

GRADUATE EXECUTIVE COMMITTEE MEETING MINUTES

January 22, 2015

Meeting Location: 1103 Converse Hall

Present: Jennifer Branscome, Bonni Cohen, Iris Ellis, Herb Fiester (for E-Ling Hsiao), Matthew Grant, Dixie Haggard, Lyle Indergaard, Fred Knowles, Sandra Kregar, James LaPlant (presiding), Jim Loughry, Corine Myers-Jennings, Jennifer Lambert-Shute, Linda Most, David Nelson, Alicja Rieger, Mel Schnake, Nancy Swanson, Sherman Yehl. Guests: Lorna Alvarez, Greg Harrell, Rebecca Petrella, Darrell Ross, Jessica Trautwein, Teresa Williams.

The meeting was called to order by Dr. James LaPlant at 2:03 PM.

Minutes from the November 20, 2014 meeting were approved.

College of Arts

Revised Course – MUSC 5880: Motion was made to approve; seconded. Lyle Indergaard said the proposal changes contact hours keeping the course in line with the undergraduate section. The proposal was approved.

College of Arts & Sciences

Revised Course – BIOL 6020; New Courses – BIOL 6250, 6730: Motion was made to approve; seconded. Jim Loughry said the 6020 proposal changes the pre-requisite and course description. The new courses, once taught as special topics, are being converted to potential electives. The proposals were approved.

Curriculum Change, Revised Catalog Copy – MS Criminal Justice; New Course – CRJU 7998; Revised Course – CRJU 7999: Motion was made to approve; seconded. Fred Knowles explained that the program is doing away with the area paper option and adding a second thesis course.

Curriculum Change – MSCJ Educational Outcomes: Updating program educational outcomes.

Deactivation of CRJU 7990 - Area Paper. Proposals were approved.

Revised Course – CS 6330: Motion was made to approve; seconded. Greg Harrell said the proposal changes the pre-requisite since consent of the instructor is no longer needed.

Deactivation of CS 6140, 6335, MATH 5163-66, 5080, 6540, and 6625: Courses are no longer taught. Proposals were approved.

College of Business Administration

Curriculum Changes – MBA Program; New Course – MBA 7898: Motion was made to approve; seconded. Mel Schnake said one proposal increases elective hours to 9 hours providing more flexibility for students. The second curriculum change for the Healthcare Administration track changes the practicum to a directed study, giving MBA HCAD students a better approach to directed research. The proposals were approved.

College of Education & Human Services

Revised Course – MLIS 7330: Motion was made to approve; seconded. Linda Most said that the pre-requisite is being updated. New Course – MLIS 7125: Offered previously as a special topics course, the students and stakeholders have made this a popular course – now has a permanent place as a 3-week

summer course. Curriculum Changes – MLIS Program: The proposals clarify elective hours and the prerequisite for MLIS 7330. The proposals were approved.

Graduate School

Revised Catalog Copy – GRE Scoring Updates: Motion was made to approve; seconded. James LaPlant said that the proposal changes the scoring scale for remaining programs, bringing them in line with current scale. Old dates will still be seen on web page information. Thanks to Rebecca Petrella for gathering information for this proposal. The proposal was approved.

Revised Catalog Copy – Academic Dishonesty: Motion was made to approve; seconded. James LaPlant explained that recent plagiarism issues at the graduate level prompted the updating of language about academic dishonesty in the graduate catalog, to bring in alignment with language in the undergraduate catalog. Students should not be able to withdraw from courses if student academic misconduct is an issue. Faculty can still assign grades of F if students withdraw before mid-term, and they can assign WFs in cases of medical or hardship withdrawals. The proposal was approved.

Other Business

1. Deadlines and Events.
 - a. Spring Graduate Faculty Application Deadline – February 13
 - b. Graduate Information Fair – March 3
 - c. Graduate Student Research Symposium – April 17
2. Writing Quality Survey. James LaPlant plans to resend the survey again in February.
3. Dissertation Committees. The Committee was asked about thoughts for creating a database of potential dissertation committee members and their expertise, much like the list maintained by the COEHS. Perhaps information can be gleaned from Digital Measures and the IDEA Center – a possible project for summer graduate assistants. James will consult with Don Leech
4. Topics from the Floor.
 - a. Graduate Student Research Journal – the Committee discussed the possibility of a journal similar to the undergraduate research journal but funding and student help is scarce.
 - b. Marketing Round Table – perhaps members of the Committee could meet to talk about what other programs are doing for marketing.
 - c. Assistantships – results of a recent graduate student waiver study shows that out of 2,241 graduate students, only 11% have assistantship waivers. It was also determined that 80% pay full freight. Findings confirm that more money is needed for assistantships.
 - d. Online Graduate Students – have similar concerns as on campus students and should not be left out of discussions or online orientation apps (e-Learning seems to focus more on undergraduates).
 - e. Job Announcement Posted – the position for assistant vice president for research and graduate dean has been posted.
 - f. Graduation – graduate student graduation is scheduled for Friday, May 8 at 8:00 pm. All students will be hooded.

Motion was made to adjourn, seconded, at 3:15 pm.

Teresa Williams

Teresa Williams, Recorder

James T. LaPlant

James T. LaPlant, Ph.D., Interim AVP for
Research and Dean of the Graduate School