



Thesis/Dissertation Binding Information Sheet
Odum Library
Valdosta State University

Full Name _____ VSU ID Number _____

Address _____
Street City State Zip Code

Telephone (cell) _____ (other) _____

Type of Degree _____ Dept. awarding degree _____

I hereby submit \$ _____ (\$20.00 x number of copies) for the binding of _____ copies of my
Master's thesis/dissertation. Bound copies are to be distributed as follows:

_____ copies to the Library

_____ copies to _____ in the Dept. of _____ .
(Name of Committee Member/s)

_____ copies to the author

When bound copies are returned from the bindery: (check one)

_____ I shall pick up personal copies. Please notify me at the above address.

_____ Mail personal copies, mailed and insured by U.P.S. Fees are \$2.00 per copy.
Total mailing cost \$ _____

_____ Please allow _____ to pick up personal copies for me.

I understand that un-copyrighted theses/dissertations are in the public domain and may be
photocopied. If I should copyright this thesis/dissertation, I accept responsibility for notifying the
University Librarian who will thereafter not authorize photocopying of this work.

Signature _____ Date _____

Please bring a) this information sheet b) your receipt from the Bursary, and c) your copies of the
thesis/dissertation to the Acquisitions Department on the 4th floor of the Odum Library (Room 4430). If
you have any questions, please call 229-259-5058 or 229-245-3733.

FOR BURSARY & LIBRARY USE ONLY below this line:

Binding fees received by _____
(Signed by Bursary Staff)

Receipt no. _____ Total amount of receipt \$ _____

Copies of thesis/dissertation received by _____
(Signed by Library Staff)

Date sent to bindery _____ Date returned from bindery _____