics, and Lisa Baldwin in IT so that there's a good bit of transparency in our communications about the issue.

The programs we are looking at are:

Map-Works GradesFirst StarFish

I have a sample of the Map-Works demo, and I participated in a GradesFirst demo yesterday afternoon. Jon Sizemore just invited me to see a Starfish demo. That will have to wait until the first week of classes for me. I can put together some kind of comparison chart of the three systems, but I'd like to get it out to as many folks on campus as possible, including the Student Affairs side of the house.

Any advice you can offer will help!

Thank you, Chere

Dr. Chere L. Peguesse Associate Professor of English Director, Student Success Center (MWF 333-7571) Dept. Head, OASIS (T/TH 219-3216) cpeguess@valdosta.edu

## **ATTACHMENT F:**

Tracy,

Could we get the following item sent to education policies for review:

The Office of Admissions requests that VSU change its admission standard to require a total SAT score of 900 (reading and mathematics). Each subscore would still have to meet the BOR minimum (reading=430 and math=400). The current admission standard is reading=440 and math=410 for a total of 850. The Freshmen Index requirement would remain unchanged at 2040.

We hope to get a vote on this item by the October Senate meeting. I would like to introduce this item in my opening comments at the September meeting and then I hope you will assign it to committee under new business.

Thanks.

Louis Louis H. Levy, Ph.D. Interim President Valdosta State University Valdosta, GA 31698 229-333-5952 (o) 229-333-7400 (fax) 229-244-6116 (h)

### ATTACHMENT G: HOW THE VSU SENATE WORKS

http://www.valdosta.edu/facsen/

The Senate serves as the mechanism for <u>shared governance</u> at Valdosta State University (*Statutes*: Chapter 4, Article I -- <a href="http://www.valdosta.edu/legal/statutes.shtml">http://www.valdosta.edu/legal/statutes.shtml</a>).

What the Senate does is to <u>formulate</u> university policy. This is an extremely important function, central to the vitality of VSU. In the words of the *Statutes*, the Senate functions as the <u>representative</u>, <u>deliberative</u>, <u>advisory</u>, and legislative body of the General Faculty.

It includes 56 elected faculty senators (voting), 14 *ex officio* administrator senators (voting), staff participants (non-voting), and student participants (non-voting).

Any faculty member, administrator, staff member, or student can submit an issue for Senate consideration. It must be submitted in writing to the Executive Secretary. [Currently, B.J. Rickman, bjrickma@valdosta.edu], who brings it to the Executive Committee of the Senate. It is strongly recommended that anyone raising an item for the Executive Committee make their report thorough and well-researched. The Executive Secretary is not expected to do any supplemental research or work on your report or item.

The <u>Executive Committee</u> serves as a traffic cop, deciding whether an issue goes to the Senate, and if so, which committee is the appropriate committee to consider an issue.

There are three (3) kinds of Senate committees: statutory committees, standing committees, and special committees. Membership on all committees is either by election or by recommendation of the Committee on Committees to the Senate and the President for approval.

The five (5) <u>statutory</u> committees are permanently established by the *Statutes*. They are major committees - Academic Committee, Committee on Committees, Faculty Affairs Committee, Institutional Planning Committee, and Faculty Grievance Committee. Their chairs, the President, and the Executive Secretary form the Executive Committee.

<u>Standing</u> committees are formed by the Senate, renewable for three-year periods. They are listed in the *Bylaws of the Faculty Senate* <a href="http://www.valdosta.edu/facsen/documents/bylaws2008.pdf">http://www.valdosta.edu/facsen/documents/bylaws2008.pdf</a>. Standing committees may form subcommittees. <a href="Special">Special</a> committees are formed by the Senate, normally for one year.

Senate committees can <u>initiate</u> policy recommendations within their committee. Senate committees do <u>not</u> have to wait for items to be submitted to them by the Executive Committee. (*Statutes*: Chapter 4, Article VI, Section 3).

Committees make <u>recommendations</u> to the full Senate. The Senate then considers the matter (time limit: 30 minutes). It may accept the recommendation, amend it, or remand the matter back to the appropriate committee. If the Senate adopts a recommendation, the Executive Secretary (w/in 10 working days) sends it to the President, who has 60 days to either approve or disapprove the recommendation, or to seek an extension from the Senate. If approved by the President, the recommendation becomes <u>university policy</u>. If disapproved by the President, the recommendation is returned to the Senate for possible override (requires 2/3 vote) and submission to the General Faculty for its recommendation to the President. The President has the final authority.