|  |  |  |  |
| --- | --- | --- | --- |
| https://brand.valdosta.edu/wp-content/uploads/sites/144/2021/01/VSU-V-State-mark-2C-e1609873267441.jpg | **VALDOSTA STATE UNIVERSITY****Graduate School Website Revision Request**  | **Date of Submission:**  | Select Date. |
| \*This form is to be used for all edits or modifications to the Graduate School website. This form allows for tracking of requests and ensures edits are made according to approved curriculum and other program requests. |
| **College:** | Select One. | **Dept. Initiating Request:** |  |
| **Requestor’s Name:** |  | **Requestor’s Role:** | Select One. |
|  |
| **Program Level:** | **Course Classification:** | **If not to take place immediately, Semester to take effect:** | **Year to be Effective:** |
| [ ]  Graduate[ ]  Doctoral | [ ]  Overview Tab[ ]  Admission Tab[ ]  Graduate & Retention Tab[ ]  Other | [ ]  Fall[ ]  Spring[ ]  Summer |  |
| **Degree/Program Name:** |  |
| **Graduate School Website url:** |  |
|  |  |
| **Present Requirements:** | **Proposed Requirements:** [*(hover over for instructions)*](#_top) |
|  |  |

|  |
| --- |
| **Justification:** *(select one or more of the following and provide appropriate narrative below:)* |
| [ ]  Align with curriculum changes[ ]  Admission or graduation requirement changes | [ ]  Program Coordinator updates[ ]  Other needed edits |
|  |

|  |  |
| --- | --- |
| https://brand.valdosta.edu/wp-content/uploads/sites/144/2021/01/VSU-V-State-mark-2C-e1609873267441.jpg | **Valdosta State University – Graduate School Website Revision Request** |
| **Approvals:** | **Print:** | **Signature:** | **Date:** |
| Department Head |  |  |  |
| College/Division Executive Committee |  |  |  |
| Dean/Director |  |  |  |
| **Once the above signatures are obtained, send a copy to Graduate School Administrative Coordinator.** \*\*GEC will review substantive changes only e.g. admission, graduation, and curriculum related items, etc. Program coordinator changes and other minor edits will be made once received by Graduate School. |
| Graduate Executive Committee |  |  |  |
| Associate Provost for Graduate Studies & Research |  |  |  |
|  |
| **\*Will this change impact another college/department?** | [ ]  No [ ]  Yes *[select college & indicate department(s)]* |
| **College:** | Select One. | **Department(s):** |  |