

2015-2016 Faculty Senate Meeting Schedule

	August	September	October	November+	January	February	March+	April	May
Committee reports/requests for Agenda items <i>in Word.doc format</i> (4 weeks before Senate meeting)	30 Jul '15	20 Aug '15	17 Sep '15	22 Oct '15	31 Dec '15	21 Jan '16	18 Feb '16	24 Mar '16	21 Apr '16
Agenda to Executive Committee (1 week prior to Exec Committee meeting = 4 th or 5 th TH)	6 Aug '15	27 Aug '15	24 Sep '15	29 Oct '15	07 Jan '16	28 Jan '16	25 Feb '16	31 Mar '16	28 Apr '16
Executive Committee meeting (1st TH) – with the exception of Aug & Jan (2nd TH)	13 Aug '15	03 Sep '15	01 Oct '15	05 Nov '15	14 Jan '16	04 Feb '16	03 Mar '16	07 Apr '16	05 May '16
Email agenda to Senators & announce via VSUFAC (1 week prior to Senate meeting = 2 nd TH)	20 Aug '15	10 Sep '15	08 Oct '15	12 Nov '15	21 Jan '16	11 Feb '16	10 Mar '16	14 Apr '16	12 May '16
Faculty Senate Meeting (3rd TH) with exception of Aug. & Jan. meeting (4th TH)	27 Aug '15 Opening Session UC Mag	17 Sep '15 UC Mag	15 Oct '15 UC Mag	19 Nov '15 UC Mag	28 Jan '16 UC Mag	18 Feb '16 UC Mag	24 Mar '16* UC Mag	21 Apr '16 UC Mag	19 May '16 UC Mag
Items to President for approval (1 week/5 working days after Senate Meeting=4 th TH)	03 Sep '15	24 Sep '15	22 Oct '15	03 Dec '15+	04 Feb '16	25 Feb '16	31 Mar '16*	28 Apr '16	26 May '16
Minutes to Senators (Email, VSUFAC) & Library (2 weeks/10 working days after Senate meeting)	10 Sep '15	01 Oct '15	29 Oct '15	10 Dec '15+	11 Feb '16	03 Mar '16	07 Apr '16*	05 May '16	02 Jun '16

+ = Items to Pres. for approval should be 26-Nov-'15, but b/c this is Thanksgiving, these will be sent on Dec. 3rd.

+ = Items to Pres. for approval should be 17-Mar-'16, but b/c of Spring Break, these will be sent March 31st.

* = b/c Spring Break will be March 14-18, 2016 this will require a shift in the faculty senate meeting to the 4th TH.

Other Important Dates (Please see *Senate By-laws*)

All minutes & records to library (2014-2015)	30-Jun-'15
Annual Faculty Senate Report (2014-2015)	01-July-'15
Elected Senators assume duties	01-Aug-'15
Terms of committee members begin	01-Aug-'15
Committees send schedule of planned meetings to Committee on Committees	01-Oct-'15
Committees submit report on goals, etc. to Executive Committee	01-Oct-'15
Committees to submit written rules governing their procedures sent to Library	01-Oct-'15
Committee on Committee notifies Deans/Directors on Statutory Committee & Senate elections	01-Nov-'15
Nominating Committee proposed (last Senate meeting of Fall Semester)	19-Nov-'15
Deadline for Colleges/Divisions to Conduct Statutory Committee & Senate elections	15-Jan-'16
Election of Executive Secretary (2 nd Senate meeting of Spring semester)	18-Feb-'16
-Committees submit written annual reports to Exec. Secretary (1 month prior to May Senate meeting)	19-Apr-'16
All minutes and records to library (2015-2016)	30-Jun-'16
Annual Faculty Senate Report (2015-2016)	01-July-'16