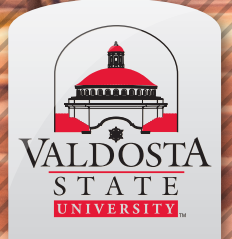
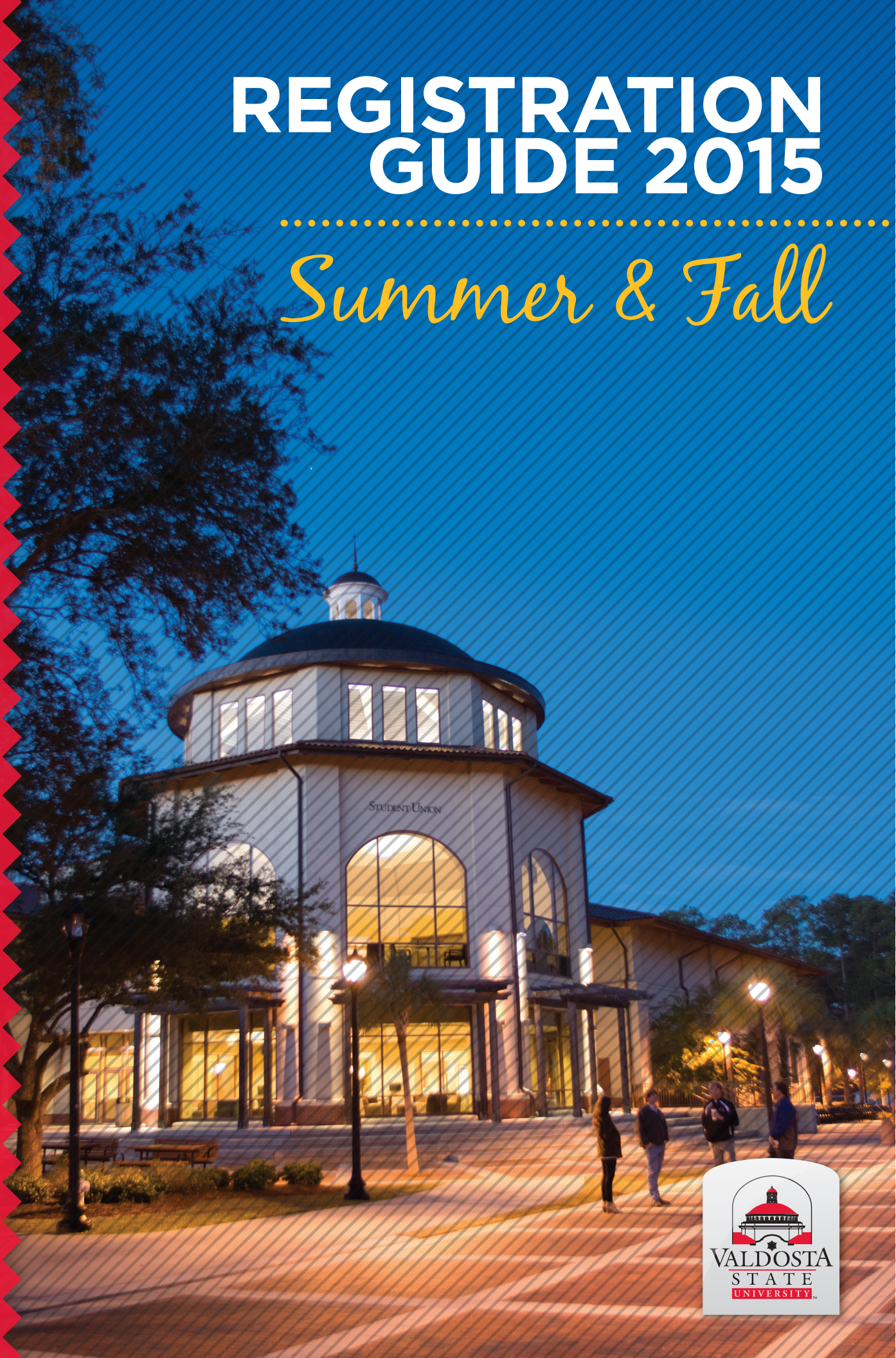


VALDOSTA STATE UNIVERSITY

# REGISTRATION GUIDE 2015

*Summer & Fall*





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# 2015 SUMMER SEMESTER CALENDAR

Early Registration ..... April 6  
Fee Payment Deadline ..... May 11 @ 5:00pm

## SUMMER SESSION I (MAY TERM)

Regular Registration ..... May 13 - 15  
Fee Payment Deadline ..... May 15 @ 2:30pm  
Employee Registration ..... May 13, 7am  
First Class Day ..... May 14  
Mid-term ..... May 26  
Last Class Day ..... June 4  
Final Exams ..... June 5

## SUMMER SESSION II, III

Regular Registration ..... June 8, 5pm - June 12 @ 1:30pm  
Fee Payment Deadline ..... June 12 @ 1:30pm  
First Class Day (Summer II, III) ..... June 10  
Mid-term (Summer II) ..... July 2  
Mid-term (Summer III) ..... June 19  
Last Class Day (Summer II) ..... July 28  
Last Class Day (Summer III) ..... July 1  
Final Exams (Summer II) ..... July 29-30  
Final Exams (Summer III) ..... July 2

## SUMMER SESSION IV

Regular Registration ..... July 7, 8am  
Fee Payment Deadline w/o Penalty ..... July 7 @ 5:00pm  
First Class Day ..... July 7  
Mid-term ..... July 16  
Last Class Day ..... July 28  
Final Exams ..... July 29  
Financial Aid Excess & Refund checks via Direct Deposit ..... June 29  
Financial Aid Excess & Refund checks mailed ..... June 30

## HOLIDAYS

Memorial Day (university closed/no classes) ..... May 25  
Fourth of July - *Observed* (university closed/no classes) ..... Friday, July 3



## 2015 FALL SEMESTER CALENDAR

Mon, Aug 17 First Class Day  
 Mon, Sept 7 Labor Day Holiday  
 Thurs, Oct 8 Midterm  
 Mon-Tues, Oct 12-13 Fall Break  
 Wed-Fri, Nov 25-27 Thanksgiving Holiday  
 Mon, Dec 7 Last Class Day  
 Tues-Fri, Dec 8-11 Final Exams  
 Sat, Dec 12 [Graduation](#)

## REGISTRATION DATES

<b>Early Registration:</b>	<b>April 6</b>
Graduates, Seniors, & Approved Groups	April 6 @7am
Juniors	April 7 @7am
Sophomores	April 8 @7am
Freshman	April 9 @7am
All registration ends	Aug. 21 @1:30pm
<a href="#">TAP Registration</a>	Aug. 13 @5pm

## FEE PAYMENT DEADLINE

Early Registration fee payment deadline	Aug 10 @5:00pm
First Day of Classes	Aug 17
Fee payment deadline	Aug 21 @2:30pm
Deadline for Direct Deposit applications for excess funds	Aug 21
Financial aid excess funds dispersed via Direct Deposit	Sept 4
Financial aid excess funds dispersed via paper check	Sept 8

## **ADVISING**

Advising is mandatory for undergraduate and graduate students. Students who have not been advised are not eligible to register in any phase of registration. It is highly recommended you check Banner web to verify your advising flag has been lifted and there are no holds preventing you from registering.

### **DEPARTMENT LOCATIONS WITH ROOM NUMBERS:**

Accounting/Finance	Health Sciences Building
Adult & Career Education	Education Center 2020
Adult Degree Completion & Military Program	103 E. Brookwood Place
African American Studies	Nevins Hall 1107
AFROTC-Aerospace Studies	Barrow Hall, North Campus
Art	Fine Arts Bldg. 107
Astronomy/Physics/Geosciences	Nevins Hall 2006
Biology	Bailey Science Center 2035
Business Administration	Health Sciences Building
Chemistry	Bailey Science Center 3025
Communication Arts	Nevins Hall 1011
Communication Science & Disorders	Health Sciences Building
Computer Science/Mathematics	Nevins Hall 2072
Curriculum Leadership & Technology	Special Education Bldg 201
Early Childhood & Special Education	Education Center 1106
Economics/Marketing	Health Sciences Building
English	West Hall 207
Interdisciplinary Studies	
History	Ashley Hall 1001
Kinesiology & Physical Education	P.E. Complex 165
Management	Health Sciences Building
Master of Public Administration	West Hall 101
Mass Media	Mass Media Bldg.
Middle, Secondary, Reading & Deaf Ed.	Education Center 1051
Modern & Classical Languages	West Hall 128
Music	Fine Arts Bldg. 2264
Nursing	Health Sciences Building
Philosophy & Religious Studies	102 Georgia Ave.
Political Science	West Hall 244
Psychology & Counseling	Psychology Bldg. - Main Campus
Social Work	Health Sciences Building
Sociology/Anthropology/Criminal Justice	University Center 1120
Women's and Gender Studies	Carswell Hall (Oak Street)

Students with a declared major should contact the Department Head in the appropriate department or discipline for advising. Students under 30 hours and undecided majors are advised through the Centralized Advising department.



## **HOW TO REGISTER FOR CLASSES**

**WARNING:** Do not use Back/Forward Buttons. This interrupts access for registration. Use MENU button at the bottom of each screen until ready to Exit. ALSO, do not click repeatedly if system is slow to respond.

1. Go to VSU web site: <http://www.valdosta.edu>. Click on Current Students and then MyVSU.
2. **LOGIN.**
3. Select **Banner Registration**
4. Click on **Student and Financial Aid Menu**. Click on **Registration**.
5. To begin, click on **Look Up Classes to Add**. You will be asked to Submit Term. Select the term you are registering for. Next, search for courses by Subject, Time or Course Number then click on class search. Select from open courses by clicking in the box beside the CRN on the course list. When a course is selected, click on Add to Worksheet (or Register) at the bottom of the screen. By clicking on Add to Worksheet you will be taken back to the **Add/Drop Classes** screen. You can register for each class individually or repeat the search and add additional classes to the worksheet prior to registering. Repeat this process for all classes that you wish to register for. After adding all classes to the worksheet, select **Submit Changes**.
6. Check for error messages like *"Closed Section"* (class is full), *"Time Conflict"* (you have scheduled two classes during the same time), etc. after clicking **Submit Changes** or **Register** buttons.
7. To **DROP** classes, you pull down the **Action Bar** (displays NONE) (on the **Add/Drop Classes** screen) next to the course you want to drop. Choose the **WEBDROP** option and then click **Submit Changes** button on the bottom of the screen.
8. Print your schedule by clicking on **Return to MENU** at the top of the screen. Click on **Student Detail Schedule**. Your schedule will be displayed on the screen. Then click on **Print**. While at this screen scroll to the bottom and select **View Fee Assessment** to see your account.
9. Exit the system by clicking on the **EXIT** button at the bottom of the screen.

# REGISTRATION ERROR MESSAGES

- *“When I tried to register, Banner said that my enrollment status prohibits registration. What does this mean?”*

**The ‘enrollment status prohibits registration’ message generally refers to the advising flag. The advising flag must be set by the advisor (in the department of your major) before registering for classes.**

- *“When I tried to register for classes last night, the computer said my account has been disabled. What do I need to do?”*

**Banner accounts become disabled when the banner password or user id is entered numerous times incorrectly. The Banner account is reset to the original PIN (6 digit date of birth) every 15 minutes and instructions are sent to the VSU email account.**

- *“The web will not let me add a class. It says prerequisite error/test score error. What does this mean?”*

**This message means the student may not have taken the course needed to move on to the course they are trying to add. For example, to take MATH 1113, MATH 1112 is required first. Students will need to contact their advisor for assistance or contact the department the course is offered through for a registration override.**

- *“When I tried to register for classes the web said I could not register today. What does that mean?”*

**The first 4 days of early registration are prioritized by classification. Remember that classification is based on completed earned hours, not what the student is currently enrolled in. Seniors 90+ hours, Juniors 60-89, Sophomores 30-59 and Freshmen 0-29**

- *“The web said that my academic standing prohibits registration. What do I need to do?”*

**This message usually means the student is on academic suspension or has not been dismissed from the Graduate School. Undergraduate students will need to complete a readmission form with the Registrar’s Office. Graduate students should contact the Graduate School for more information.**

## PAYMENT OF FEES AT REGISTRATION

Registration is complete only when tuition and fees are paid by the established deadline. Students are responsible for determining account balances and securing payment by the established fee payment deadline. The University’s web site is the most up-to date reference for registration and fee payment deadline dates, but notices are also sent to University e-mail accounts. The VSU e-mail is an official means of communication with students.

VSU accepts the following payment forms - all of them may be used to secure registration, but in all cases, full payment is required: cash, personal check, ACH direct payment (online webcheck), money order, traveler’s check, online credit cards, university short-term loans (separate qualifications required), completed and fully authorized financial aid (meaning all promissory notes have been signed for loans). **Credit card payments are accepted only online through the Student Online Account Center.**

If full payment is not made by the fee payment deadlines, VSU reserves the right to take the following actions and will notify students of such action: cancel registration in progress, hold student records, prevent future registration, and pursue collection of debt.

## **LATE REGISTRATION DROP/ADD APPEALS (PAPER PROCESS)**

Students who need to drop or add classes for any reason after the Banner registration period will need to complete the late registration drop/add form located in the Registrar's office.

The late [drop/add form](#)\* requires the signatures of the instructors of the classes that students wish to drop/add as well as the signatures of the department heads of those classes. The signature of the University Bursar is also required. This form is used by itself prior to midterm.

The [late registration appeal form](#)\* must include a reason explaining why the student needs to drop or add a class after . This form must be signed by the department head of the student's major along with the dean of the student's major and the Office of the Vice President for Academic Affairs. This form must be accompanied by the Drop/Add form and should only be used after midterm.

**While the Registrar's Office will provide the appropriate forms, the approval of adds or drops will be made by the instructor, department heads, deans, and The Office of Academic Affairs.**

### **DEANS AND DEPARTMENT HEADS**

#### **COLLEGE OF THE ARTS**

Dean .....Mr. A. Blake Pearce

Associate Dean.....Dr. Carl Cates

Fine Arts Bldg

#### **DEPARTMENT HEADS**

Art Mr. Michael Schmidt

Communication Arts Dr. Mark Borzi

Music Dr. Douglas Farwell

#### **COLLEGE OF ARTS AND SCIENCES**

Dean .....Dr. Connie Richards

#### **DEPARTMENT HEADS**

African American Studies Dr. Shirley Hardin

Biology Dr. Robert Gannon

Chemistry Dr. James Baxter

English Dr. Mark Smith

History Dr. Paul Riggs

Mathematics & Computer Science Dr. Greg Harrell

Modern & Classical Languages Dr. Viki Soady

Interdisciplinary Studies Dr. Lai Orenduff

Philosophy & Religious Studies Dr. Fred Downing

Physics, Astronomy & Geosciences Dr. Edward Chatelain

Political Science Dr. James Peterson

Sociology, Anthropology & Criminal Justice Dr. Darrell Ross

Women's and Gender Studies Dr. Tracy Woodard-Meyers



## **LANGDALE COLLEGE OF BUSINESS ADMINISTRATION**

Dean .....Dr. L. Wayne Plumly

Associate Dean .....Dr. Sanjay Gupta

### **DEPARTMENT HEADS**

Accounting ..... Dr. Lynn Jones

Economics & Finance ..... Dr. Attila Cseh

Management/Healthcare Administration ..... Dr. Edward Walker

Marketing & International Business ..... Dr. Aubrey Fowler

## **DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES**

Dean .....Dr. Brian Gerber

Associate Dean.....Dr. Anthony Scheffler

Associate Dean.....Dr. Donald Leech

### **DEPARTMENT HEADS**

Adult & Career Education ..... Dr. Reynaldo Martinez

Communication Science & Disorders ..... Dr. Corine Myers-Jennings

Curriculum, Leadership & Technology ..... Dr. Leon Pate

Early Childhood & Special Education ..... Dr. Festus Obiakor

Kinesiology & Physical Education ..... Dr. Mike Griffin

Middle, Secondary, Reading & Deaf Ed ..... Dr. Barbara Radcliffe

Psychology & Counseling (Interim) ..... Dr. David Monetti

## **COLLEGE OF NURSING**

Dean (Interim) .....Dr. Sheri Noviello

Assistant Dean.....Dr. Brenda Dyal

## **DIVISION OF SOCIAL WORK**

Director .....Dr. Mizanur Miah

## **MASTER OF LIBRARY & INFORMATION SCIENCE**

Director .....Dr. Linda Most

## **OFFICE OF ACADEMIC AFFAIR**

Associate Provost .....Dr. Sharon Gravett  
Nevins Hall 1060

Assistant Vice President .....Dr. Lai Orenduff

Dean of Undergraduate Studies

# **WITHDRAWAL POLICY**

Students may withdraw from courses following the drop/add period until midterm online. A grade of “W” will appear in the student’s official records if the student has withdrawn five or fewer times per the Limited Withdrawal Policy. For the sixth and each subsequent withdrawal that counts under this policy, students will receive a grade of “WF.” In order to receive a refund, students must withdraw from all classes for the semester. The refund percentage will be based on the time of the withdrawal as registered in Banner.

Beginning in fall 2010, undergraduate students are limited to 5 withdrawals over the course of their undergraduate academic career. Also, students receiving financial aid should be aware that withdrawal from courses may affect continued financial aid eligibility. If students do not pass 67% of attempted classes during the calendar year (attempted classes include those from which students have withdrawn), they could lose their financial aid. Refer to the VSU Catalogue section on Financial Aid Academic Requirements for additional information.

Students officially withdrawing from Valdosta State University after paying fees for the term will be issued a 100% refund for tuition, mandatory fees, campus housing and meal plans, **provided the official withdrawal occurs no later than the last official day of drop/add for refunds.**

**Students officially withdrawing from all classes after the official drop/add day will receive a refund based upon the following board of regents refund policy:**

[The refund amount shall be based on a pro rata percentage determined by dividing the number of calendar days in the semester that the student completed by the total calendar days in the semester.](#) The total calendar days in a semester includes weekends, but excludes scheduled breaks of five or more days and days that a student was on an approved leave of absence. The unearned portion shall be refunded up to the point in time that the amount earned equals 60%.

Students that withdraw when the calculated percentage of completion is greater than 60% are not entitled to a refund of any portion of institutional charges.

It is the student’s responsibility to withdraw officially in accordance with university regulations that are set out in this schedule. Students receiving financial aid monies will have their refunds restored to the following programs in this precise order: outstanding balances on Federal non- subsidized loans, Federal subsidized loans, PLUS loans, Pell, SEOG, other Title IV student assistance programs (including LEAP), HOPE, private scholarships and finally, to the student.

Refunds due to the student will be ordered first to the original method of payment (cash, check or credit card) and then directly to the student (if necessary). If multiple credit cards are used, we will process refunds on a first in – first out basis (based on transaction amounts).

## **Medical and Hardship Withdrawals after Midterm**

<http://www.valdosta.edu/academic/MedicalWithdrawals.shtml>

<http://www.valdosta.edu/academic/HardshipWithdrawals.shtml>

# IMPORTANT CAMPUS PHONE NUMBERS

<a href="#">Academic Affairs</a>	333-5950	<a href="#">Financial Aid</a>	333-5935
<a href="#">Admissions</a>	333-5791	<a href="#">Graduate School</a>	333-5694
<a href="#">Bookstore</a>	333-5666	<a href="#">Health Services</a>	333-5886
<a href="#">Bookstore/Textbooks</a>	333-5669	<a href="#">Housing</a>	333-5920
<a href="#">Campus Police</a>		<a href="#">Library</a>	333-5869
Office	333-7816	<a href="#">One Card Services</a>	259-2593
Emergency	259-5555	<a href="#">Parking and Transportation</a>	293-7275
<a href="#">Cashiers/Bursary</a>	333-5725	<a href="#">Registrar</a>	333-5727
<a href="#">eLearning</a>	245-6490	<a href="#">Student Affairs</a>	333-5941

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## VSU ONLINE

### **WHAT IS AN ONLINE COURSE?**

An online course is one in which the students are geographically separated from the instructor for 95% or more of class time. (Some online courses may require attendance for one or two face-to-face meetings; proctored examinations at an approved testing site may also be required.) Although online courses may not meet in a classroom, the web-based format allows students to interact with the instructor and other students through e-mail, chat rooms, and online discussion boards. Course content, notes, assignment, projects, and grades are often posted on web pages.

### **WHAT ARE SOME OF THE ADVANTAGES OF ONLINE COURSES?**

Online courses allow you to be more flexible with your time. Although these classes do have scheduled assignments just as face-to-face classes do, they generally do not have regular meeting times, so you can complete these assignments at times (and places) best suited to your schedule.

### **IN BANNER, HOW CAN A STUDENT TELL IF A COURSE IS ONLINE?**

All VSU online courses are designated on the Banner course registration system with an "I" in the section code, "IA", "IB," etc., and the campus building code is marked as "ONLINE". eCore courses will be designated as 01G, 02G, etc. while GOML (GeorgiaOnMyLine) courses are designated Y01,

Y02, and eMajor are designated by E01, E02, etc.

### **WHAT ARE THE SPECIAL REQUIREMENTS FOR ONLINE COURSES?**

**Appropriate equipment and computer experience:** To take an online course, you must have a computer with Internet access or be willing to travel to utilize a computer in the campus computer labs.

**Computer:** You will need access to a Windows PC or Apple computer. PC computers will need the Windows 2000, XP, or Windows Vista operating system. Apple computers will need the MacOS X 10.3.9 or higher.

**Internet Service Provider (ISP):** A connection to the Internet is required to use BlazeVIEW. A high-speed Internet connection (cable modem, DSL, or LAN) is strongly recommended. Performance may suffer over dialup, especially for those courses with audio and/or video components.

**Browser:** In order for your online experience to be successful, your Internet browser must be approved for use with BlazeVIEW and configured properly.

**To test your computer's ability** to run BlazeVIEW, go to <http://www.valdosta.edu/vista/GettingStarted.shtml> and use the Browser Checker.

You will need some experience navigating and using the Internet. Knowing how to attach document files to email and word processing skills are important in an online course environment. While previous experience with distance learning is not required, it is recommended that you view the BlazeVIEW tutorials, before you start your first online course. To access the tutorials, login to BlazeVIEW and click the link for BlazeVIEW Tutorials for Students.

### WHAT IS eTUTION?

The decision to take an online course where more than 95% of instruction time occurs via the Internet will affect your tuition rate. These courses have a different tuition rate known as eTuition.

This eTuition rate is the same whether you are an in-state or out-of-state student. eTuition rates are not part of the “fixed for four” guaranteed tuition rate. In addition, there is no maximum tuition cap for fully online courses. However, these courses are still competitively priced with other available online courses. eTuition rate charges are covered by the Hope scholarship and by financial aid.

### eTUTION AND ONLINE COURSES FOR UNDERGRADUATES

VSU offers a number of [online undergraduate courses](#). These courses are taught by VSU faculty and offered through VSU departments. VSU students also have the option to take most core courses online through [eCore](#) (Georgia’s Core Curriculum Online). These courses must be accessed through the [GOVIEW](#) website and are taught by faculty from across the university system; therefore, an eCore faculty member may not necessarily be on the VSU campus.

You may register for any combination of online and on-campus courses that fit the requirements of your program of study.

**Students who register for online courses only** (no on-campus courses are taken) should be

exempt from most student fees; however, Technology fees, Access Card fees, and any Special Institutional Fees set by the University System of Georgia still apply.

**Students who opt to take one or more online courses in conjunction with on-campus courses** will still be responsible for all [relevant fees](#). Additionally, the eTuition rate will be assessed for each online course for which you are registered, no matter how many courses you are taking.

**Undergraduate eTuition Rate:** \$250 per credit hour for VSU online courses including eMajor and \$189 for eCore per hour.

### eTUTION AND ONLINE COURSES FOR GRADUATE STUDENTS

VSU offers both a number of institutional [online graduate degree programs](#) as well as [individual online graduate courses](#) that may be part of an on-campus program.

You may register for any combination of online and on-campus courses that fit the requirements of your program of study.

**Students who register for online courses only (no on-campus courses are taken)** are exempt from most student fees; however, Technology fees, Access Card fees, and any Special Institutional Fees set by the University System of Georgia still apply.

**Students who opt to take one or more online courses in conjunction with on-campus courses** will still be responsible for all [relevant fees](#). The eTuition rate will be assessed for each online course for which you are registered.

Graduate students enrolled in USG Collaborative programs – [Georgia ONmyLINE](#) or the [WebMBA](#)– will continue at the tuition rates specific to those programs.

Graduate eTuition Rate: \$255 per credit hour, \$765 per three hour course.

Complete tuition information is available at <http://www.valdosta.edu/finadmin/financial/feeschedules.shtml>

**For more information about online courses and programs, please visit**

[ww2.valdosta.edu/distance](http://ww2.valdosta.edu/distance)

## SUMMER 2015 FINAL EXAM SCHEDULE

### FRIDAY, JUNE 5, 2015 (SESSION I -MAY TERM)

CLASS DAYS	CLASS TIME	FINAL EXAM TIME
Monday - Friday	8:00am	8:00am-10:00am
Monday - Friday	11:00am	11:00am-1:00pm
Monday - Friday	2:00pm	2:00pm-4:00pm
Monday - Friday	6:00pm	6:00pm-8:00pm

### THURSDAY, JULY 2, 2015 (SESSION III - JUNE)

CLASS DAYS	CLASS TIME	FINAL EXAM TIME
Monday - Friday	8:00am	8:00am-10:00am
Monday - Friday	11:00am	11:00am-1:00pm
Monday - Friday	2:00pm	2:00pm-4:00pm
Monday - Thursday	6:00pm	6:00pm-8:00pm

### WEDNESDAY, JULY 29, 2015 (SESSION IV - JULY)

CLASS DAYS	CLASS TIME	FINAL EXAM TIME
Monday - Friday	8:00am	8:00am-10:00am
Monday - Friday	11:00am	11:00am-1:00pm
Monday - Friday	2:00pm	2:00pm-4:00pm
Monday - Thursday	6:00pm	6:00pm-8:00pm

### WEDNESDAY, JULY 29, 2015 (SESSION II - JUNE/JULY)

CLASS DAYS	CLASS TIME	FINAL EXAM TIME
Monday-Thursday	8:00am	8:00am-10:00am
Tuesday/Thursday	8:00am	8:00am-10:00am
Monday-Thursday	11:10am	10:15am-12:15pm
Tuesday/Thursday	11:10am	10:15am-12:15pm
Monday-Thursday	12:45pm	12:45pm-2:45pm
Monday-Thursday	2:20pm	3:00pm-5:00pm
Tuesday/Thursday	2:20pm	3:00pm-5:00pm
Tuesday/Thursday	6:00pm	6:00pm-8:00pm

### THURSDAY, JULY 30, 2015 (SESSION II - JUNE/JULY)

CLASS DAYS	CLASS TIME	FINAL EXAM TIME
Monday/Wednesday	8:00am	8:00am-10:00am
Monday-Thursday	9:35am	10:15am-12:15pm
Monday/Wednesday	11:10am	12:45pm-2:45pm
Monday-Thursday	3:55pm	3:00pm-5:00pm
Monday/Wednesday	2:20pm	3:00pm-5:00pm
Monday/Wednesday	6:00pm	6:00pm-8:00pm

**Examination time conflicts will be resolved by the Dean(s) of the colleges in which the course(s) are taught. Class instructor will set the final exam time for courses that meet one day/night a week.**

# CAMPUS MAP

## VSU CAMPUS MAP INDEX

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## DEPARTMENT LOCATIONS

- |   |   |
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| 5 Thaxton Hall<br>106 SBDC<br>214 Economics & Finance<br>212 International Business<br>Marketing<br>314 Student Advising Center   | 34 Education Center<br>Einstein Bros Bagels<br>78 ETTC<br>87 Middle, Secondary, Reading<br>& Deaf Education<br>166 Early Childhood & Spe Ed<br>212 ACE<br>227 Dean COE  |
| 5 Pound Hall<br>122 Decision Center<br>206 Public Administration  | 36 PE Complex<br>Athletics<br>165 K & PE  |
| 5 HSBG Bldg<br>1 <sup>st</sup> Fl Martin & Laura Lynn Miller<br>Family Clinic (Speech & Hearing)<br>Classrooms & Labs<br>2 <sup>nd</sup> Fl Social Work, Comm Sci & Dis<br>3 <sup>rd</sup> Fl Dean LCOBA & Faculty Off<br>3017C Accounting<br>3002L Healthcare Administration<br>Management | 37 Fine Arts Bldg<br>1070 Art<br>2004 Dean COA<br>2016 Music<br>2086 Theatre  |
| 14 Powell Hall<br>E Counseling Center<br>E. Testing<br>W Cooperative Ed<br>W Office of Communications<br>W 2 <sup>nd</sup> Fl Career Opportunities  | 39 University Center<br>• Entrance 1<br>Dogwood Room<br>Live Oak Room<br>Rose Room<br>Willow Room<br>Theater<br>3103 Employee & Org Development<br>• Entrance 2<br>Cypress Room<br>Executive Dining Room<br>Magnolia Room<br>Event Services<br>Food Court<br>Information Desk<br>• Entrance 3<br>Crafts<br>Dance Studio<br>Printmaking<br>Sculpture<br>• Entrance 5<br>Business Services<br>Financial Aid & Veteran Affairs<br>Financial Services<br>Human Resources/Employee Devel.<br>Purchasing<br>Registrar<br>VP Finance & Administration<br>Math & CS |
| 15 Hugh C. Bailey Science Center<br>Biology<br>Chemistry<br>1036 Dean CAS   | 49 RCCE—Continuing Education<br>• 1st Floor<br>Creative Services (CS)<br>Content Services<br>Design Services<br>Photography Services<br>Video Production Services<br>Web Services<br>Marriage & Family Therapy<br>FamilyWorks<br>Public Services<br>• 2nd Floor<br>Learning in Retirement<br>CS Photography Studio<br>• 3rd Floor<br>Marketing<br>University Advancement<br>Advancement Services<br>Alumni Relations<br>Development<br>VSU Foundation, Inc.   |
| 16 Langdale Hall<br>Langdale Market   | 50 Sustella Deck — Level 1<br>Campus Recreation Rental Center<br>Parking & Transportation   |
| 18 Farber Hall<br>Access Office   |   |
| 22 West Hall<br>Legal Affairs<br>124 Academic Projects<br>128 M&CL<br>244 Political Science   |   |
| 23 Nevins Hall<br>1104 President & Provost<br>2006 PAG<br>African-American Studies<br>English<br>Math & CS  |   |
| 26 Psychology Building<br>Psychology & Counseling Dept.<br>Graduate School  |   |
| 27 Hopper Hall<br>Campus Mail Window & Boxes<br>Hopper Dining<br>Housing & Residence Life<br>SGA   Spectator   WVWS   |   |
| 30 Student Union<br>• Level 1<br>Bookstore<br>Tech Shop<br>• Level 2<br>Auxiliary Services<br>Bookstore<br>Food Court<br>• Level 3<br>Dean of Students<br>Student Life  |   |
| 33 Pine Hall<br>Information Technology<br>Institutional Research  |   |



**Emergency Phone Locations**

☎ Indicates the location of freestanding emergency phones. Emergency phones are also located at the main entrance to all the residence halls and on every level of both parking decks.

**UC Entrance Numbers**

2 blocks south of the University Center

**REGIONAL CENTER for CONTINUING EDUCATION**