

GRADUATE EXECUTIVE COMMITTEE MEETING MINUTES

January 26, 2017

Meeting Location: 3007 Converse Hall

Present: Jennifer Beal-Alvarez, Luis Bejarano, Serey Bright, Maren Clegg-Hyer, Phil Dybicz, Iris Ellis, Herb Fiester, Matthew Grant, Dixie Haggard, Kelly Heckaman, Lyle Indergaard, James LaPlant (presiding), Jim Loughry, Gerald Merwin, Linda Most (with proxy for C. Myers-Jennings), David Nelson, Michelle Ritter, Mel Schnake. Guests: Randy Gladwin, Ofelia Nikolova, Lars Leader, Samantha Hartman, Rebecca Petrella, Teresa Williams.

The meeting was called to order by Dr. James LaPlant at 2:03 PM.

Minutes from the November 17, 2016 meeting were approved.

ENGL 8300 Update: Maren Clegg-Hyer spoke on behalf of Dr. Pat Miller regarding the summer writing/editing course. Programs that offer dissertation degrees were asked to consider the course as an elective and submit course proposals as soon as possible. Thesis students have also benefited from this course.

College of the Arts

Revised Catalog Copy – MMED (2); Revised Catalog Copy – MMP (2): Lyle Indergaard said that the changes add policies and clean up language in the catalog. The proposals adding two graduate recitals are more in line with collaborative programs around the country. Motion was made to approve; seconded. The proposals were approved.

College of Arts & Sciences

Curriculum Change – MAESLAT and MA English: Maren Clegg-Hyer said that proposals are in line with the dual enrollment program, offering a certification in English courses for teachers interested in teaching in the Move On When Ready program. Two programs already have the bulk of courses in place for similar certification programs. The hours can be later applied to the MA. Marketing will be done through Tee Mitchell's office. Motion was made to accept; seconded. The proposals were approved.

Revised Catalog Copy (2) – ESOL Endorsement and Certificate in TESOL; Curriculum Changes – MAT in ESOL; MAT in FLED: Randy Gladwin said that the proposals add the correct departmental information in the catalog, with new tracks in existing MAT degree program being added (ESOL and FLED). The FLED undergraduate degree will be deactivated. New Courses – ESOL 2999, 6780, 6790, 6800; FLED 6000, 6010, 6780, 6790, 6800, 7000, 7010: The courses are being added for the two new tracks. The changes are similar to proposed accelerated or 4 + 1 programs that other departments have been considering. Motion was made to approve; seconded. The proposals were approved.

College of Education & Human Services

Curriculum Changes – MED IT P12 Tech Apps and MED IT Non-P12 Tech Apps; Revised Catalog Copies; New Course ITED 7090: Lars Leaders said that one course in the program is being replaced. The Literature Review course will be eliminated. The changes came about after feedback from supervisors of interns. They said that students should already know these applications before interning. Tutorials seem to be most helpful for students. Motion was made to approve; seconded. The proposals were approved.

College of Business Administration

Curriculum Change – MACC; Revised Catalog Copy – MACC; New Course MACC 7700: Mel Schnake said that the MACC program is adding a new elective course for its students (not all want to be CPAs). The managerial accounting course is more precise for those with accounting training. The new course allows for oral demonstration of knowledge through class presentations. The course description needs to be edited and matched to the syllabus' description. Motion was made to approve; seconded. The proposals were approved.

Other Business

1. Enrollment Update: James LaPlant said that graduate enrollment was up nearly 2.1% compared to this time last spring, but overall university credit hour production is down 1.7%. The undergraduate enrollment number is holding at .4% increase
2. Dr. Carvajal: VSU's new president visited Dean's Council. The budget numbers are better than expected for the year and end-of-year funds may be available in March. We are encouraged to encumber funds by the end of April. Three areas of focus are emerging from campus conversations: enrollment management and retention, economic development, and student experience.
3. Marketing: James LaPlant said that he is still waiting for a response regarding his request for marketing funds. Please keep sending him requests.
4. Provost Search: Dr. Carvajal is moving ahead with the provost search; he hopes to have a permanent provost in place by July 1.
5. Budget Presentation: The President will present VSU's budget to the BOR in late March.
6. Grad Student Symposium: Teresa Williams said that the event is scheduled for Friday, April 21. A call for nominations was distributed to the GEC. It will be sent to faculty on the 31st.
7. Graduation: The ceremony is set for Friday, May 5 in the PE Complex. The red robe was discussed, but not many were in favor of doctoral students purchasing the different color robe.
8. Electronic Graduation Application: Linda Most mentioned that the new app is not very user friendly, but she heard from Stanley Jones (the Registrar) that the app is a work-in-progress – it still needs tweaking.
9. Next meeting – moved to February 16.

Motion was made to adjourn, seconded, at 3:00 pm.

Teresa Williams
Teresa Williams, Recorder

James T. LaPlant
James T. LaPlant, Ph.D., AVP for Research
and Dean of the Graduate School