COURSE SYLLABUS Full-Time Internship PLACEMENTS
COOP 2400 B

0 SEMESTER HOURS CREDIT
12 Institutional Hours

COURSE DESCRIPTION

Prerequisite: Placement in an approved Full-Time Internship position. Incorporation of skills learned in the co-op experience into students’ personal career plans. Course activities include development of a Career Vision Statement, introduction to the Co-op Career Portfolio, and networking skills.

COURSE OBJECTIVES

Upon completion of this course, the student will be able to:

1. Articulate a personal career vision including specific goals and objectives.

2. Accomplish measurable performance objectives related to his/her co-op position and academic program.

3. Complete assignment by scheduled time, a Weekly Log showing what goals worked on each week.

REQUIREMENTS

Please note that all assignments will be submitted via email attachment or fax, 229-245-3881. For additional information, please contact the Coop office for assistance. Students will be evaluated on the following criteria:

1. Student Learning Objectives-------- 25%
2. Student Evaluation--------------------- 25%
3. Satisfactory Employer Evaluation------- 25%
4. Assignment---------------------------------- 25%

Total---------------------------------- 100%

EVALUATION

COOP 2300

75-100= S
Below 75 = U
• If you are released from your position due to your actions, an Unsatisfactory Grade will be issued. OR
• If you stop working for any reason and fail to notify the Coop Office you will receive an Unsatisfactory Grade.
• All assignments, student evaluations, and site visits will be completed by __________

Signature  Date

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STUDENTS WITH DISABILITIES

Students requesting classroom accommodations or modifications due to a documented disability must contact the Access Office for Students with Disabilities located in the Farber Hall. The phone numbers are 229-245-2498 (V/VP) and 229-219-1348 (TTY).

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Instructor:
Phone:  (229) 333-7172--office
Fax:  (229) 245-3881
E-mail:

By taking this course, you agree that all required course work may be subject to submission for textual similarity review to SafeAssign, a tool within BlazeVIEW. For more information on the use of SafeAssign at VSU see SafeAssign for Students (http://www.valdosta.edu/academic/SafeAssignforStudents.shtml).