



## FACULTY SENATE

Est. 1991

Chairman  
Ronald M. Zaccari

Vice Chairman  
Louis Levy

Executive Secretary  
David Boyd

Parliamentarian  
Mike Meacham

### AGENDA April 15, 2004

The Faculty Senate will meet on Thursday, April 15, 2004 in the Magnolia Room of the University Center at 3:30 p.m.

Items in **bold print** are items that require action by the Faculty Senate. Other items are for information only.

**Special Request:** Committee chairmen are expected to furnish concise written synopses of their reports to the Faculty Senate secretary, Melinda Cutchens, before leaving the meeting.

1. Call to Order  
For the benefit of record keeping, senators and visitors will identify themselves when speaking to an issue during the meeting. All senators must initial the roster in order to be counted present.
2. **Approval of the minutes of the March 18, 2004, meeting of the Faculty Senate.**
3. New business
  - a. Report from the Academic Committee – Louis Levy
    1. **Minutes of the February 16, 2004 Academic Committee meeting** ([Attachment #1](#))
    2. Report on the Program Review Process
  - b. Report from the Committee on Committees – Lyle Indergaard
  - c. Report from the Institutional Planning Committee – Michael Noll for Jerry Siegrist
  - d. Report from the Faculty Affairs Committee – Shirley Andrews
    1. **International Academics Recommendation** ([Attachment #2](#))
  - e. Report from the Faculty Grievance Committee – Carl Hand
  - f. Report from the Senate Executive Secretary -- David Boyd
    1. **Senate Calendar for 2004-2005** presented by Mike Meacham, Executive Secretary Designate ([Attachment #3](#))
    2. **2005-2006 Academic Calendar** presented by the Academic Scheduling and Procedures Committee – Sue Worth ([Attachment #4](#))
    3. **A proposal for a Faculty Forum listserv** presented by the Technology Committee – John Samaras ([Attachment #5](#))

4. (Item #04-011) **Recommendation from the Minority and Diversity Affairs Committee to include sexual orientation in the non-discriminatory clause of VSU's Equal Opportunity Statement** – James LaPlant.
5. Report from the *ad hoc* Committee on Commencement – Robert Hull
6. Annual reports from standing committees
  - a. Academic Honors Committee – Michael Stoltzfus
  - b. Athletics Committee – Chris Meyers
  - c. Educational Policies Committee – Michael Schmidt
  - d. Environmental Issues Committee – Cameron Whiting
  - e. Minority & Diversity Affairs Committee – James LaPlant
4. General Discussion
5. Adjournment

VALDOSTA STATE UNIVERSITY  
ACADEMIC COMMITTEE MINUTES  
February 16, 2004

The Academic Committee of the Valdosta State University Faculty Senate met in the Magnolia Room on Monday, February 16, 2004. Dr. Louis L. Levy, Vice President for Academic Affairs, presided.

Members Present: Dr. Michael Eaves, Dr. Don Seat (proxy for Dr. Ralph Allen), Dr. Clemente Hudson, Dr. Lynn Bell, Dr. Elaine Yontz, Mr. James Hornsby, Dr. Carl Cates, Dr. Frank Flaherty, Dr. Frank Flaherty (proxy for Dr. Kathe Lowney), Dr. Donald Seat, Dr. Bruce Caster, Dr. Charles Walsh, Dr. Stan Andrews, and Dr. James P. Humphrey.

Members Absent: Dr. Matthew Richard, Dr. Ralph Allen, Dr. Kathe Lowney, Dr. Sandra Inman, Mr. Steven Scheuler, and Dr. Dianne Holliman.

Visitors Present: Dr. LaGary Carter, Dr. Tayloe Harding, Dr. Brian Adler, Dr. John Gaston, Dr. Ellen Wiley, Dr. Linda Calendrillo, Dr. Hemming Atterbom, Dr. Philip Gunter, Dr. Andrew Brovey, Dr. Ken Stanley, and Mr. Lee Bradley.

The Minutes of the November 10, 2003, Academic Committee meeting were approved.

**A. College of Arts and Sciences**

1. New course, Biology (BIOL) 7900, "Graduate Seminar", (GRADUATE SEMINAR – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2004 with course description changed to read ...biology. Discussion and reports... . (pages 5-7).
2. New course, Biology (BIOL) 7000, "Introduction to Research", (Introduction to Research – 1 credit hour, 0 lecture hours, 2 lab hours, and 2 contact hours), was approved effective Fall Semester 2004 with course description changed to read ...biology. An introduction... . (pages 8-10).
3. New course, Biology (BIOL) 8999, "Thesis", (THESIS – 1 - 6 credit hours, 0 lecture hours, 3 - 18 lab hours, and 3 - 18 contact hours), was approved effective Fall Semester 2004. (pages 11-12).

**B. College of Business**

1. Revised course number, Finance (FIN) 4760, "Financial Institution Management", (FINANCIAL INSTITUTION MANAGMNT – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2004. (pages 13-14). De-activation of FIN 3760.
2. Revised course description, Finance (FIN) 4900, "Current Issues in Finance", (CURRENT ISSUES IN FINANCE – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2004. (pages 15-16).
3. Revised course description, Finance (FIN) 4310, "Problems in Financial Management", (PROBLEMS FINANCIAL MANAGMNT – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2004. (pages 17-18).
4. Revised course description, Finance (FIN) 4520, "Investments", (INVESTMENTS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2004. (pages 19-20).
5. Revised course description, Finance (FIN) 4760, "Financial Institution Management", (FINANCIAL INSTITUTION MANAGMNT – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2004. (pages 21-22).
6. Revised admission GPA requirement for the College of Business was approved effective Fall Semester 2004. (pages 23-24).

**C. College of the Arts**

1. New course, Perspective (PERS) 2390, "Music in Film", (MUSIC IN FILM – 2 credit hours, 2 lecture hours, 0 lab hours, and 2 contact hours), was approved effective Summer Semester 2004 with "presents" change to "presented" in the first line of course description. (pages 25-32).
2. Revised Core Area B was approved effective Summer Semester 2004. (pages 33-34)
3. New course, Interior Design (ARID) 4310, "Advanced Graphics and Creative Techniques", (ADVANCED

GRAPHICS – 3 credit hours, 0 lecture hours, 6 lab hours, and 6 contact hours), was approved effective Fall Semester 2004. (pages 35-38).

4. Revised senior curriculum for the BFA in Interior Design was approved effective Summer Semester 2004. (pages 39 - 40).
5. A new track for the BFA in Theatre – Musical Theatre was approved effective Fall Semester 2004. (pages 41-42).
6. New course, Theatre Arts (THEA) 3020, “Theatre Voice”, (THEATRE VOICE – 1 credit hour, 0 lecture hours, 1 lab hour, and 1 contact hour), was approved effective Fall Semester 2004 with the description changed to read ...Private instruction... . (pages 43-44).
7. New course, Theatre Arts (THEA) 4960, “Internship in Musical Theatre”, (INTERNSHIP MUSICAL THEATRE – 3 credit hours, 0 lecture hours, 6 lab hours, and 6 contact hours), was approved effective Fall Semester 2004. (pages 45-46).
8. New course, Theatre Arts (THEA) 3500, “African-American Theatre”, (AFRICAN-AMERICAN THEATRE – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2004. (pages 47-48).
9. New course, Theatre Arts (THEA) 4730, “Advanced Makeup Techniques”, (ADVANCED MAKEUP TECHNIQUES – 2 credit hours, 1 lecture hour, 2 lab hours, and 3 contact hours), was approved effective Fall Semester 2004. (pages 49-50).
10. New course, Theatre Arts (THEA) 3730, “Theatre Management Practicum”, (THEATRE MANGEMENT PRACTICUM – 1 credit hour, 0 lecture hours, 1 lab hour, and 1 contact hour), was approved effective Fall Semester 2004. (pages 51-52).
11. Revised senior curriculum for the BFA in Speech Communication emphasis areas – Public Relations and Organizational Communication was approved effective Fall Semester 2004. (page 53).
12. Deactivation of MDIA 3250, 4330, and 4550 was noted effective Summer Semester 2004. (page 54).
13. Revised catalog copy for the BFA in Mass Media and revised senior curriculum – Television Emphasis was changed to Video Emphasis effective Fall Semester 2004. (page 55).

#### **D. College of Education**

1. Deactivation of the EDS-IT Initial Certification as a School Library Media Specialist Program was noted effective Fall Semester 2004. (page 56).
2. Revised course title, Instructional Technology (ITED) 7303, “Advanced Instructional Design”, (ADVANCED INSTRUCTIONAL DESIGN – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Summer Semester 2004 with the effective term changed from Spring to Summer. (pages 57-58).
3. Revised course title, and prerequisites, Instructional Technology (ITED) 7301, “Systematic Design of Instruction”, (SYSTEMATIC DESIGN OF INSTRUC TI – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Summer Semester 2004 with the effective term changed from Spring to Summer. (pages 59-60).
4. Revised course title, description, and prerequisites, Instructional Technology (ITED) 7300, “Instructional Design and Production”, (INSTRUCT DESIGN & PRODUCTION – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Summer Semester 2004 with the effective term changed from Spring to Summer. (pages 61-62).
5. Revised course grading mode, Instructional Technology (ITED) 8970, “Research Seminar”, effective Summer Semester 2004 was TABLED (pages 63-64).
6. Revised curriculum for the EDD in Curriculum and Instruction was approved effective Summer Semester 2004. (pages 65-66).
7. Revised course lab and lecture hours, Kinesiology/Physical Education (KSPE) 1250, “Scuba Diving”, (SCUBA DIVING – 1 credit hour, 1 lecture hour, 1 lab hour, and 2 contact hours), was approved effective Summer Semester 2004. (pages 67-68).
8. Revised degree name for the Bachelor of Science in Exercise Science to a Bachelor of Science in Exercise

Physiology was approved effective Summer Semester 2004. (pages 69-70) This required BOR approval.

9. Deactivation of KSPE 1000, 1160, 1180, 1190, 1200, 1330, 1360, and 1370 was approved effective Summer Semester 2004. (page 71).

**E. College of Nursing**

1. New course, Nursing (NURS) 4091K, "Acute Care Nursing Clinical Internship", (ACUTE CARE NURS CLIN INTERNSHP – 3 credit hours, 0 lecture hours, 9 lab hours, and 9 contact hours), was approved effective Summer Semester 2004 with the description changed to read ...3211. Concentrated interaction... and ...conduct of a quality... . (pages 72-75).

Respectfully submitted,

Charles L. Hudson

Acting Registrar

*(Attachment #2)*

**Faculty Affairs Committee  
International Academics Recommendation  
April 15, 2004**

The Faculty Affairs Committee recommends that LaVerne Gaskins draft a statement that includes the available resources for all university personnel seeking legal assistance concerning immigration matters. The committee further recommends that this information be provided in the packet distributed by Human Resources to new international faculty.

Approved by the Faculty Affairs Committee: March 15, 2004

(Attachment #3)

<b>2004-2005 Calendar</b>	<b>September</b>	<b>October</b>	<b>November</b>		<b>February</b>	<b>March</b>	<b>April</b>		<b>May</b>
Written Committee Reports	19-Aug-04	23-Sep-04	21-Oct-04		20-Jan-05	16-Feb-05	24-Mar-05		21-Apr-05
Agenda Items Due	19-Aug-04	23-Sep-04	21-Oct-04		20-Jan-05	16-Feb-05	24-Mar-05		21-Apr-05
Agenda to Executive Committee	26-Aug-04	30-Sep-04	28-Oct-04		27-Jan-05	23-Feb-05	31-Mar-05		28-Apr-05
<b>Executive Committee meeting</b>	<b>02-Sep-04</b>	<b>07-Oct-04</b>	<b>04-Nov-04</b>		<b>03-Feb-05</b>	<b>02-Mar-05</b>	<b>07-Apr-05</b>		<b>05-May-05</b>
Agenda packet to Senators	09-Sep-04	14-Oct-04	11-Nov-04		10-Feb-05	09-Mar-05	14-Apr-05		12-May-05
<b>Faculty Senate Meeting</b>	<b>16-Sep-04</b>	<b>21-Oct-04</b>	<b>18-Nov-04</b>		<b>17-Feb-05</b>	<b>16-Mar-05</b>	<b>21-Apr-05</b>		<b>19-May-05</b>
Items to President for approval	23-Sep-04	28-Oct-04	25-Nov-04		24-Feb-05	23-Mar-05	28-Apr-05		26-May-05
Minutes Distributed & to Library	30-Sep-04	04-Nov-04	02-Dec-04		03-Mar-05	30-Mar-05	05-May-05		02-Jun-05
Minutes to Chancellor	30-Sep-04	04-Nov-04	02-Dec-04		03-Mar-05	30-Mar-05	05-May-05		02-Jun-05
Nominating Committee proposed		18-Nov-04							
Annual Faculty Senate Report		01-Jul-05							
Minutes & Recordings to Library		31-Jul-05							

(Attachment #4)

## **Academic Year 2005-06 Calendar**

### **Fall 2005**

Friday, Aug. 12<sup>th</sup> - Registration  
Monday, Aug. 15<sup>th</sup> – First Class Day  
Monday, Sept. 5<sup>th</sup> – Labor Day holiday  
Monday, Nov. 21<sup>st</sup> -Fri., Nov. 25<sup>th</sup> – Thanksgiving holidays (students)  
Monday, December 5<sup>th</sup> – Last Class Day  
Tuesday, December 6<sup>th</sup> – Exam Prep Day  
Wed-Fri. Dec. 7-9<sup>th</sup> – Final Exams  
Sat., Dec. 10<sup>th</sup> – Graduation

### **Spring 2006**

Friday, Jan. 6<sup>th</sup> - Registration  
Monday, Jan. 9<sup>th</sup> – First Class Day  
Monday, Jan. 16<sup>th</sup> – MLK holiday  
Thursday, March 2<sup>nd</sup> – Midterm  
***Monday, March 13-Friday, March 17 – Spring Holidays (This gives students 9 weeks of school before and 6 weeks of school after)***  
Monday, May 1<sup>st</sup> – Last Class Day  
Tuesday, May 2<sup>nd</sup> – Exam prep day  
Wed. – Fri., May 3<sup>rd</sup> -5<sup>th</sup> – Final exams  
Saturday, May 6<sup>th</sup> – Graduation day

### **Summer 2006**

#### **Maymester**

Monday, May 8<sup>th</sup> – Registration  
Tuesday, May 9<sup>th</sup> – First Class Day  
Monday, May 29<sup>th</sup> – Memorial day holiday  
Tuesday, May 30<sup>th</sup> – Last Class Day  
Wed., May 31<sup>st</sup> - Exam

#### **Session II, III and IV**

Thurs. and Fri., June 1<sup>st</sup> and 2<sup>nd</sup> – Registration Session II and III  
Monday, June 5<sup>th</sup> – First Class Day Session II and III  
Monday, June 26<sup>th</sup> - Last Class Day  
Tuesday, June 27<sup>th</sup> – Exam Session III  
Wed., June 28<sup>th</sup> – Registration Session IV  
Thursday, June 29<sup>th</sup> – First Class Day Session IV  
Monday, July 3<sup>rd</sup> – Holiday b/c 4<sup>th</sup> is on Tuesday  
Tuesday, July 4<sup>th</sup> - Holiday  
Wed., July 5<sup>th</sup> – Classes Resume  
Monday, July 24<sup>h</sup> – Last Class Day Session II and IV  
Tuesday, July 25<sup>th</sup> – Exam Session IV  
Wed-Fri., July 26<sup>th</sup> – 28<sup>th</sup> – Exams Session II  
Saturday, July 29<sup>th</sup> – Graduation



## **Valdosta State University FACFORUM Listserv Policy**

### **PURPOSE**

**FACFORUM is a private, unmoderated listserv for faculty at Valdosta State University. The purpose of this list is to provide a forum for faculty discussion going beyond the informational notices appropriate to VSUFAC. In the interest of providing for the widest possible discussion, there are no restrictions on content. In general, however, it is expected that topics will focus on issues and events relevant to the campus community. This is a voluntary listserv and participants may opt in upon the creation of their VSU email accounts or when invitations are extended during the year.**

### **MODERATOR**

A moderator shall, subsequent to any or all postings, serve to:

1. Verify faculty status; and
2. Enforce the FACFORUM policy as to subscription and compliance of the guidelines stated herein.
3. All postings by list members are automatic. The moderator is not responsible for discussion content of the listserv.

### **GUIDELINES**

All subscribers are expected to adhere to the following general policies which are incorporated by reference into the FACFORUM Listserv Policy:

Peachnet Policy

[www.usg.edu/peachnet/about/acceptable.html](http://www.usg.edu/peachnet/about/acceptable.html)

Valdosta State University Guidelines For Use of Computing Facilities ([www.valdosta.edu/vsu/guiucfv.shtml](http://www.valdosta.edu/vsu/guiucfv.shtml))

Valdosta State University Mailing List Guidelines

<http://www.valdosta.edu/listproc/howtopost.shtml>

In addition the following guidelines apply to the use of the FACFORUM listserv in particular.

1. All subscribers and individuals seeking to post information shall be faculty of Valdosta State University. Subscriptions and postings to the FACFORUM listserv will be accepted only from valdosta.edu email addresses
2. Subscribers are expected to be civil to one another.
3. The use of System materials, supplies, and computer equipment in political campaigns is prohibited.
4. Unsolicited advertising via email is prohibited.
5. Sending "chain letter," "spam" or "broadcast" messages to lists or individuals, and other types of use which would cause network congestion or otherwise interfere with the work of others is prohibited.
6. Commercial postings are prohibited.
7. Attachments are not allowed because they may be taxing on resources and viruses may accompany an attachment.
8. Use of the facilities for illegal purposes is prohibited. Use of the facilities by unauthorized persons is theft and is illegal under existing law. Examples of illegal purposes include: copyright violations, exchanging stolen credit card numbers through bulletin boards and email systems, transmitting pornographic material, defamation, harassment.

9. Any communication or posting which violates applicable federal laws, state laws and regulations is prohibited.

### IMPOSITION OF SANCTIONS

1. Valdosta State University may impose sanctions and punishments on individuals who violate the policies of the University regarding computer and network usage.
2. Persons in violation of this policy are subject to a range of sanctions, including, but not limited to, the loss of computer or network access privileges, restriction from posting for a period of time as determined by the egregiousness, dismissal from the University, and/or legal action. Some violations may constitute criminal offenses, as outlined in the Georgia Computer Systems Protection Act and other local, state, and federal laws. The University will carry out its responsibility to report such violations to the appropriate authorities.

### DISCLAIMER

**Postings to the FACFORUM listserv will automatically be stamped with the following disclaimer: The views and opinions of the author(s) expressed herein do not necessarily state or reflect those of Valdosta State University.**

### ALTERNATE MEDIA

Alternate media can be considered for posting your announcement, event, or issue, including but not limited to:

Valdosta Daily Times  
<http://www.valdostadailytimes.com/>

The Spectator  
<http://www.valdosta.edu/spectator/>

ValdostaInsider.com  
<http://www.valdostainsider.com>

VSU-TV Community Bulletin Board  
<http://vsutv.valdosta.edu>

Yahoo Groups (create your own mailing list)  
<http://groups.yahoo.com>