

GRADUATE EXECUTIVE COMMITTEE MEETING MINUTES – November 29, 2012

Meeting Location: Room 3007, Psychology Building

Present: Brenda Dyal, William Faux, Janet Foster, Alfred Fuciarelli (presiding), Susan Hagood, E-Ling Hsiao, Lyle Indergaard, Jim Loughry, Ellice Martin (w/McClung proxy), Linda Most (for Wallace Koehler), Corine Myers-Jennings, Michael Sanger, Mel Schnake, Nancy Swanson, and David Wasieleski. Guests: Michael Black, Matthew Grant, Mike Griffin, Don Leech, Tiara Ross, Rebecca Waters, Teresa Williams, and Changwoo Yang.

The meeting was called to order by Dr. Alfred Fuciarelli at 1:33 PM.

The 11/1/12 meeting minutes were approved with amendments.

COLLEGE OF EDUCATION

Curriculum Change – MED Higher Ed Leadership Option; Revised Courses – PSYC 7860, SCHC 7870, LEAD 7880, and 7890: Don Leech said that the changes will separate the courses from Leadership courses in keeping with nationally higher education and student affairs' programs having course prefixes directly labeled by the program of study. Changing prefixes (PSYC and SCHC) will move the courses back into the department where they are taught. Motion was made to approve; seconded. The proposals were approved.

Course Reactivation – KSPE 7110, 7210, 7130, 7150 (information purposes): Mike Griffin explained that the courses are being brought in line with current delivery of courses (online).

Curriculum Change – MED Health & PE; Revised Catalog Copy (Web and Catalog Pages); Revised Courses – KSPE 7110, 7120, 7130, 7150, 7260; New Courses – KSPE 7140, 7170, and 7180: Mike Griffin said that the changes reflect new standards in the program relating to course configuration for online delivery. Motion was made to approve; seconded. The proposals were approved.

Curriculum Change – EDS Coaching Pedagogy in PE; Revised Catalog Copy (Web and Catalog Pages); New Courses – KSPE 8110, 8410; Revised Courses – KSPE 8100, 8200, 8300, 8500, 8600, 8700, 8900: Mike Griffin explained that the existing program is being modified reflecting national trends in health and physical activity and to accommodate new faculty. Motion was made to approve; seconded. The proposals were approved.

LIBRARY SCIENCE AND INFORMATION (MLIS)

Curriculum Change – MLIS Program: Linda Most said that the dual program is a collaboration with the College of Education which has been in place since spring 2008 but not included in the MLIS section of the catalog. Motion was made to approve; seconded. The proposal was approved.

COLLEGE OF NURSING

Revised Course – NURS 7220: Brenda Dyal explained that the change would streamline and condense course objectives. Motion was made to approve; seconded. The proposal was approved.

OTHER BUSINESS

1. Topics from the floor:
 - a. Graduate Admissions Letters of Recommendation – Michael Sanger asked if the Graduate School intended to create online recommendation forms. Our existing form does not allow accurate evaluations. The national trend is to use an online system using a third party software or a school system software. Can this be used by all programs? Rebecca Waters (graduate admissions coordinator) explained that we are working to move all application submissions to an online format. The new Web page design program, Cascade, will help us to do this. The current online application makes tools for this type of submission more

available. Downside: E-mail requests for recommendation may trickle in as opposed to handing in a stack of forms to complete.

- b. Transparency for Applied for Funds – Faculty Research and Seed Grants (FRSG), faculty scholarship: Michael Sanger expressed concern that the screening process for applying for grants or awards may be skewed toward a particular college. One college received over 80% of the funds from one grant. Should there be a conflict of interest policy for serving on committees awarding money to faculty? Dr. Fuciarelli explained that funds come from different sources; policies may be different for each. For example, the Faculty Senate chooses the faculty FRSG committee with Barbara Gray providing administrative support for the committee. The Graduate Faculty Scholarship committee consists of one person from each college to be fair. But if a committee member submits an application, perhaps they should step out during the discussion of their application.
 - c. Proposal to Increase Graduate Tuition Rates – An increase for fall 2013 has been proposed. For example, in-state graduate rates would rise from \$223 to \$240 (8%) per credit hour. This rate would be 81-85% of our Georgia peers. Professional programs tuition may go up more. The Graduate Executive Committee endorsed the proposal.
 - d. Determination of Credit Hours for Courses – Michael Black shared a policy draft for determining credit hours for courses to go into effect fall 2013. Federal regulations and our accrediting agency, SACS, mandates a policy. If committee members have feedback, please e-mail Dr. Black. The academic committee will be reviewing in January.
2. Pre-Requisite and Course Substitution Clean-Up: Dr. Fuciarelli shared an e-mail message from the Registrar’s Office requesting that departments check their existing pre-requisites and remove any that are outdated. Also, since there are so many course substitutions being processed, why not review curriculum and go ahead and add courses to your program.
 3. Graduate Faculty Scholarship Fund: Dr. Fuciarelli reported that the application review committee met this week and reviewed six applications for recruitment funds and 18 applications for research and travel. There was a strong emphasis on recruiting with funds being separated from research funds. Ellice Martin said that marketing through social media is a university-wide effort. Dr. Fuciarelli mentioned that the Graduate School does have a social media site where people can upload questions to us. There is interest in a few graduate students creating a site and updating it frequently. Bill Faux said to keep it fresh and engaging. For example, have a running hash tag for the symposium on Tweeter. Respond quickly to inquiries. The statement was made that what do we offer students once they get here? Provide clear details about curriculum – start here...finish here.
 4. Graduate Assistantships: Dr. Fuciarelli said that Valdosta State employed approximately 320 GAs this fall. We had the highest number next to West Georgia, with 200 GAs. VSU is trying to be fair to students and give them an opportunity to experience research, teaching, and other duties.
 5. Graduate Student Symposium: Dr. Fuciarelli announced that the planned date is Friday, April 12, 2013, 3:00-6:00 pm.

Motion was made to adjourn, seconded, at 3:00 pm.

Teresa Williams

Teresa Williams, Recorder

Alfred F Fuciarelli

Alfred F. Fuciarelli, Ph.D.
AVP for Research and Dean of the Graduate School