

Guidelines for Externally Sponsored Graduate Assistantships

Externally sponsored (i.e., grant or contract funded) graduate assistantships must meet the following requirements:

1. Graduate Assistants must work a minimum of 14 hours/week and no more than 20 hours/week.
2. The sponsor will pay “in-state” tuition rates for the graduate assistantship position, regardless of the student’s residency. Tuition should be budgeted based on registration for 9 credit hours in Fall and Spring semesters and 6 credit hours in the summer, although additional tuition may be charged to the sponsored project if the student enrolls for additional credit hours.
3. The sponsor will provide a stipend of not less than minimum wage for between 14-20 hours/week as designated in GA job description, for 16 weeks during Fall and Spring semesters. GA work in the summer that includes May-July will be calculated at 11 weeks. GA work in the summer that includes June-July only will be calculated at 8 weeks.
4. The Graduate Assistant will pay \$38 dollars in tuition each semester, plus fees (regardless of residency status), and will be required to pay the mandatory student health insurance premium or provide proof of coverage for a waiver of said premium.
5. Sponsor funded Graduate Assistants are required to certify their effort on a semester basis. If the GA is assigned to more than one sponsored project or has responsibilities in addition to the sponsored project, he/she should keep a log of hours worked on each project/responsibility area to assist in verifying effort at the end of each semester.
6. All other guidelines and requirements for graduate assistantships established by the Graduate School apply.