REQUEST TO PARTICIPATE IN AN ALTERNATE GRADUATION CEREMONY

Form must be completed and submitted one month before requested ceremony

Valdosta State University holds two graduation ceremonies each year: at the end of fall and spring terms. Participating in a graduation ceremony should signify that students have completed all degree requirements at the time of that ceremony. If students request to participate in an earlier or later graduation ceremony, they must provide documentation explaining why they are unable to participate in their scheduled commencement. Even if students participate in an alternate ceremony, their official graduation date will be for the graduation scheduled AFTER they have completed all degree requirements.

To be completed by Registrar's Office

NAME: __________________________  STUDENT ID #: __________________

Degree and Major: __________________________________________________________

DATE ON WHICH APPLICATION FOR GRADUATION SUBMITTED TO REGISTRAR'S OFFICE: __________

REMAINING COURSES/HOURS NEEDED TO COMPLETE DEGREE REQUIREMENTS: _________________________

__________________________________________________________________________

SCHEDULED GRADUATION DATE: __________  ALTERNATIVE DATE REQUESTED: __________

To be completed by the Student

REASON FOR APPLYING FOR ALTERNATIVE GRADUATION DATE (Please provide a written explanation and attach any supporting documentation)

__________________________________________________________________________

__________________________________________________________________________

STUDENT SIGNATURE: __________________________  DATE: __________

APPROVALS: Do not sign if graduation application is not attached.

ADVISOR: __________________________  DATE: __________

DEPARTMENT HEAD: __________________________  DATE: __________

REGISTRAR: __________________________  DATE: __________