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Table of Contents

Only material following the table of contents is listed in the table of contents (do not include abstract, figures, tables, acknowledgements, etc. - start with the first chapter). Use Roman numerals (for example, Chapter I, Chapter II, Chapter III, etc.); the chapter title should be in all caps (INTRODUCTION, REVIEW OF LITERATURE, METHODOLOGY, etc.); include appendices and their titles. Be sure to check page numbers; if multiple corrections are made page numbers may require adjustments.

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Number and title all tables, figures, photographs, and illustrations. If you have **three** or more figures and/or illustrations, present a list showing their location after your table of contents. There should be a separate list for Tables, a list for Figures, and one for charts or illustrations if needed. Do not include a list if there are less than three tables or figures. (Hint: When using tables, present a brief summary of the contents before the table is presented rather than repeat all statistics in the narrative. Try to limit tables and figures; if there are more than 15 of each, it is permissible to place in the appendices to avoid disrupting the flow of the narrative.)

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Institutional Review Board Approval/Exemption Report

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