

# Spring 2013 Registration Guide



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## 2013 Spring Semester Calendar

Mon, Jan 7 First Class Day  
 Mon, Jan 21 MLK–Holiday  
 Thurs, Feb 28 Midterm  
 Mon-Fri, Mar 18-22 Spring Break  
 Mon, Apr 29 Last Class Day  
 Tues, Apr 30 Exam Prep Day  
 Wed-Fri, May 1-3 Exams  
 Fri, May 3 [Graduate School Ceremony](#)  
 Sat, May 4 [Undergraduate Graduation](#)

## Registration Dates

<b>Early Registration:</b>	<b>Oct 29<sup>st</sup> - Nov. 16<sup>th</sup></b>
Graduates, Seniors, & Approved Groups	October 29@7am
Juniors	October 30@7am
Sophomores	October 31@7am
Freshman	November 1@7am
Early Registration Ends	November 16th@1:30PM
Regular Registration	Jan. 3rd@5pm-Jan. 7 <sup>th</sup>
Late Registration	Jan. 8 <sup>th</sup> –Jan. -11 <sup>th</sup>
All registration ends	@1:30pm January 11 <sup>th</sup>
<a href="#">TAP Registration</a>	January 3@5pm-11 <sup>th</sup>

## Fee Payment Deadline

### Early Registration

Oct 29<sup>st</sup> - Nov 16<sup>th</sup>

*\*invoices ebilled Nov 19*

Early Registration fee payment deadline	Dec 14 @ 2:30pm
Regular Registration	Jan 3-7
Regular registration fee payment deadline	Jan 7 @ 5pm
First Day of Classes	Jan 7
Late registration (\$75.00 late registration penalty)	Jan 8-11
Late registration fee payment deadline	Jan 11 @ 2:30 pm
Deadline for Direct Deposit Setup	Jan 11
Excess funds Direct Deposit released to Bank	January 25
Excess funds checks mailed	January 29

## REGISTRATION

Currently enrolled students may register for courses during the following registration periods:

- Early Registration held approximately six weeks before the term begins. Registration priority is based on student classification in the following order: Graduate students and seniors; juniors; sophomores; freshmen.
- Regular Registration and drop/add held immediately prior to the beginning of classes. Registration is held on a first-come, first-served basis. Fee and course schedules can be obtained at <http://www.valdosta.edu/it/eas/sis/>.
- Late Registration and continued drop/add held for approximately three or four days after the term begins. A \$75 late fee may be assessed.

**Advising**

Advising is mandatory for undergraduate and graduate students. Students who have not been advised are not eligible to register in any phase of registration. It is highly recommended you check Banner web to verify your advising flag has been lifted and there are no holds preventing you from registering.

**Department Locations with Room Numbers:**

Accounting/Finance	Pound Hall 214
Adult & Career Education	Education Center 2020
African American Studies	Nevins Hall 1107
AFROTC-Aerospace Studies	Barrow Hall, North Campus
Art	Fine Arts Bldg. 107
Astronomy/Physics/Geosciences	Nevins Hall 2006
Biology	Bailey Science Center 2035
Business Administration	Thaxton Hall 300
Chemistry	Bailey Science Center 3025
Communication Arts	Nevins Hall 1011
Communication Science & Disorders	Special Education Bldg 112
Computer Science/Mathematics	Nevins Hall 2072
Curriculum Leadership & Technology	Special Education Bldg 201
Early Childhood & Special Education	Education Center 1106
Economics/Marketing	Pound Hall 222
English	West Hall 207
General Studies & Undecided (OASIS)	University Center 1114
History	1603 N. Patterson St.
Kinesiology & Physical Education	P.E. Complex 165
Management	Pound Hall 206
Master of Public Administration	West Hall 101
Mass Media	Mass Media Bldg
Middle, Secondary, Reading & Deaf Ed.	Education Center 1051
Modern & Classical Languages	West Hall 128
Music	Fine Arts Bldg. 2264
Nursing	Martin Hall
Philosophy & Religious Studies	102 Georgia Ave.
Political Science	West Hall 244
Psychology & Counseling	Psychology Bldg - Main Campus
Adult Degree Completion & Military Program	Nevins Hall 1060
Social Work	Pine Hall
Sociology/Anthropology/Criminal Justice	University Center 1120
Women's and Gender Studies	Carswell Hall (Oak Street)

Students with a declared major should contact the Department Head in the appropriate department or discipline for advising.

**Students who have not chosen a major are classified as Liberal Arts Students (LAS) and are advised through the OASIS Center for Advising. Freshmen and sophomores in the Langdale College of Business Administration are advised through the COBA Student Advising Center (SAC). Students with 30 credits or less in the Dewar College of Education are advised through the College of Education's Advising Center.**

## How To Register for Classes

**WARNING:** Do not use Back/Forward Buttons. This interrupts access for registration. Use MENU button at the bottom of each screen until ready to Exit. ALSO, do not click repeatedly if system is slow to respond.

1. Go to VSU web site: <http://www.valdosta.edu>. Click on Registration.
2. Click on **LOGIN**.
  - a. If you've established a Banner password, use that password and go to step 3.
  - b. If you've never entered Banner follow these directions.

Enter your user ID (VSU ID 870#). Your default password will be MMMDDYYYY where:

- MMM is replaced by the first three letters of your month of birth
- DD is replaced by the day of your birth
- YYYY is replaced by the year of your birth

(eg. If you were born on June 2, 1978, your default password will be jun021978. After you log in for the first time, you will be prompted to change your password.

Personal Security Question: During your initial entry into Banner, you will be asked to provide a security question. Your security question is your key to resetting your password should you forget it and being able to access Banner if that occurs. IT MUST BE A QUESTION THAT YOU CAN REMEMBER THE ANSWER TO. Asking when is my birthday and responding December is not prudent if 6 months from now when asked the same question you answer Dec 12; December 12; or 12/12/84. All of these answers are correct but none would be acceptable based upon your first response which was simply December. Good questions, which involve a one word answer might be: What is my mother's maiden name? What is my father's middle name? What city was I born in?

3. Click on **Student and Financial Aid Menu**. Click on **Registration**.
4. To begin, click on **Look Up Classes to Add**. You will be asked to Submit Term. Select the term you are registering for. Next, search for courses by Subject, Time or Course Number then click on class search. Select from open courses by clicking in the box beside the CRN on the course list. When a course is selected, click on Add to Worksheet (or Register) at the bottom of the screen. By clicking on Add to Worksheet you will be taken back to the **Add/Drop Classes** screen. You can register for each class individually or repeat the search and add additional classes to the worksheet prior to registering. Repeat this process for all classes that you wish to register for. After adding all classes to the worksheet, select **Submit Changes**.
5. Check for error messages like "**Closed Section**" (class is full), "**Time Conflict**" (you have scheduled two classes during the same time), etc. after clicking **Submit Changes** or **Register** buttons.
6. To **DROP** classes, you pull down the **Action Bar** (displays NONE) (on the **Add/Drop Classes** screen) next to the course you want to drop. Choose the **WEBDROP** option and then click **Submit Changes** button on the bottom of the screen.
7. Print your schedule by clicking on **Return to MENU** at the top of the screen. Click on **Student Detail Schedule**. Your schedule will be displayed on the screen. Then click on **Print**. While at this screen scroll to the bottom and select **View Fee Assessment** to see your account.
8. Exit the system by clicking on the **EXIT** button at the bottom of the screen.

## Registration Error Messages

- *“When I tried to register, Banner said that my enrollment status prohibits registration. What does this mean?”*

The ‘enrollment status prohibits registration’ message generally refers to the advising flag. The advising flag must be set by the advisor (in the department of your major) before registering for classes.

- *“The web will not let me add a class. It says prerequisite error/test score error. What does this mean?”*

This message means the student may not have taken the course needed to move on to the course they are trying to add. For example, to take MATH 1113, MATH 1112 is required first. Students will need to contact their advisor for assistance or contact the department the course is offered through for a registration override.

- *“When I tried to register for classes the web said I could not register today. What does that mean?”*

The first 4 days of early registration are prioritized by classification. Remember that classification is based on completed earned hours, not what the student is currently enrolled in. Seniors 90+ hours, Juniors 60-89, Sophomores 30-59 and Freshmen 0-29

- *“The web said that my academic standing prohibits registration. What do I need to do?”*

This message usually means the student is on academic suspension or has not been dismissed from the Graduate School. Undergraduate students will need to complete a readmission form with the Registrar’s Office. Graduate students should contact the Graduate School for more information.

### **PAYMENT OF FEES AT REGISTRATION**

Registration is complete only when tuition and fees are paid by the established deadline. Students are responsible for determining account balances and securing payment by the established fee payment deadline. The University’s web site is the most up-to date reference for registration and fee payment deadline dates, but notices are also sent to University e-mail accounts. The VSU e-mail is an official means of communication with students.

VSU accepts the following payment forms - all of them may be used to secure registration, but in all cases, full payment is required: cash, personal check, ACH direct payment (online webcheck), money order, traveler’s check, online credit card (MasterCard, Discover, or American Express), university short-term loans (separate qualifications required), completed and fully authorized financial aid (meaning all promissory notes have been signed for loans). **Credit card payments are accepted only online through the Student Online Account Center.**

If full payment is not made by the fee payment deadlines, VSU reserves the right to take the following actions and will notify students of such action: cancel registration in progress, hold student records, prevent future registration, and pursue collection of debt.

### **Mandatory Fees**

For more information concerning fee payment, please visit

<http://www.valdosta.edu/finadmin/financial/howtopayfees.shtml>.

**Late Registration Drop/Add Appeals (paper process)**

Students who need to drop or add classes for any reason after the Banner registration period will need to complete the late registration drop/add and appeal process.

**While the Registrar's Office will provide the appropriate forms, the approval of adds or drops will be made by the instructor, department heads, deans, and The Office of Academic Affairs as appropriate.**

**Deans and Department Heads****College of the Arts**

Dean.....	Dr. John Gaston
Assistant Dean.....	Dr. Michael Savoie
	Fine Arts Bldg

**Department Heads**

Art	Mr. A. Blake Pearce
Communication Arts	Dr. Carl Cates
Music	Dr. James Shrader

**College of Arts and Sciences**

Dean.....	Dr. Connie Richards
Associate Dean .....	Dr. James LaPlant

**Department Heads**

African American Studies	Dr. Shirley Hardin
Biology	Dr. Robert Gannon
Chemistry	Dr. James Baxter
English	Dr. Mark Smith
History	Dr. Paul Riggs
Mathematics & Computer Science	Dr. Greg Harrell
Modern & Classical Languages	Dr. Viki Soady
General Studies/LAS/OASIS	Dr. Chere Peguesse
Philosophy & Religious Studies	Dr. Fred Downing
Physics, Astronomy & Geosciences	Dr. Edward Chatelain
Political Science	Dr. James Peterson
Sociology, Anthropology & Criminal Justice	Dr. Darrell Ross
Women's and Gender Studies	Dr. Tracy Woodard-Meyers

### **Langdale College of Business Administration**

Dean..... Dr. L. Wayne Plumly

Associate Dean ..... Dr. Kent Moore

#### **Department Heads**

Accounting & Finance Dr. Leonard Weld

Management Dr. Phyllis Holland

Marketing & Economics Dr. Attila Cseh

### **Dewar College of Education**

Interim Dean..... Dr. Brian Gerber

Associate Dean ..... Dr. Anthony Scheffler

Associate Dean ..... Dr. Donald Leech

#### **Department Heads**

Adult & Career Education Dr. Reynaldo Martinez

Communication Science & Disorders Dr. Corine Myers-Jennings

Curriculum, Leadership & Technology (Interim) Dr. Leon Pate

Early Childhood & Special Education Dr. Peggy Auman

Kinesiology & Physical Education Dr. Mike Griffin

Middle, Secondary, Reading & Deaf Ed Dr. Barbara Radcliffe

Psychology & Counseling Dr. Jackson Rainer

### **College of Nursing**

Dean..... Dr. Anita Hufft

### **Division of Social Work**

Director (Interim) ..... Dr. Rich Vodde

### **Master of Library & Information Science**

Director..... Dr. Wallace Koehler

### **Office of Academic Affair**

Assistant Vice President..... Dr. Sharon Gravett

..... Nevins Hall 1060



## **Withdrawal Policy (New Policy Effective Fall 2010)**

Students may withdraw from courses following the drop/add period until midterm online. A grade of "W" will appear in the student's official records if the student has withdrawn five or fewer times per the Limited Withdrawal Policy. For the sixth and each subsequent withdrawal that counts under this policy, students will receive a grade of "WF." In order to receive a refund, students must withdraw from all classes for the semester. The refund percentage will be based on the time of the withdrawal as registered in Banner.

Beginning in fall 2010, undergraduate students are limited to 5 withdrawals over the course of their undergraduate academic career. See withdrawal policy link above for complete information.. Also, students receiving financial aid should be aware that withdrawal from courses may affect continued financial aid eligibility. If students do not pass 67% of attempted classes during the calendar year (attempted classes include those from which students have withdrawn), they could lose their financial aid. Refer to the VSU Catalogue section on Financial Aid Academic Requirements for additional information.

Students officially withdrawing from Valdosta State University after paying fees for the term will be issued a 100% refund for tuition, mandatory fees, campus housing and meal plans, **provided the official withdrawal occurs no later than the last official day of drop/add for refunds.**

**Students officially withdrawing from all classes after the official drop/add day will receive a refund based upon the following board of regents refund policy:**

The refund amount shall be based on a pro rata percentage determined by dividing the number of calendar days in the semester that the student completed by the total calendar days in the semester. The total calendar days in a semester includes weekends, but excludes scheduled breaks of five or more days and days that a student was on an approved leave of absence. The unearned portion shall be refunded up to the point in time that the amount earned equals 60%.

Students that withdraw when the calculated percentage of completion is greater than 60% are not entitled to a refund of any portion of institutional charges.

It is the student's responsibility to withdraw officially in accordance with university regulations that are set out in this schedule. Students receiving financial aid monies will have their refunds restored to the following programs in this precise order: outstanding balances on Federal non- subsidized loans, Federal subsidized loans, PLUS loans, Pell, SEOG, other Title IV student assistance programs (including LEAP), HOPE, private scholarships and finally, to the student.

Refunds due to the student will be ordered first to the original method of payment (cash, check or credit card) and then directly to the student (if necessary). If multiple credit cards are used, we will process refunds on a first in – first out basis (based on transaction amounts).

The [refund policy](#), as stated above, applies to Fall and Spring Semesters. Please contact the Office of Student Accounts in the Bursary for Summer Refund information.

### **Medical and Hardship Withdrawals after Midterm**

<http://www.valdosta.edu/academic/MedicalWithdrawals.shtml>

<http://www.valdosta.edu/academic/HardshipWithdrawals.shtml>

## Important Campus Phone Numbers

<a href="#">Academic Affairs</a>	333-5950	<a href="#">Health Services</a>	333-5886
<a href="#">Admissions</a>	333-5791	<a href="#">Housing</a>	333-5920
<a href="#">Bookstore</a>	333-5666	<a href="#">Library</a>	333-5869
<a href="#">Campus Police</a>		<a href="#">One Card Services</a>	259-2593
Office	333-7816	<a href="#">Parking and Transportation</a>	293-7275
Emergency	259-5555	<a href="#">Registrar</a>	333-5727
<a href="#">Cashiers/Bursary</a>	333-5718	<a href="#">Student Affairs</a>	333-5941
<a href="#">eLearning</a>	245-6490	<a href="#">Graduate School</a>	333-5694
<a href="#">Financial Aid</a>	333-5935		

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## VSU Online

### What is an online course?

An online course is one in which the students are geographically separated from the instructor for 95% or more of class time. (Some online courses may require attendance for one or two face-to-face meetings; proctored examinations at an approved testing site may also be required.) Although online courses may not meet in a classroom, the web-based format allows students to interact with the instructor and other students through e-mail, chat rooms, and online discussion boards. Course content, notes, assignment, projects, and grades are often posted on web pages.

### What are some of the advantages of online courses?

Online courses allow you to be more flexible with your time. Although these classes do have scheduled assignments just as face-to-face classes do, they generally do not have regular meeting times, so you can complete these assignments at times (and places) best suited to your schedule.

### In Banner, how can a student tell if a course is online?

All VSU online courses are designated on the Banner course registration system with an "I" in the section code, "IA", "IB," etc., and the campus building code is marked as "ONLINE". eCore courses will be designated

as 01G, 02G, etc. while GOML (Georgia OnMyLine) courses are designated Y01, Y02, etc.

### What are the special requirements for online courses?

**Appropriate equipment and computer experience:** To take an online course, you must have a computer with Internet access or be willing to travel to utilize a computer in the campus computer labs.

**Computer:** You will need access to a Windows PC or Apple computer. PC computers will need the Windows 2000, XP, or Windows Vista operating system. Apple computers will need the MacOS X 10.3.9 or higher.

**Internet Service Provider (ISP):** A connection to the Internet is required to use BlazeVIEW. A high-speed Internet connection (cable modem, DSL, or LAN) is strongly recommended. Performance may suffer over dialup, especially for those courses with audio and/or video components.

**Browser:** In order for your online experience to be successful, your Internet browser must be approved for use with BlazeVIEW and configured properly.

**To test your computer's ability** to run BlazeVIEW, go to <http://www.valdosta.edu/vista/GettingStarted.shtml> and use the Browser Checker.

You will need some experience navigating and using the Internet. Knowing how to attach document files to email and word processing skills are important in an online course environment. While previous experience with distance learning is not required, it is recommended that you view the BlazeVIEW tutorials, before you start your first online course. To access the tutorials, login to BlazeVIEW and click the link for BlazeVIEW Tutorials for Students.

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### What is eTuition?

The decision to take an online course where more than 95% of instruction time occurs via the Internet will affect your tuition rate. These courses have a different tuition rate known as eTuition.

This eTuition rate is the same whether you are an in-state or out-of-state student. eTuition rates are not part of the “fixed for four” guaranteed tuition rate. In addition, there is no maximum tuition cap for fully online courses. However, these courses are still competitively priced with other available online courses. eTuition rate charges are covered by the HOPE scholarship and by financial aid.

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### eTuition and Online Courses For Undergraduates

VSU offers a number of [online undergraduate courses](#). These courses are taught by VSU faculty and offered through VSU departments. VSU students also have the option to take most core courses online through [eCore](#) (Georgia’s Core Curriculum Online). These courses must be accessed through the [Georgia OnMyLine](#) website and are taught by faculty from across the university system; therefore, an eCore faculty member may not necessarily be on the VSU campus.

You may register for any combination of online and on-campus courses that fit the requirements of your program of study.

**Students who register for online courses only** (no on-campus courses are taken) should be exempt from most student fees; however, Technology fees, Access Card fees, and any Special Institutional Fees set by the University System of Georgia still apply.

**Students who opt to take one or more online courses in conjunction with on-campus courses** will

still be responsible for all [relevant fees](#). Additionally, the eTuition rate will be assessed for each online course for which you are registered, no matter how many courses you are taking.

**Undergraduate eTuition Rate:** \$250 per credit hour (for VSU online and eMajor classes) and \$189 for eCore per credit hour.

### eTuition and Online Courses For Graduate Students

VSU offers both a number of institutional [online graduate degree programs](#) as well as [individual online graduate courses](#) that may be part of an on-campus program.

You may register for any combination of online and on-campus courses that fit the requirements of your program of study.

**Students who register for online courses only (no on-campus courses are taken)** are exempt from most student fees; however, Technology fees, Access Card fees, and any Special Institutional Fees set by the University System of Georgia still apply.

**Students who opt to take one or more online courses in conjunction with on-campus courses** will still be responsible for all [relevant fees](#). The eTuition rate will be assessed for each online course for which you are registered.

Graduate students enrolled in USG Collaborative programs – [Georgia ONmyLINE](#) or the [WebMBA](#)– will continue at the tuition rates specific to those programs.

Graduate eTuition Rate: \$255 per credit hour, \$765 per three hour course.

Complete tuition information is available at <http://www.valdosta.edu/finadmin/financial/feeschedules.shtml>

**For more information about eCore, please visit**

<http://ww2.valdosta.edu/ecore/>

**For more information about GOML, please visit**

<http://www.valdosta.edu/coe/onlineprograms/index.shtml>.

**Spring 2013 Final Exam Schedule****Wednesday, May 1, 2013**

<b>Class Days</b>	<b>Class Time</b>	<b>Final Exam Time</b>
Monday/Wednesday/Friday	8:00/8:30am	8:00am-10:00am
Tuesday/Thursday	8:00am	10:15am-12:15pm
Monday/Wednesday	2:00/2:30pm	12:30pm-2:30pm
Tuesday/Thursday	2:00pm	2:45pm-4:45pm
Monday/Wednesday	6:30pm	5:00pm-7:00pm
Tuesday/Thursday	8:00pm	7:15pm-9:15pm
Monday/Wednesday	9:30pm	9:30pm-11:30pm

**Thursday, May 2, 2013**

<b>Class Days</b>	<b>Class Time</b>	<b>Final Exam Time</b>
Monday/Wednesday/Friday	9:00/9:30am	8:00am-10:00am
Tuesday/Thursday	9:30am	10:15am-12:15pm
Monday/Wednesday/Friday	12:00/12:30pm	12:30pm-2:30pm
Tuesday/Thursday	12:30pm	2:45pm-4:45pm
Tuesday/Thursday	3:30pm	5:00pm-7:00pm
Tuesday/Thursday	5:00pm	7:15pm-9:15pm
Tuesday/Thursday	6:30pm	9:30pm-11:30pm

**Friday, May 3, 2013**

<b>Class Days</b>	<b>Class Time</b>	<b>Final Exam Time</b>
Monday/Wednesday/Friday	10:00/10:30am	8:00am-10:00am
Tuesday/Thursday	11:00am	10:15am-12:15pm
Monday/Wednesday/Friday	11:00/11:30am	12:30pm-2:30pm
Monday/Wednesday/Friday	1:00/1:30pm	2:45pm-4:45pm
Monday/Wednesday	3:30pm	5:00pm-7:00pm
Monday/Wednesday	5:00pm	7:15pm-9:15pm
Monday/Wednesday	8:00pm	9:30pm-11:30pm
Tuesday/Thursday	9:30pm	9:30pm-11:30pm

**Examination time conflicts will be resolved by the Dean(s) of the colleges in which the course(s) are taught.**

**Class instructor will set the final exam time for courses that meet one day/night a week.**

**Exam Prep Day is Tuesday, April 30<sup>st</sup>.**

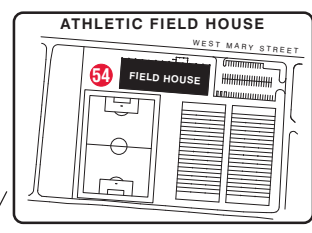
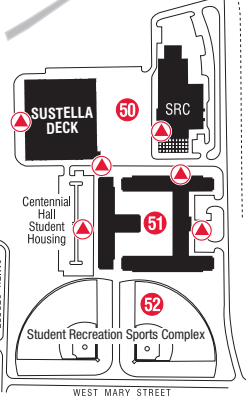
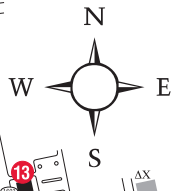
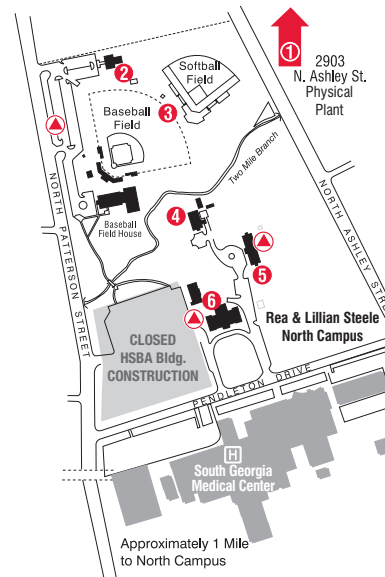
# Campus Map

## VSU CAMPUS MAP INDEX

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• Softball Coach
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- 4 Greenhouse
- 5 Barrow Hall—AFROTC
- 6 Langdale College of Business  
• Pound Hall  
• Thaxton Hall
- 7 Biology Dept. Annex
- 8 My Friend's House/  
(Alzheimer's Daycare Program)  
History Dept. Annex
- 9 Philosophy & Religious Studies Temp
- 10 Student Health Center/Infirmary  
Center for International Programs
- 11 English Dept. Annex
- 12 University Honors College
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- 14 Powell Hall
- 15 Hugh C. Bailey Science Center
- 16 Georgia Residence Hall  
Langdale Residence Hall  
• Student Success Center  
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- 21 Ashley Hall
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- 28 Brown Residence Hall  
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Marriage & Family Therapy  
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Sustella Parking Deck
- 51 Centennial Residence Halls
- 52 Student Rec Sports Complex
- 53 MEA Federal Credit Union
- 54 Athletic Field House  
Football Offices & Practice Fields  
Soccer Offices & Stadium  
Jessie Tuggle Weight Room

## DEPARTMENT LOCATIONS

- 6 Thaxton Hall  
2nd fl. Dean COBA  
106 SBDC  
314 Student Advising Center
- 6 Pound Hall  
122 Decision Center  
206 Management  
214 Accounting & Finance  
222 Marketing & Economics
- 14 Powell Hall  
E. Counseling Center  
E. Testing  
W. Cooperative Ed  
W. Office of Communications  
W. 2nd fl. Career Services
- 15 Hugh C. Bailey Science Center  
Biology  
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- 18 Farber Hall  
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Hopper Dining  
Housing & Residence Life  
SGA  
Spectator  
WVVS
- 30 Student Union  
• Level 1  
Bookstore  
Tech Shop  
• Level 2  
Bookstore  
Food Court  
• Level 3  
Dean of Students  
Student Life
- 33 Pine Hall  
Information Technology  
Social Work
- 34 Education Center  
Einstein Bros Bagels  
78 ETC  
87 Middle, Secondary, Reading  
& Deaf Education  
166 Early Childhood & Spe Ed  
212 ACE  
227 Dean COE
- 36 PE Complex  
Athletics  
165 K & PE
- 37 Fine Arts Bldg  
107 Dean COA  
107 Art  
2264 Music
- 39 University Center  
• Entrance 1  
Live Oak Conference Room  
Dogwood Room  
3103 Employee & Org Development  
Rose Room  
Theater  
Willow Room  
• Entrance 2  
Cypress Room  
Event Services  
Food Court  
Information Desk  
Magnolia Room  
Executive Dining Room  
• Entrance 3  
Crafts  
Dance Studio  
Printmaking  
Sculpture  
• Entrance 5  
VP Finance & Administration  
Business Services  
Financial Aid & Veteran Affairs  
Financial Services  
Human Resources/Employee Devel.  
Purchasing  
Registrar  
• Entrance 6, 7 & 8  
SAJ  
OASIS: Ctr for Advising & First Year  
Programs  
Interdisciplinary Studies  
• Entrance 9  
2037 South Georgia College Entry  
Program (SGCEP)  
• Entrance 10  
Interior Design  
Graphic Design  
Special Ed & Comm Disorders Bldg  
112 Communication Sciences &  
Disorders  
201 Curriculum, Leadership &  
Technology  
Mass Media Bldg  
42 Oak Street Deck—Level 2  
Auxiliary Services  
University Police
- 48 University Park  
COA Outreach  
English Language Institute
- 49 RCCE—Continuing Education  
Learning in Retirement  
Public Services  
Marriage & Family Therapy  
FamilyWorks  
Satellite Services  
University Advancement  
Advancement Services  
Alumni Relations  
Creative Design Services  
Development  
Marketing & Community Relations  
VSU Foundation, Inc.  
50 Sustella Deck—Level 1  
Parking & Transportation  
Campus Recreation Rental Center



### Emergency Phone Locations

Indicates the location of freestanding emergency phones. Emergency phones are also located at the main entrance to all the dorms.

### # UC Entrance Numbers

