

## **GRADUATE EXECUTIVE COMMITTEE MEETING MINUTES – October 28, 2010**

Present: Dianne Dees, Janet Foster, Lyle Indergaard, Hanae Kanno (for Mike Sanger), Wallace Koehler, George Langford, Jim Loughry, Ellice Martin, Reynaldo Martinez, Mel Schnake, Nancy Swanson, Kate Warner (presiding). Guests: Patrick Biddix, Ashley Dobbs, Rebecca Waters, Samantha Walls.

The meeting was called to order by Dr. Warner at 2:04 PM. Dr. Warner introduced Dr. Biddix and Ms. Dobbs.

Graduate Student Association Presentation: Dr. Biddix spoke of graduate students' need for opportunities to socialize, network, and develop professionally. He noted that the growth in enrollment, particularly in students from out of state, has found many students trying to connect with other graduate students. Dr. Biddix introduced Ms. Dobbs, a graduate student in the M.Ed. in Ed Leadership – Higher Education, who has been organizing other students to begin this group. Ms. Dobbs reported that a group of students met earlier this week and decided upon the name Association of Graduate Students. They plan to conduct both social events and professional development workshops. Ms. Dobbs requested that committee members please help “sell” the organization to their students, as they are looking for members right now. Chartering chapters of national organizations and offering opportunities to include distance learning students was discussed. The Association of Graduate Students will have a planning meeting on November 15 and will send an announcement and further reminders about it.

Minutes from September's meeting were approved.

Curriculum Change – MAC: The proposal was tabled until a representative was present to discuss the change.

New Course – BIOL 6450: Motion was made to approve; seconded. Dr. Loughry explained that this was the graduate-level version of an undergraduate course. It would serve as an elective for the MS in Biology, not as a required part of the curriculum. Dr. Martinez pointed out that the “Source of Data to Support Suggested Change” section refers to the rationale for the change, not the assessment measures in the course. The next section, “Plans for assessing the effectiveness of the course...,” would be the area of the form where the course's assessment measures are reported. The proposal was approved with the recommendation that the “Sources of Data” section be amended before it went to the next committee.

Revised Course – ENGL 8800: The proposal was tabled until a representative was present to discuss the change.

Revised Catalogue Copy – EDD ACED: Motion was made to approve; seconded. Dr. Martinez explained that the department was adding the Miller Analogies Test as an option for the admissions requirements (applicants could submit that instead of the GRE). Informal surveys of applicants prompted this change, as did a more formal survey from other universities in an organization to which the ACED department belongs. Dr. Martinez noted that many of the institutions he communicated with accepted the MAT. The ACE Department determined the score by considering their current M.Ed. requirements and looking at MAT and GRE comparisons. Dr. Martin asked about the 5 year limit on the age of scores, pointing out that other programs do accept scores older than 5 years. Dr. Martinez thought that it was a Graduate School requirement, but Ms. Waters confirmed that other programs use older scores. Dr. Martinez noted that it was something his committee would consider. The proposal was approved.

Prompted by the two tabled items today, Dr. Martin suggested sending a reminder email to those who are on the agenda.

#### Other Business

1. Nominations for Graduate Faculty Status: Motion was made to approve; seconded. The nominations for Graduate Faculty Status were approved.
2. Committee Updates: Dr. Warner stated that Dr. Hull said that the committee updates could wait until the next meeting, unless someone had pressing business. None was reported.

The meeting adjourned at 2:32 PM.

*Rebecca Waters*

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Recorder, Rebecca Waters (for Teresa Williams)

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Kate Warner (for Karla Hull)