

MINUTES OF THE COUNCIL ON STAFF AFFAIRS MEETING July 8, 2003

COSA Chair Rebecca Kimbrough called the meeting to order at 8:30 a.m. in the President S Dining Room of the Palms Dining Center. Members present: Sharon Butcher, Buck Crumley, Melinda Cutchens, Bobby Flowers, Carolyn Gaston, Shawn Gibbons, Jeff Giles, Jeff Grant, Inman Grimsley, Mike Hamm, Rosalyn Hatcher, Stanley Jones, Bob Lee, Mike McKinley, Marshall McLane and Patrick Smith.

SPECIAL ORDER OF THE DAY: � ���

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TREASURER S REPORT:

Sharon Butcher presented a written report of the three COSA accounts. There was a motion to table the treasurer s report until changes have been made and brought to the next meeting. The motion carried.

<u>COMMITTEE REPORTS</u>:

Rebecca asked for volunteers for the various COSA committees.

- <u>Academic Scheduling/Procedures:</u> No report. Will not meet again until Aug/Sept.
- <u>Benevolence Committee:</u> (This is a new committee) No report.
- <u>Calendar Committee (Ad Hoc)</u>: No report.
- <u>Elections</u>: No report.
- <u>Faculty Senate</u>: No report.
- <u>Parking Appeals</u>: Mike McKinley distributed a chart indicating the breakdown of the parking appeals for the month of June 2003. The committee upheld 48% of the appeals while 52% of the appeals were dismissed.
- Partners for Campus Excellence: No report.
- <u>Policy</u>: Bob Lee will be working on bylaws with representatives and committee members.
- <u>State Charitable Contributions Program</u>: Bob Lee is heading this again this year. He has asked for volunteers for team captains.
- <u>Welfare Committee:</u> Patrick Smith No report.
 - <u>Employee of the Semester</u>: Nomination forms will be distributed via intercampus mail as soon as they are printed.
 - <u>Retirement Walkway-Employee Recognition</u>: No report.

- <u>Staff Appreciation Day</u>: Patrick Smith distributed some information regarding a fundraiser for Staff Appreciation Day. Port-A-Pit, a local barbeque business was selected by COSA to provide the cooked food for the fundraising event. Patrick also indicated that a Staff Appreciation Day Committee meeting would be scheduled for Thursday July 10th at 2 p.m. in the University Union conference room #1. Patrick noted that October 10th would be the best date for Staff Appreciation Day this year.
- <u>Staff Development:</u> No report.
- <u>University Planning Advisory Council:</u> No report. Will not meet again until Aug.

REPORT FROM THE CHAIR: Rebecca will send an e-mail out to all representatives in reference to the breakfast with the President. Rebecca also asked for a list of all COSA accomplishments to be added to the web site as well as past, current and future COSA events. Rebecca also asked all representatives to look over the bylaws and send any changes or concerns to Bob Lee.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

OTHER BUSINESS:

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ADJOURNMENT

The meeting adjourned at 10 a.m.

Respectfully submitted:

Shawn Gíbbons

Shawn Gibbons, Secretary, Council on Staff Affairs